

CENTRAL KAROO DISTRICT MUNICIPALITY



Section 52 Report – Quarter 3

January – March 2018

“Working together in development and growth”



In-Year Report

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

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Glossary

Adjustments budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
Allocations – Money received from Provincial or National Government or other municipalities.
Budget – The financial plan of the Central Karoo District Municipality.
Budget related policy – Policy of the municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.
Capital expenditure – Spending on assets such as land, buildings, furniture, computer equipment and machinery. Any capital expenditure must be reflected as a non-current asset on the Municipality's balance sheet.
Cash flow statement – A statement including only actual receipts and expenditure by the Municipality. Cash payments and receipts do not always coincide with budgeted timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
Equitable Share – A general grant paid to Municipalities.
Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between Municipalities.
GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.
IDP – Integrated Development Plan. The main strategic planning document of the Municipality
MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.
MFMA – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.
MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.
Operating expenditure – Spending on the day to day operations of the Municipality such as salaries and wages and general expenses.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
Strategic objectives – The main priorities of the Central Karoo District Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
Unauthorised expenditure – Generally, is spending without, or in excess of, an approved budget.
Virement – A transfer of budget.
Virement policy – The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments of the municipality. In Central Karoo District Municipality this means at directorate level. The votes for Central Karoo District therefore are:

- Executive and Council;
- Budget and Treasury;
- Corporate Services; and
- Technical services

PART 1 – IN-YEAR REPORT

Section 1 – Mayor's Report

1.1 In-Year Report - Monthly Budget Statement

1.1.1 Implementation of budget in terms of SDBIP

No comments apart from that already mentioned in the Executive summary of this report.

1.1.2 Other information

Additional clarity on the content of this report or answers to any questions is available from the Chief Financial Officer.

Executive Mayor

Section 2 – Resolutions

Recommended resolution to Council with regard to March 2018 in-year report is:

RESOLVED

- (a) That the Council take note of contents in the in-year monthly report for March 2018 as set out in the schedules contained in Section 4:
- a. Table C1 – Monthly Budget Statement Summary;
 - b. Table C2 – Monthly Budget Statement – Financial Performance (Standard classification);
 - c. Table C3 – Monthly Budget Statement – Financial Performance Standard classification (Revenue and expenditure by Municipal Vote)
 - d. Table C4 – Monthly Budget Statement – Financial Performance (Revenue by Source and Expenditure by Type)
 - e. Table C5 – Monthly Budget Statement – Capital Expenditure;
 - f. Table C6 – Monthly Budget statement – Financial Position; and
 - g. Table C7 – Monthly Budget statement – Cash Flows.
- (b) Any other resolutions required by the Council.

Section 3 – Executive Summary

3.1 Introduction

All the schedules reflect the following information:

- 2016/17 figures
- Original budget
- Adjustment Budget
- Monthly actual figures
- Year to date actual figures
- Year to date budget figures

During the quarter under review, an adjustment budget was tabled and approved on 28 February 2018 and these schedules will thus include the adjustment budget figures. The draft annual budget for 2018/19 was also tabled and approved by council during the month of March 2018.

3.2 Financial Performance; Position and Cash flow

Section 4 of this report includes the tables with the detail figures.

3.2.1 Financial Performance

The detail of this section can be found in Section 4 of this report Table C2 (Summary per GFS); Table C3 (Summary per Municipal Vote) and Table C4 (Summary by Revenue Source and Expenditure Type). The latter is used to provide the executive summary.

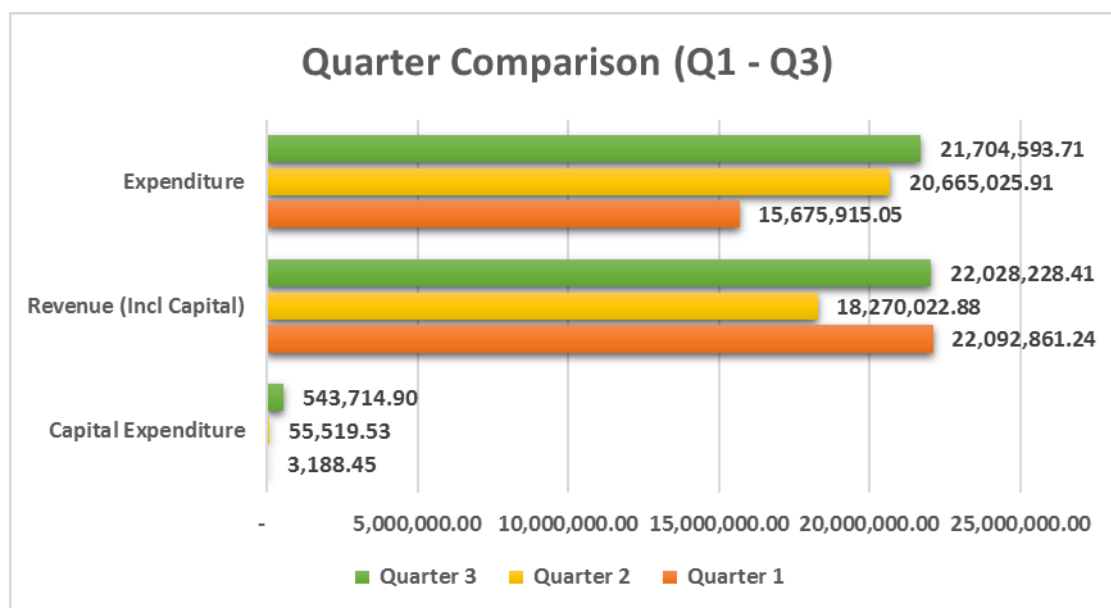
3.2.1.1 Over all view

The following table summarises the overall position on the capital and operating budgets. Take note that the Operating Expenditure only reflects the direct expenditure and exclude all indirect expenditure e.g. Administrative Costs.

