

Central Karoo District Municipality / Sentraal Karoo Distriksmunisipaliteit



Monthly Budget Statement Maandelikse Begrotingsverslag July-17

In-Year Report of the Municipality

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

Jaar tot Datum Verslag van die Munisipaliteit

Voorberei in terme van die Wet op Plaaslike regering: Munisipale Finansiële Bestuur (56/2003): Munisipale Begroting en Verslagdoening Regulasies, Staatskoerant 32141, 17 April 2009.

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Glossary / Woordelys

Allocations - Money received from Provincial or National Government or other municipalities.

Toekennings - *Gelde ontvang vanaf Nasionale en Proviniale Regering of ander Munisipalteite.*

Budget - The Financial Plan of the Municipality.

Begroting - *Die Finansiële Plan van die Munisipaliteit.*

Budget Related Policy - Policy of a municipality affecting or affected by the budget, examples include Tariff Policy, Supply Chain Policy, Virement Policy.

Begrotingsbeleid - *Die beleid van die munisipaliteit wat deur of die begroting geaffekteer word, byvoorbeeld sluit in die Tariefbeleid, Voorsieningskanaal beleid, "Virement Policy".*

Equitable Share - A general grant paid to municipalities. It is predominantly targeted for the Replacement Levy, Councillors Allowances and General Expenditure.

"**Equitable Share**" - *'n Algemene Subsidie betaalbaar aan Munisipalteite. Dit is hoofsaaklik gerig vir die Vervanging van Distrikraadheffings, Raadslede Toelaes en Algemene Uitgawes.*

Operating Expenditure - Spending on the day-to-day expenses of the Municipality, eg. salaries and wages.

Bedryfsuitgawes - *Besteding op die dag-tot-dag uitgawes van die Munisipaliteit soos bv. salaris en lone.*

Capital Expenditure - Spending on assets such as Land, Buildings, Furniture, Computer Equipment, Equipment and Machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

Kapitaal Uitgawes - *Besteding op bates soos Grond, Geboue, Meubels, Rekenaartoerusting, Toerusting en Masjinerie. Enige kapitaalbesteding moet gereflekteer word as 'n bate op die Munisipaliteit se balansstaat.*

Cash Flow Statement - A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

Kontantvloeistaat - *'n Staat wat wys wanneer werklike kontant ontvang en spandeer sal word by die munisipaliteit. Kontant betalings sal nie altyd met die geprojekteerde begrotingsuitgawes saamval nie. Byvoorbeeld, wanneer 'n faktuur ontvang word deur die munisipaliteit wys dit as 'n uitgawe in die maand wat dit ontvang is, alhoewel dit nie noodwendig in dieselfde maand betaal is nie.*

SDBIP - Service Delivery and Budget Implementation Plan. It is a detailed plan that consists of quarterly performance targets and monthly budget estimates.

DBIP - Dienlewering en Begrotingsimplementeringsplan. Dit is 'n gedetailleerde plan wat bestaan uit kwartaallikse prestasieteikens en maandelikse begroting ramings.

DORA - Division of Revenue Act. Annual legislation that shows the total allocations made by National to Provincial and Local Government.

WVI - *Wet op Verdeling van Inkomste*. Jaarlikse wetgewing wat totale toekennings deur Nasionale Regering gemaak aan Proviniale en Plaaslike Regerings toon.

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Fruitless and wasteful expenditure - Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

Vrugtelose en verkwistende uitgawe - *Uitgawe wat gemaak is en wat vermy kon word, indien redelike sorg toegepas was.*

GFS - Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GFS - *Regering Finansies Statistiek. 'n Internasionaal erkende klassifikasiestelsel wat soort vir soort vergelykings tussen munisipaliteite fasiliteer.*

IDP - Integrated Development Plan. The main strategic planning document of the Municipality.

GOP - *Geïtegreerde Ontwikkelingplan. Die belangrikste strategiese beplanningsdokument van die Munisipaliteit.*

GRAP - Generally Recognised Accounting Practice. The new standard for municipal accounting.

AARP - *Algemeen Aanvaarde Rekenkundige Praktyk. Dit is die nuwe standaard vir Munisipale rekeningkunde.*

Adjustments Budget - Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

Hersiene Begroting - *Voorgeskryf deur artikel 28 van die MFBW. Dit is die voorgeskrewe wyse waarop 'n munisipaliteit die jaarlike begroting mag wysig gedurende die jaar.*

MBRR - Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

MBVR - *Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56/2003): Munisipale begroting en verslagdoening regulasies.*

MFMA - Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

MFBW - *Plaaslike Regering: Munisipale Finansiële Bestuurswet (Wet 56 / 2003). Die beginsel stuk wetgewing met betrekking tot munisipale finansiële bestuur. Soms word na verwys as die Wet.*

MTREF - Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

MTIUR - *Mediumtermyn Inkomste en Uitgawe Raamwerk. Dit is 'n medium-termyn finansiële plan, gewoonlik 3 jaar, wat gebaseer is op' n vaste eerste jaar en 'n aanduiding van 'n verdere twee jaar se begrotingstoekennings. Dit sluit ook besonderhede van die vorige en huidige jaar se finansiële posisie.*

Strategic objectives - The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Strategiese doelwitte - *Die belangrikste prioriteite van die Munisipaliteit soos uiteengesit in die GOP. Begrote uitgawes moet bydra tot die bereiking van die strategiese doelwitte.*

Unauthorised expenditure - Generally, is spending without, or in excess of, an approved budget.

