

CENTRAL KAROO DISTRICT MUNICIPALITY
TIME SCHEDULE FOR COMPILATION OF 2013/14 CAPITAL- AND OPERATING BUDGET

NO	PROCESS	RESPONSIBLE	TARGET DATE
1	Prepare 2013/14 Budget Time Schedule and submit to PT and NT	CFO	End Aug 2013
2	Review 2013/14 IDP with relevant stakeholders and interest groups	Executive Mayor, MM	Mid October 2013
3	IDP Strategic Planning and reviewing of mission and targets	Executive Mayor, MM	Mid November 2013
4	Obtain capital- and operating budget input from departmental and section heads.	CFO	End Nov 2013
5	Result of strategic planning and reviewing of mission and targets to be taken up in next year's budget figures	MM, Management	End Nov 2013
6	Review capital- and operating budget and adjustment to IDP	Budget Steering Committee	Mid Dec 2013
7	Compile draft capital- and operating budget in accordance with internal and external financing sources (Sec 67 MFMA)	CFO	End Jan 2014
8	Review draft capital- and operating budget prior tabling Executive Mayor	Budget Steering Committee	End Jan 2014
9	Evaluate mid-year budget and performance targets and report to Executive Mayor, PT and NT	MM	End Jan 2014
10	Draft capital- and operating budget submitted to Executive Mayor	Executive Mayor	Mid Feb 2014
11	Executive Mayoral Committee analyse, discuss and adjust draft capital- and operating budget	Executive Mayoral Committee	End Feb 2014
12	Budget Steering Committee adjust draft budget in accordance with recommendations by MAYCO	Budget Steering Committee	End Feb 2014
13	MAYCO review and approve draft capital- and operating budget with adjustments made for recommendation to Council	MAYCO	End Feb 2014
14	Budget Steering Committee review changes by MAYCO	MAYCO	End Feb 2014
15	Tabling of draft capital- and operating budget by Executive Mayor to Council for discussion	Council	Mid March 2014
16	Publication of draft capital- and operating budget in terms of MFMA 56 of 2003	MM	Mid March 2014
17	Public Participation process in terms of MFMA	Executive Mayor, Councillors, MM, Officials	Mid-End March 2014
18	Consult other Municipalities, PT, NT and other government bodies regarding external issues affecting the budget such as cost and/or financing	Executive Mayor, Councillors, MM, Officials	Mid April 2014
19	Review and consider comments and recommendations received as an outflow from the public participation process and adjust budget accordingly	Executive Mayor, Councillors, MM, Officials	Mid April 2014
20	Table draft capital- and operating budget after adjustments as outflow of public participation to MAYCO	MAYCO	End April 2014
21	Submission and tabling of final draft capital- and operating budget to Council for approval	Council	End May 2014
22	Submit SDBIP and Performance Agreements to Executive Mayor	MM	Two weeks after budget approval.
23	Table SDBIP and Performance Agreements to Council by Executive Mayor	MM	14 days after tabling to Executive Mayor
24	Implementation of 2013/14 capital- and operating budget by recording in books of account	CFO	Mid July 2014
25	Make public SDBIP and Performance Agreements	MM	14 days after approval by Council
26	Table to Council reviewed IDP in accordance with 2013/14 budget targets and SDBIP	Executive Mayor	End July 2014