	<u>Capital Expenditure</u>	<u>Operating Expenditure</u>	<u>Operating Revenue</u>
Original Budget	1,154,754.00	71,782,369.00	72,476,776.00
Adjustment Budget	1,430,594.47	78,661,176.39	79,469,045.55
Actual spend / received (YTD)	602,422.88	58,045,534.67	62,391,112.53
Percentage Spend (YTD)	42%	74%	79%

The table reflect a huge improvement on the spending of the capital budget as the spending up to February 2018, only reflected a spending percentage of 5%. The total operating expenditure and revenue reflects percentage spend of 74% and 79% respectively. This can be deemed reasonable when we use a benchmark of 75% (based on 9 out of the 12 months that this report and figures relates to).

Below is a table and illustration of the comparison per quarter for capital expenditure, revenue and operating expenditure.

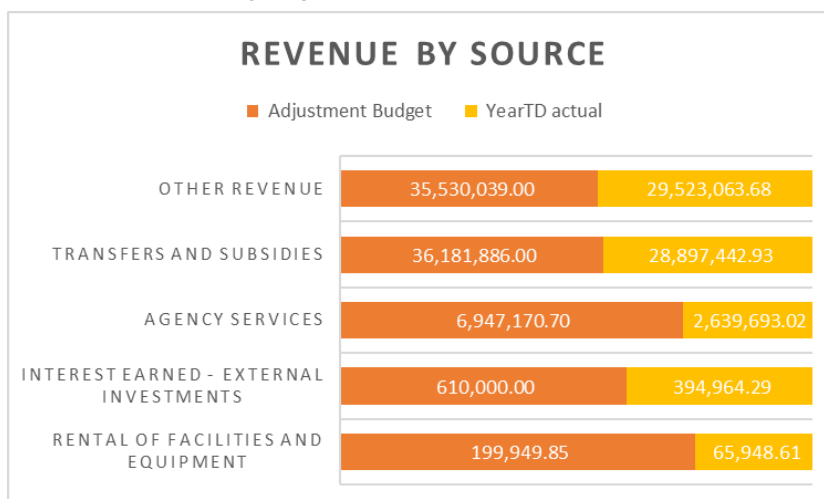


Actual Expenditure / Revenue	Quarter 1	Quarter 2	Quarter 3
Capital Expenditure	3,188.45	55,519.53	543,714.90
Revenue (Incl Capital)	22,092,861.24	18,270,022.88	22,028,228.41
Expenditure	15,675,915.05	20,665,025.91	21,704,593.71

3.2.1.2 Revenue by Source

The figures represented in this section are the accrued amounts and not actual cash receipts.

The total revenue excluding capital transfers and contributions for the month of March 2018 is R



9.846 million. Refer to table C4 for more detail.

The comparisons of the major sources of revenue are illustrated in the figure below:

Figure 1 - Revenue by source

Other Revenue

The amount raised as reflected for the actual year to date represents 83% of the budget amount which is reasonable, given that we are already at the end of the third quarter of the financial year. The actual amount received (Year-to-date) amounts to R 29.523 million. Total revenue received (excluding capital grants) reflects a variance of 3% in comparison with the year to date budget, which is reasonable.

Rental of facilities and equipment

The total budget amount for Rental of facilities and equipment is R 200 000, whilst the year to date budget R 149 962 and the year to date actual revenue is R 65 949. The rental of facilities actual spending for the year to date amounts to only 33% of the total budget amount of the financial year. This low percentage can be attribute to the new rental facilities and increase in budgeted amount, the budget was adjusted during the month of February and these factors was taken into account.

Interest earned – external investments

The budget amount for Interest earned R 610 000 whilst the year to date budget based on history is R 457 500, whilst the year to date actual revenue is R 394 964.

3.2.1.2 Operating Expenditure by Type

The figures in this section should represent the accrued amounts; in other words when the goods have been ordered; received or the invoice has been completed (reconciled with goods received and prices quoted) it should be captured as an expense. Shadow figures are reflected on the financial system once an order is issued. This action serves as a budgetary control mechanism and no actual financial entries are passed. These figures cannot be used for reporting purposes. The amounts included as expenditure are currently only those for which a payment run has been completed.

The total actual expenditure amounts to R 58.046 million while the monthly actual amounts to R 10.857 million. The year to date budget is R 58.996 million which represents a variance of 2 % for the year to date, which can be accepted as reasonable.

The sources of expenditure that have material variances in rand value are:

- Contracted Services
 - The adjusted budget for contracted is R 1.946 million of which R 2.7 million has been spent to date. This material variance of 86% can be attributed to the audit of the 2016/2017 financial year and compilation of Annual Financial Statements.