Ongemagtigde besteding - *Oor die algemeen is dit uitgawes wat gemaak is sonder dat daarvoor begroot is of wat meer is as die goedgekeurde begroting.*

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Virement - A transfer of budget.

"**Virement**" - 'n Oorplasing van Begroting.

Virement policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

"**Virement** beleid" - Die beleid wat die reëls vir begroting oordragte uiteensit. "Virements" word gewoonlik binne 'n departement toegelaat. Oordragte tussen departemente moet deur die Raad goedgekeur word deur middel van 'n aansuiweringsbegroting.

Vote - One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality and which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

"**Vote**" - Een van die belangrikste segmente waarin 'n begroting van 'n munisipaliteit vir die bewilliging van geld verdeel word vir die verskillende afdelings of funksionele areas van die munisipaliteit en wat bepaal die totale bedrag wat vir die doeleindes van die betrokke departement of funksionele gebied bewillig is.

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PART 1 – IN-YEAR REPORT / DEEL 1 - JAAR TOT DATUM VERSLAG

Section 1 – Mayor's Report / Gedeelte 1 - Burgemeester se Verslag

This report represents the S 71 MFMA monthly budget statement for February 2017 and it reflects on the implementation of the budget and the financial state of affairs of the municipality.

Variances are monitored on a monthly basis and if remedial action is required it will be recommended and an adjustments budget will be tabled.

1.1.2 Financial problems or risks facing the municipality

Currently there are no immediate financial problems facing the municipality. The municipality is still projected to end the year with a surplus, and more importantly, a positive cash position.

1.1.3 Other ther information

Additional clarity on the content of this report or answers to any questions posed will be given at the next Finance Committee meeting.

Section 2 – Resolutions / Gedeelte 2 - Besluite

IN-YEAR REPORTS 2017/2018

This is the resolution that will be presented to Council when the In-Year Report is tabled:

JAAR TOT DATUM VERSLAE 2017/2018

Hierdie is die besluit wat aan die Raad voorgelê word wanneer die jaarverslag ter tafel gelê word:

RECOMMENDATION:

- (a) That council notes the monthly budget statement and supporting documentation.
- (b) That Council notes the in-year report for July 2017 as submitted to the Executive Mayor, National Treasury and Provincial Treasury on 14 September 2017.

AANBEVELING:

- (a) Dat die Raad kennis neem van die maandelikse begrotingsverslag en ondersteunende dokumentasie.
- (b) Dat die Raad kennis neem van die Julie 2017 verslag voorsien aan die Uitvoerende Burgemeester, Nasionale en Provinciale Tesourie op 14 September 2017.

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3.3 Material variances from SDBIP / Wesenlike afwykings van die DBIP

No comments for July 2017/ Geen kommentaar vir Julie 2017

3.4 Remedial or corrective steps / Regstellende stappe

No steps need to be taken / Geen stappe hoef geneem te word.

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Section 4 – In-year budget statement tables / Gedeelte 4 – Jaar tot Datum Begrotingsverslag Tabelle

In-Year budget statement tables

The in-year budget statement tables must consist of the tables in the Attachments to this Schedule, namely -

- 4.1.1 Table C1 s71 Monthly Budget Statement Summary
- 4.1.2 Table C2 Monthly Budget Statement - Financial Performance (standard classification)
- 4.1.3 Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)
- 4.1.4 Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)
- 4.1.5 Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)
- 4.1.6 Table C6 Monthly Budget Statement - Financial Position
- 4.1.7 Table C7 Monthly Budget Statement - Cash Flow
- 4.1.8 Supporting Table SC9: Monthly Budget Statement – Actual and revised targets for cash receipts and cash flows

Jaar tot Datum Begrotingsverslag Tabelle

Die Jaar tot Datum Begrotingsverslag Tabelle moet bestaan uit die tabelle van die skedule, naamlik -