3.2.1.3 Operating Expenditure by Municipal Vote

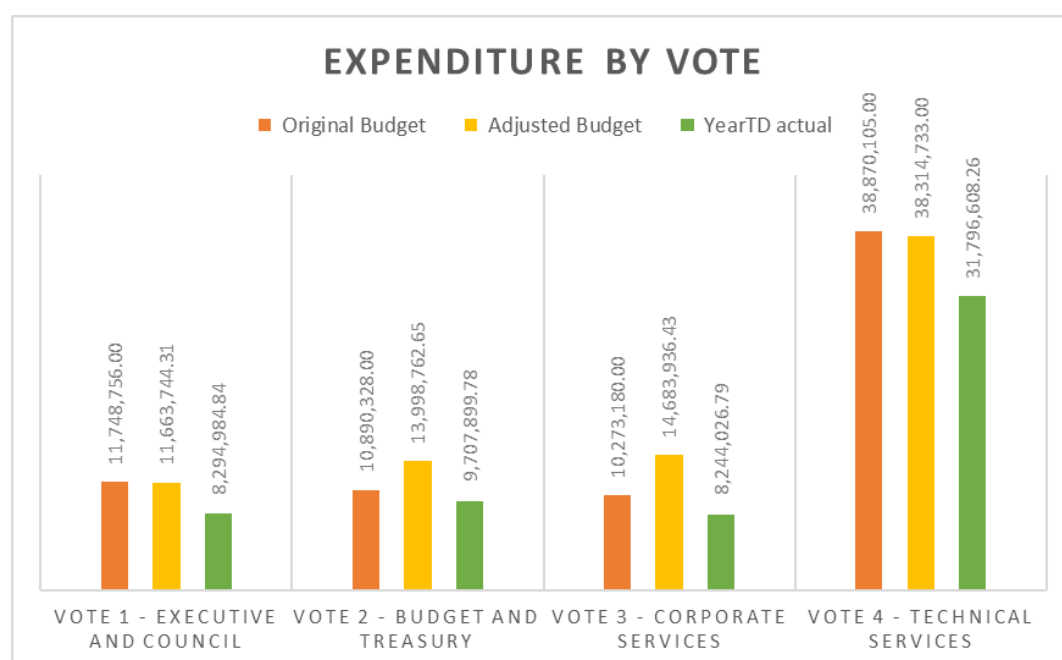


Figure 7 – Breakdown Operating Expenditure by Municipal Vote

Expenditure by Vote	Original Budget	Adjusted Budget	YearTD actual	% Spend
Vote 1 - EXECUTIVE AND COUNCIL	11,748,756.00	11,663,744.31	8,294,984.84	71%
Vote 2 - BUDGET AND TREASURY	10,890,328.00	13,998,762.65	9,707,899.78	69%
Vote 3 - CORPORATE SERVICES	10,273,180.00	14,683,936.43	8,244,026.79	56%
Vote 4 - TECHNICAL SERVICES	38,870,105.00	38,314,733.00	31,796,608.26	83%
Total Expenditure by Vote	71,782,369.00	78,661,176.39	58,043,519.67	74%

The adjusted budget for Technical Service is R 38.315 million of which R 31.797 million has been expended and represents 83% of the budget amount.

The adjusted budget for Corporate Services is R 14.684 million of which R 8.244 million has been expended and represents 56% of the budget amount.

The adjusted budget for Budget and Treasury is R 13.999 million of which R 9.708 million has been expended and represents 69% of the budget amount.

The adjusted budget for Executive and council is R 11.664 million of which R 8.295 million has been expended and represents 71% of the budget amount.

3.2.1.4 Capital Expenditure

The capital spending for the month of March 2018 amounts to R 530 394 and for the 3rd quarter R 543 716 (38% of total budget amount). The total capital budget amount is R 1.431 million of which are R 1.178 million are funded by Provincial Treasury.

3.2.2 Cash Flow

The detail of this section can be found in Section 4 of this report Table C7 (Financial Position). The balance at the end of the period for the cash flow statement is amounts to R 9.643 million.

Section 4 – In-year budget statement table

4.1 Monthly budget statements

4.1.1 Table C1: Monthly Budget Statement Summary

This table provide a summary of the most important information by pulling its information from the other tables to follow.

DC5 Central Karoo - Table C1 Monthly Budget Statement Summary - M09

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	482	-	610	37	395	458	(63)	-14%	-
Transfers and subsidies	27,793	(772)	36,182	6,448	28,897	27,136	1,761	6%	-
Other own revenue	37,382	(5,432)	42,677	3,361	32,229	32,008	221	1%	-
Total Revenue (excluding capital transfers and contributions)	65,656	(6,203)	79,469	9,846	61,521	59,602	1,919	3%	-
Employee costs	35,466	(16,365)	38,491	3,116	28,610	28,868	(259)	-1%	-
Remuneration of Councillors	3,611	-	3,836	268	2,867	2,877	(10)	-0%	-
Depreciation & asset impairment	326	932	494	-	161	371	(210)	-57%	-
Finance charges	11	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,214	22	214	(44)	57	160	(103)	-64%	-
Transfers and subsidies	-	-	772	-	-	579	(579)	-100%	-
Other expenditure	24,135	(17,792)	34,854	7,517	26,351	26,140	210	1%	-
Total Expenditure	64,763	(33,203)	78,661	10,857	58,046	58,996	(950)	-2%	-
Surplus/(Deficit)	893	27,000	808	(1,011)	3,476	606	2,870	474%	-
Transfers and subsidies - capital (monetary alloc	883	-	800	-	870	600	270	45%	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	1,776	27,000	1,608	(1,011)	4,346	1,206	3,140	260%	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	1,776	27,000	1,608	(1,011)	4,346	1,206	3,140	260%	-
Capital expenditure & funds sources									
Capital expenditure	-	1,155	1,431	530	602	1,073	(471)	-44%	-
Capital transfers recognised	-	902	1,178	523	524	883	(359)	-41%	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	253	253	8	79	190	(111)	-59%	-
Total sources of capital funds	-	1,155	1,431	530	602	1,073	(471)	-44%	-
Financial position									
Total current assets	6,233	11,899	11,899	-	11,988	-	-	-	11,899
Total non current assets	17,822	16,533	18,645	-	17,634	-	-	-	16,533
Total current liabilities	12,562	7,012	7,012	-	5,892	-	-	-	7,012
Total non current liabilities	17,553	23,711	23,711	-	17,553	-	-	-	23,711
Community wealth/Equity	(6,060)	(2,292)	(2,292)	-	6,176	-	-	-	(2,292)
Cash flows									
Net cash from (used) operating	(1,486)	1,749	1,608	(1,011)	6,391	-	(6,391)	#DIV/0!	-
Net cash from (used) investing	(1,513)	(1,846)	(2,121)	(530)	264	-	(264)	#DIV/0!	-
Net cash from (used) financing	(101)	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	2,989	8,286	7,869	-	9,643	8,383	(1,260)	-15%	2,989
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	83	40	24	350	263	663	-	(1)	1,423
Creditors Age Analysis									
Total Creditors	1,900	1,456	34	0	85	-	-	-	3,474

4.1.2 Table C2: Monthly Budget Statement – Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

DC5 Central Karoo - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M09 March

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
Governance and administration		35,274	(3,332)	39,471	5,995	31,919	29,603	2,316	8%	-
Executive and council		10,664	(262)	26,779	5,648	17,540	20,084	(2,544)	-13%	-
Finance and administration		24,045	(3,069)	12,692	347	14,379	9,519	4,860	51%	-
Internal audit		565	-	-	-	-	-	-	-	-
Community and public safety		995	(1,252)	2,342	802	1,696	1,756	(61)	-3%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		965	(2)	2,305	800	1,670	1,729	(59)	-3%	-
Housing		-	-	-	-	-	-	-	-	-
Health		31	(1,250)	36	2	26	27	(2)	-6%	-
Economic and environmental services		30,269	(826)	38,456	3,049	28,774	28,842	(68)	0%	-
Planning and development		200	(659)	-	-	-	-	-	-	-
Road transport		30,069	(167)	38,456	3,049	28,774	28,842	(68)	0%	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other	4	-	(65)	-	-	-	-	-	-	-
Total Revenue - Functional	2	66,538	(5,474)	80,269	9,846	62,389	60,202	2,187	4%	-
Expenditure - Functional										
Governance and administration		26,542	3,941	32,102	3,918	22,388	24,077	(1,688)	-7%	-
Executive and council		7,849	(479)	9,838	563	7,324	7,379	(55)	-1%	-
Finance and administration		18,303	2,796	22,254	3,329	14,782	16,690	(1,909)	-11%	-
Internal audit		390	1,624	10	26	283	8	275	3526%	-
Community and public safety		3,514	2,218	4,636	307	3,153	3,477	(324)	-9%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		1,065	-	1,990	69	799	1,492	(693)	-46%	-
Housing		-	-	-	-	-	-	-	-	-
Health		2,449	2,218	2,647	238	2,354	1,985	369	19%	-
Economic and environmental services		33,711	(19,180)	41,891	6,632	32,485	31,418	1,067	3%	-
Planning and development		814	6,642	2,231	52	688	1,673	(985)	-59%	-
Road transport		32,897	(25,822)	39,660	6,580	31,797	29,745	2,052	7%	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other		993	(19,454)	32	-	17	24	(7)	-29%	-
Total Expenditure - Functional	3	64,762	(32,475)	78,661	10,857	58,044	58,996	(952)	-2%	-
Surplus/ (Deficit) for the year		1,776	27,000	1,608	(1,011)	4,346	1,206	3,140	260%	-

4.1.3 Table C3: Monthly Budget Statement - Financial

The budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality. On the next paged; as part of Table C3; a table with the sub-votes is also prepared.

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M09 March

Vote Description	Ref	2016/17		Budget Year 2017/18						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote										
Vote 1 - EXECUTIVE AND COUNCIL	1	11,737	(921)	26,779	5,648	17,540	20,084	(2,544)	-13%	-
1.1 - MUNICIPAL MANAGER		5,189	(262)	4,184	-	2,476	3,138	(662)	-21%	-
1.2 - COUNCIL GENERAL EXPENSES		5,475	-	22,595	5,648	15,064	16,946	(1,882)	-11%	-
1.3 - INTERNAL AUDIT		874	-	-	-	-	-	-	-	-
1.4 - IDP		-	-	-	-	-	-	-	-	-
1.5 - EDA		-	-	-	-	-	-	-	-	-
1.6 - LED		-	-	-	-	-	-	-	-	-
1.7 - STRATEGIC PLANNING		200	(659)	-	-	-	-	-	-	-
Vote 2 - BUDGET AND TREASURY		14,487	(1,095)	6,886	47	9,664	5,165	4,500	87%	-
2.1 - FINANCIAL SERVICES		14,472	(1,090)	5,636	47	9,664	4,227	5,437	129%	-
2.2 - DISTRICT COUNCIL LEVIES		-	-	-	-	-	-	-	-	-
2.3 - FINANCE MANAGEMENT GRANT		15	(5)	1,250	-	-	938	(938)	-100%	-
Vote 3 - CORPORATE SERVICES		10,244	(3,291)	8,148	1,102	6,411	6,111	300	5%	-
3.1 - CORPORATE SERVICES		9,249	(1,974)	5,806	300	4,715	4,355	361	8%	-
3.2 - TOURISM		-	(65)	-	-	-	-	-	-	-
3.3 - PMU		-	-	-	-	-	-	-	-	-
3.4 - ENVIRONMENTAL HEALTH		31	(1,250)	36	2	26	27	(2)	-6%	-
3.5 - CIVIL DEFENCE		965	(2)	2,305	800	1,670	1,729	(59)	-3%	-
3.6 - GRANTS AND SUBSIDIES		-	-	-	-	-	-	-	-	-
3.7 - WORK FOR WATER		-	-	-	-	-	-	-	-	-
3.8 - NUTRITION SCHEME		-	-	-	-	-	-	-	-	-
3.9 - GLOBAL FUND		-	-	-	-	-	-	-	-	-
3.10 - PRIMARY HEALTH CARE		-	-	-	-	-	-	-	-	-
Vote 4 - TECHNICAL SERVICES		30,069	(167)	38,456	3,049	28,774	28,842	(68)	0%	-
4.1 - ROADS		30,069	(167)	38,456	3,049	28,774	28,842	(68)	0%	-
4.2 - TRANSPORT FUND		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	66,538	(5,474)	80,269	9,846	62,389	60,202	2,187	4%	-
Expenditure by Vote										
Vote 1 - EXECUTIVE AND COUNCIL	1	9,053	7,787	11,664	641	8,295	8,748	(453)	-5%	-
1.1 - MUNICIPAL MANAGER		2,903	571	4,347	266	3,763	3,260	503	15%	-
1.2 - COUNCIL GENERAL EXPENSES		4,945	(1,050)	4,624	296	3,561	3,468	93	3%	-
1.3 - INTERNAL AUDIT		390	1,624	463	26	283	347	(64)	-19%	-
1.4 - IDP		-	-	-	-	-	-	-	-	-
1.5 - EDA		-	(220)	220	-	91	165	(74)	-45%	-
1.6 - LED		-	-	-	-	-	-	-	-	-
1.7 - STRATEGIC PLANNING		814	6,862	2,011	52	597	1,508	(911)	-60%	-
Vote 2 - BUDGET AND TREASURY		8,856	869	13,999	2,742	9,708	10,499	(791)	-8%	-
2.1 - FINANCIAL SERVICES		8,254	867	13,032	2,706	9,172	9,774	(602)	-6%	-
2.2 - DISTRICT COUNCIL LEVIES		-	-	-	-	-	-	-	-	-
2.3 - FINANCE MANAGEMENT GRANT		602	2	967	36	536	725	(189)	-26%	-
Vote 3 - CORPORATE SERVICES		13,955	(15,308)	14,684	894	8,244	11,013	(2,769)	-25%	-
3.1 - CORPORATE SERVICES		9,448	1,928	9,960	587	5,074	7,470	(2,396)	-32%	-
3.2 - TOURISM		993	(19,454)	32	-	17	24	(7)	-29%	-
3.3 - PMU		-	-	-	-	-	-	-	-	-
3.4 - ENVIRONMENTAL HEALTH		2,449	2,218	2,649	238	2,354	1,986	368	19%	-
3.5 - CIVIL DEFENCE		1,065	-	1,990	69	799	1,492	(693)	-46%	-
3.6 - GRANTS AND SUBSIDIES		-	-	-	-	-	-	-	-	-
3.7 - WORK FOR WATER		-	-	54	-	-	41	(41)	-100%	-
3.8 - NUTRITION SCHEME		-	-	-	-	-	-	-	-	-
3.9 - GLOBAL FUND		-	-	-	-	-	-	-	-	-
3.10 - PRIMARY HEALTH CARE		-	-	-	-	-	-	-	-	-
Vote 4 - TECHNICAL SERVICES		32,897	(25,822)	38,315	6,580	31,797	28,736	3,061	11%	-
4.1 - ROADS		32,897	(25,822)	38,315	6,580	31,797	28,736	3,061	11%	-
4.2 - TRANSPORT FUND		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	64,762	(32,475)	78,661	10,857	58,044	58,996	(952)	(0)	-
Surplus/ (Deficit) for the year	2	1,776	27,000	1,608	(1,011)	4,346	1,206	3,140	0	-