- 4.1.1 Tabel C1 s71 Maandelikse begrotingsverslag opsomming
- 4.1.2 Tabel C2 Maandelikse begrotingsverslag - Finansiële Prestasie (standaard groepering)
- 4.1.3 Tabel C3 Maandelikse begrotingsverslag - Finansiële Prestasie (Inkomstes en uitgawes per munisipale direktaat)
- 4.1.4 Tabel C4 Maandelikse Begrotingsverslag - Finansiële Prestasie (Inkomstes en uitgawes)
- 4.1.5 Tabel C5 Maandelikse begrotingsverslag - Kapitaalbesteding (munisipale direktaat, standaard groepering en befondsing)
- 4.1.6 Tabel C6 Maandelikse begrotingsverslag - Balansstaat
- 4.1.7 Tabel C7 Maandelikse begrotingsverslag - Kontantvloei
- 4.1.8 Ondersteunende Tabel SC9: Maandelikse Begrotingsverslag - Werklike en hersiene doelwitte vir kontantontvangtes en kontantvloei.

and / en

PART 2 – SUPPORTING DOCUMENTATION / DEEL 2 – ONDERSTEUNENDE DOKUMENTASIE

Section 5 – Debtors' analysis / Gedeelte 5 - Debiteure ouderdomsanalise

Section 6 - Supporting Table SC3 Creditors Age analysis / Ondersteundende Tabel SC3 - Krediteure Ouderdomsanalise

Section 7 - Supporting documentation Table C6

Section 8 - Supporting Table SC7 / Ondersteunende Tabel SC7

Section 9 – Expenditure on councillor allowances and staff benefits / Gedeelte 9 - Besteding tov vergoeding van raadslede en werknemers

Section 10 – Capital programme performance / Gedeelte 10 - Status van Kapitaal Projekte

Section 11 – Material variances to the SDBIP / Gedeelte 11 - Wesenlike afwykings van die DBIP

Section 12 – Other supporting documentation / Gedeelte 12 - Ander stawende dokumentasie

Section 13 – Municipal manager's quality certification / Gedeelte 13 - Munisipale Bestuurder se kwaliteit sertifisering

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Table C5 consists of three distinct sections: / *Tabel C5 bestaan uit drie verskillende afdelings:*

- Appropriations by vote: / *Besteding per direktoraat*
 - Which are the budget allocations that are approved by Council in the annual and adjustment budgets (similar to the expenditure by vote)
 - *Dit is die begrotingstoekennings wat deur die Raad goedgekeur is in die jaarlike en aanpassing begrotings (soortgelyk aan die besteding per direktoraat)*
 - If any of these annual budgets (either for Council as a whole or any individual vote) are overspent then unauthorised expenditure
 - *Indien enige van hierdie jaarlike begrotings (hetsey vir die Raad as 'n geheel of enige individuele direktoraat) oorbestee is, dan sal dit onwettige uitgawes wees.*
- Standard classification: / *Standaard groepering*
 - Similar to Table C2 this portion reflects the capital budget in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international statistics.
 - *Hierdie gedeelte weerspieël, soortgelyk aan Tabel 2, die kapitaal begroting in die standaard groeperings van die Finansiële Regeringsstatistieke se funksies en Sub-funksies. Dit word gebruik deur die Nasionale Tesourie om die samestelling van nasionale en internasionale rekening vir vergelyking doeleinades, ongeag van die unieke organisatoriese strukture wat gebruik word deur die regering.*
- Funding portion: / *Befondsing gedeelte*
 - This section reflects how the capital budget has been funded by the different sources of capital revenue.
 - *Hierdie gedeelte weerspieël hoe die kapitaalbegroting befonds is deur die verskillende bronne van kapitaal inkomste.*
 - It is very important that national government grants are fully spent by year end otherwise they will have to be repaid to the national revenue fund.
 - *Dit is baie belangrik dat die skenkings wat van nasionale regering ontvang word ten volle spandeer moet word teen jaareinde, andersins moet die gelde terugbetaal word aan die nasionale inkomste fonds.*
 - Provincial grants should also be utilised but should any unspent portion remain then the provincial departments do not at this time have to repay the grant.
 - *Provinsiale skenkings moet ook aangewend word, maar indien daar enige onbestede gedeelte oorbly, verwag die provinsiale departemente nie dat die gelde dadelik terugbetaal word nie.*

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Section 6 - Supporting Table SC4 Creditors Age analysis / Ondersteundende Tabel SC4 -

DC5 Central Karoo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M01 July

Description R thousands	NT Code	Budget Year 2017/18								Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100									-
Bulk Water	0200									-
PAYE deductions	0300									-
VAT (output less input)	0400									-
Pensions / Retirement deductions	0500									-
Loan repayments	0600									-
Trade Creditors	0700	377	3	5	25	82				493
Auditor General	0800									-
Other	0900									-
Total By Customer Type	1000	377	3	5	25	82	-	-	-	493

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Section 11 – Material variances to the SDBIP / Gedeelte 11 - Wesenlike afwykings van die SDBIP

11.1 Overview / Oorsig

No comments for July 2017. / Geen kommentaar vir Julie 2017

Section 13 – Municipal manager's quality certification / Gedeelte 13 - Munisipale Bestuurder se