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote										
Vote 1 - EXECUTIVE AND COUNCIL	1	11,737	(921)	26,779	5,648	17,540	20,084	(2,544)	-12.7%	-
Vote 2 - BUDGET AND TREASURY		14,487	(1,095)	6,886	47	9,664	5,165	4,500	87.1%	-
Vote 3 - CORPORATE SERVICES		10,244	(3,291)	8,148	1,102	6,411	6,111	300	4.9%	-
Vote 4 - TECHNICAL SERVICES		30,069	(167)	38,456	3,049	28,774	28,842	(68)	-0.2%	-
Total Revenue by Vote	2	66,538	(5,474)	80,269	9,846	62,389	60,202	2,187	3.6%	-
Expenditure by Vote										
Vote 1 - EXECUTIVE AND COUNCIL	1	9,053	7,787	11,664	641	8,295	8,748	(453)	-5.2%	-
Vote 2 - BUDGET AND TREASURY		8,856	869	13,999	2,742	9,708	10,499	(791)	-7.5%	-
Vote 3 - CORPORATE SERVICES		13,955	(15,308)	14,684	894	8,244	11,013	(2,769)	-25.1%	-
Vote 4 - TECHNICAL SERVICES		32,897	(25,822)	38,315	6,580	31,797	28,736	3,061	10.7%	-
Total Expenditure by Vote	2	64,762	(32,475)	78,661	10,857	58,044	58,996	(952)	-1.6%	-
Surplus/ (Deficit) for the year	2	1,776	27,000	1,608	(1,011)	4,346	1,206	3,140	260.4%	-

4.1.3 Table C3C: Monthly Budget Statement - Financial

4.1.5 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

This table reflects the operating budget and actual figures of the financial performance. The revenue is specifically set out by source due to the fact that Council approves the revenue budget by source and the expenditure budget by vote.

DC5 Central Karoo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	-	-	-	-	-	-	-	-
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		71	(53)	200	8	66	150	(84)	-56%	-
Interest earned - external investments		482	-	610	37	395	458	(63)	-14%	-
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-
Licences and permits		-	-	-	-	-	-	-	-	-
Agency services		3,328	9	6,947	300	2,640	5,210	(2,571)	-49%	-
Transfers and subsidies		27,793	(772)	36,182	6,448	28,897	27,136	1,761	6%	-
Other revenue		33,983	(5,388)	35,530	3,053	29,523	26,648	2,876	11%	-
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		65,656	(6,203)	79,469	9,846	61,521	59,602	1,919	3%	-
Expenditure By Type										
Employee related costs		35,466	(16,365)	38,491	3,116	28,610	28,868	(259)	-1%	-
Remuneration of councillors		3,611	-	3,836	268	2,867	2,877	(10)	0%	-
Debt impairment		457	-	-	-	-	-	-	-	-
Depreciation & asset impairment		326	932	494	-	161	371	(210)	-57%	-
Finance charges		11	-	-	-	-	-	-	-	-
Bulk purchases		-	15	-	-	-	-	-	-	-
Other materials		1,214	7	214	(44)	57	160	(103)	-64%	-
Contracted services		1,449	(4,030)	1,946	56	2,720	1,459	1,261	86%	-
Transfers and subsidies		-	-	772	-	-	579	(579)	-100%	-
Other expenditure		22,182	(13,525)	32,908	7,462	23,630	24,681	(1,051)	-4%	-
Loss on disposal of PPE		47	(238)	-	-	-	-	-	-	-
Total Expenditure		64,763	(33,203)	78,661	10,857	58,046	58,996	(950)	-2%	-
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations)		893	27,000	808	(1,011)	3,476	606	2,870	0	-
(National / Provincial and District)		883	-	800	-	870	600	270	0	-
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		1,776	27,000	1,608	(1,011)	4,346	1,206			-
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		1,776	27,000	1,608	(1,011)	4,346	1,206			-
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		1,776	27,000	1,608	(1,011)	4,346	1,206			-
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		1,776	27,000	1,608	(1,011)	4,346	1,206			-

4.1.6 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC5 Central Karoo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M09 March

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	-	-	-	-	-	-	-
Vote 2 - BUDGET AND TREASURY		-	-	-	-	-	-	-	-	-
Vote 3 - CORPORATE SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	-	-	-	-	-	-	-	-	-
Single Year expenditure appropriation	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	80	-	-	60	(60)	-100%	-
Vote 2 - BUDGET AND TREASURY		-	453	147	8	79	110	(32)	-29%	-
Vote 3 - CORPORATE SERVICES		-	702	1,104	523	524	828	(304)	-37%	-
Vote 4 - TECHNICAL SERVICES		-	-	100	-	-	75	(75)	-100%	-
Total Capital single-year expenditure	4	-	1,155	1,431	530	602	1,073	(471)	-44%	-
Total Capital Expenditure		-	1,155	1,431	530	602	1,073	(471)	-44%	-
Capital Expenditure - Functional Classification										
Governance and administration		-	1,155	224	530	602	168	434	259%	-
Executive and council		-	-	65	-	-	49	(49)	-100%	-
Finance and administration		-	1,155	159	530	602	119	483	405%	-
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		-	-	1,092	-	-	819	(819)	-100%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	1,068	-	-	801	(801)	-100%	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	24	-	-	18	(18)	-100%	-
Economic and environmental services		-	-	115	-	-	86	(86)	-100%	-
Planning and development		-	-	15	-	-	11	(11)	-100%	-
Road transport		-	-	100	-	-	75	(75)	-100%	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	-	1,155	1,431	530	602	1,073	(471)	-44%	-
Funded by:										
National Government		-	200	110	-	-	83	(83)	-100%	-
Provincial Government		-	702	1,068	523	524	801	(277)	-35%	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		-	902	1,178	523	524	883	(359)	-41%	-
Public contributions & donations	5	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		-	253	253	8	79	190	(111)	-59%	-
Total Capital Funding		-	1,155	1,431	530	602	1,073	(471)	-44%	-

4.1.7 Table C6: Monthly Budget Statement – Financial Position

DC5 Central Karoo - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	Ref	2016/17	Budget Year 2017/18			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		2,989	4,286	4,286	9,643	4,286
Call investment deposits		–	4,000	4,000	–	4,000
Consumer debtors		–	472	472	–	472
Other debtors		2,430	1,186	1,186	1,563	1,186
Current portion of long-term receivables		–	896	896	–	896
Inventory		815	1,060	1,060	781	1,060
Total current assets		6,233	11,899	11,899	11,988	11,899
Non current assets						
Long-term receivables		10,694	10,561	10,561	10,694	10,561
Investments		–	–	–	–	–
Investment property		–	–	–	–	–
Investments in Associate		–	–	–	–	–
Property, plant and equipment		7,045	5,959	8,071	6,857	5,959
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		82	12	12	82	12
Other non-current assets		–	–	–	–	–
Total non current assets		17,822	16,533	18,645	17,634	16,533
TOTAL ASSETS		24,055	28,432	30,543	29,622	28,432
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Borrowing		39	42	42	39	42
Consumer deposits		–	–	–	–	–
Trade and other payables		8,300	6,970	6,970	1,687	6,970
Provisions		4,223	–	–	4,166	–
Total current liabilities		12,562	7,012	7,012	5,892	7,012
Non current liabilities						
Borrowing		101	98	98	101	98
Provisions		17,452	23,613	23,613	17,452	23,613
Total non current liabilities		17,553	23,711	23,711	17,553	23,711
TOTAL LIABILITIES		30,115	30,723	30,723	23,445	30,723
NET ASSETS	2	(6,060)	(2,292)	(180)	6,176	(2,292)
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		(6,060)	(2,292)	(2,292)	6,176	(2,292)
Reserves		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	(6,060)	(2,292)	(2,292)	6,176	(2,292)

4.1.8 Table C7: Monthly Budget Statement - Cash Flow

DC5 Central Karoo - Table C7 Monthly Budget Statement - Cash Flow - M09 March

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		-	-	-	-	-	-	-		
Service charges		-	-	-	-	-	-	-		
Other revenue		35,790	45,021	42,677	3,361	34,622	34,622	#DIV/0!		
Government - operating		28,964	26,705	36,182	6,448	31,290	31,290	#DIV/0!		
Government - capital			1,000	800	-	870	870	#DIV/0!		
Interest		482	550	610	37	376	376	#DIV/0!		
Dividends			-	-						
Payments										
Suppliers and employees		(66,710)	(71,528)	(78,661)	(10,857)	(60,767)	60,767	#DIV/0!		
Finance charges		(11)								
Transfers and Grants		-	-	-	-	-	-			
NET CASH FROM/(USED) OPERATING ACTIVITIES		(1,486)	1,749	1,608	(1,011)	6,391	-	(6,391)	#DIV/0!	-
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		(1,056)								
Decrease (Increase) in non-current debtors			(691)	(691)		866		866	#DIV/0!	
Decrease (increase) other non-current receivables										
Decrease (increase) in non-current investments		(457)								
Payments										
Capital assets			(1,155)	(1,431)	(530)	(602)		602	#DIV/0!	
NET CASH FROM/(USED) INVESTING ACTIVITIES		(1,513)	(1,846)	(2,121)	(530)	264	-	(264)	#DIV/0!	-
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		(101)								
Borrowing long term/refinancing										
Increase (decrease) in consumer deposits										
Payments										
Repayment of borrowing										
NET CASH FROM/(USED) FINANCING ACTIVITIES		(101)	-	-	-	-	-	-	-	-
NET INCREASE/ (DECREASE) IN CASH HELD		(3,101)	(97)	(514)	(1,541)	6,654	-			-
Cash/cash equivalents at beginning:		6,089	8,383	8,383		2,989	8,383			2,989
Cash/cash equivalents at month/year end:		2,989	8,286	7,869		9,643	8,383			2,989

PART 2 – SUPPORTING DOCUMENTATION

Section 5–Debtors' analysis

5.1 Supporting Table SC3

DC5 Central Karoo - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

Description	NT Code	Budget Year 2017/18										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200										-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300										-	-		
Receivables from Non-exchange Transactions - Property Rates	1400										-	-		
Receivables from Exchange Transactions - Waste Water Management	1500										-	-		
Receivables from Exchange Transactions - Waste Management	1600										-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700										-	-		
Interest on Arrear Debtor Accounts	1810										-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820										-	-		
Other	1900	83	40	24	350	263	663	-	(1)	1,423	1,276			
Total By Income Source	2000	83	40	24	350	263	663	-	(1)	1,423	1,276	-	-	
2016/17 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200										-	-		
Commercial	2300										-	-		
Households	2400										-	-		
Other	2500	83	40	24	350	263	663	-		1,424	1,276			
Total By Customer Group	2600	83	40	24	350	263	663	-	-	1,424	1,276	-	-	

Table SC3 is the only debtors report required by the MBRR.

5.2 Supporting Table SC4

DC5 Central Karoo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

Description	NT Code	Budget Year 2017/18									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100										-	
Bulk Water	0200										-	
PAYE deductions	0300										-	
VAT (output less input)	0400										-	
Pensions / Retirement deductions	0500										-	
Loan repayments	0600										-	
Trade Creditors	0700										-	
Auditor General	0800										-	
Other	0900	1,900	1,456	34	0	85	-	-	-	3,474		
Total By Customer Type	1000	1,900	1,456	34	0	85	-	-	-	3,474	-	

Section 6 – Allocation and grant receipts and expenditure

6.1 Supporting Table SC6 – Grant receipts

DC5 Central Karoo - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M09 March

Description	Ref	Budget Year 2017/18								
		2016/17 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:										
Operating Transfers and Grants										
National Government:		23,532	1,250	26,465	5,468	26,521	19,849	6,136	30.9%	5,468
Local Government Equitable Share		19,416	–	22,595	5,468	22,595	16,946	5,649	33.3%	5,468
Finance Management		1,250	1,250	1,050	–	1,050	788			–
EPWP Incentive		1,000	–	1,095	–	1,095	821			–
Rural Asset Management Grant		1,866	–	1,725	–	1,781	1,294	487	37.6%	–
Provincial Government:		2,300	240	4,018	1,000	4,018	3,014	31	1.0%	–
FMG - MSCOA		220	–	125	–	125	94	31	33.3%	–
FMG - MSCOA TRAINING		500	–	169	–	169	127			–
FMG - Improvement of Service Level Standards		100	–	100	–	100	75			–
FMG - Improvement of Assurance Function		700	–	350	–	350	263			–
FMG - Training re Performance Reporting		200	–	125	–	125	94			–
FMG - Internship training		100	–	–	–	–	–			–
FMG - Capacity Building Bursary Fund		120	240	245	–	245	184			–
FMG - ICT Internship		60	–	111	–	111	83			–
WC FMSG 2017/18				1,775	200	1,775	1,331			–
Drought Relief Support		300	–	218	–	218	164			–
GROUND WATER LEVEL MONITORING				800	800	800	600			–
District Municipality:		–	–	–	–	–	–	–	–	–
<i>[insert description]</i>		–	–	–	–	–	–	–	–	–
Other grant providers:		1,832	–	5,012	–	1,143	3,759	(2,616)	-69.6%	–
CHIETA		533	–	1,765	–	212	1,324	(1,112)	-84.0%	–
LG SETA		835	–	247	–	684	185			–
Doring veld Project		465	–	984	–	247	738			–
Audit fee				2,015	–	–	1,511			–
Total Operating Transfers and Grants	5	27,664	1,490	35,495	6,468	31,682	26,621	3,551	13.3%	5,468
Capital Transfers and Grants										
National Government:		–	–	200	–	200	150	50	33.3%	–
Finance Management		–	–	200	–	200	150	50	33.3%	–
Provincial Government:		1,300	800	1,287	–	1,287	965	322	33.3%	–
FMG - Capacity Building Bursary Fund		–	–	–	–	–	–	–	–	–
Fire Brigade Capacity Building		1,300	800	1,217	–	1,217	913			–
Disaster Management Grant				70	–	70	53	18	33.3%	–
District Municipality:		–	–	–	–	–	–	–	–	–
<i>[insert description]</i>		–	–	–	–	–	–	–	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
Total Capital Transfers and Grants	5	1,300	800	1,487	–	1,487	1,115	372	33.3%	–
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	28,964	2,290	36,982	6,468	33,169	27,736	3,923	14.1%	5,468

6.2 Supporting Table SC7 (1) – Grant expenditure

DC5 Central Karoo - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M09 March

Description	Ref	Budget Year 2017/18								
		2016/17 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		23,141	26,857	26,465	2,460	19,191	19,849	(658)	-3.3%	-
Local Government Equitable Share		19,416	22,595	22,595	1,883	16,946,250.03	16,946	0	0.0%	-
Finance Management		1,248	1,250	1,050	485	985	788	197	25.1%	-
EPWP Incentive		1,251	1,095	1,095	92	489	821	(333)	-40.5%	-
Rural Asset Management Grant		1,226	1,917	1,725	-	771	1,294	(523)	-40.4%	-
Provincial Government:		1,913	800	4,018	974	1,100	3,014	(164)	-5.4%	-
FMG - MSCOA		50	-	-	-	-	-	-	-	-
FMG - MFIP		500	-	-	-	-	-	-	-	-
FMG - IDP		200	-	-	-	-	-	-	-	-
FMG - MSCOA		220	-	125	125	125	94	-	-	-
FMG - MSCOA TRAINING		206	-	169	-	-	127	-	-	-
FMG - Improvement of Service Level Standards		-	-	100	-	-	75	-	-	-
FMG - Improvement of Assurance Function		350	-	350	350	350	263	-	-	-
FMG - Training re Performance Reporting		75	-	125	-	-	94	-	-	-
FMG - Internship Training		100	-	-	-	-	-	-	-	-
FMG - Capacity Building Bursary Fund		115	-	245	-	127	184	-	-	-
FMG - ICT Internship		15	-	111	-	-	83	-	-	-
WC FMSG 2017/18		-	-	1,775	499	499	1,331	-	-	-
Drought Relief Support		82	-	218	-	-	164	(164)	-100.0%	-
Fire Brigade Capacity Building		-	800	800	-	-	600	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
<i>[insert description]</i>		-	-	-	-	-	-	-	-	-
Other grant providers:		2,739	-	5,012	-	392	3,759	(3,366)	-89.6%	-
'Audit fee		-	-	2,015	-	-	1,511	(1,511)	-100.0%	-
Doringveld Project		1,118	-	247	-	-	185	-	-	-
LG Seta		1,307	-	984	-	-	738	-	-	-
CHIETA		315	-	1,765	-	392	1,324	(932)	-70.4%	-
Total operating expenditure of Transfers and Grants:		27,793	27,657	35,495	3,434	20,684	26,621	(4,188)	-15.7%	-
Capital expenditure of Transfers and Grants										
National Government:		-	-	200	-	-	150	(150)	-100.0%	-
Finance Management		-	-	200	-	-	150	(150)	-100.0%	-
Provincial Government:		-	-	1,287	596	597	965	(368)	-38.1%	-
Fire Brigade Capacity Building		-	-	1,217	596	597	913	(316)	-34.6%	-
Disaster Management Grant		-	-	70	-	-	53	(53)	-100.0%	-
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants		-	-	1,487	596	597	1,115	(518)	-46.4%	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		27,793	27,657	36,982	4,030	21,281	27,736	(4,706)	-17.0%	-

Section 7 – Capital programme performance

7.1 Supporting Table C12

Supporting table C12 reconcile with table C5.

DC5 Central Karoo - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M09 March

Month	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July		96	3	3	3	3	-		0%
August		96	-	-	3	192	190	98.6%	0%
September		96	1	1	3	193	190	98.4%	0%
October		96	19	19	22	213	190	89.4%	2%
November		96	14	14	37	227	190	83.8%	3%
December		96	38	22	59	265	206	77.8%	5%
January		96	222	1	59	487	427	87.8%	5%
February		96	222	13	72	709	637	89.8%	6%
March		96	222	530	602	931	328	35.3%	52%
April		96	222		-	1,153	1,153	100.0%	-
May		96	222		-	1,375	1,375	100.0%	-
June		96	246		-	1,621	1,621	100.0%	-
Total Capital expenditure	-	1,155	1,431	602					

NON-FINANCIAL PERFORMANCE REPORTING – QUARTER 3 (JANUARY – MARCH 2018)

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Disclaimer

This Quarterly Performance Assessment Report is based on reported information only, and is un-audited. This report is subject to change on finalisation of the Internal Performance Audit Report for the 3rd Quarter of the 2017/2018 financial year.

1. Purpose

(a) The purpose of this report is to inform Council regarding the progress made with the implementation of the Key Performance Indicators (KPIs) in the realisation of the development priorities and objectives as determined in the Municipality's Integrated Development Plan (IDP) as well as in the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the third quarter (01 January – 31 March 2018) of the 2017/18 financial year.

2. Legislative requirements

(a) The SDBIP is defined in terms of Section 1 of the Local Government: Municipal Finance Management Act, 56 (Act 56 of 2003) (MFMA), and the format of the SDBIP is prescribed by the MFMA Circular 13.

(b) Section 41(1) (e) of the Local Government: Municipal Systems Act, 32 (Act 32 of 2000) (MSA), prescribes that a process must be established of regular reporting to Council.

(c) This report is a requirement in terms of Section 52 of the MFMA which provide for:

- The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality;
- The Accounting Officer, while conducting the above, must take into account:
 - Section 71 Reports;
 - Performance in line with the Service Delivery and Budget Implementation Plans.

3. Background to the format and monitoring of the SDBIP

3.1 Format

- (a) The Municipality's SDBIP consists of a Top Layer (TL) as well as a Departmental Plan for each individual Department.
- (b) For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality.
- (c) The TL SDBIP measures the achievement of performance indicators with regards to the provision of basic services as prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Central Karoo District Municipality. The Top Layer SDBIP 2017/2018 was approved by the Executive Mayor on 08 June 2017.
- (d) The Departmental SDBIP measures the achievement of performance indicators that have been determined with regard to operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans have been approved by the Municipal Manager.
- (e) The Quarterly Performance Assessment Report is structured to report on the seven (7) Municipal Key Performance Areas.
- (f) The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Colour	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

Table 1: Description of colour codes

- (g) The Performance Management System is an internet based system and it uses, as its basis, the approved SDBIP. The SDBIP is a layered plan comprising Top Layer SDBIP and Departmental SDBIPs.
- (h) Performance reports on the Top Layer SDBIP is submitted to the Executive Mayoral Committee and Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis.
- (i) This non-financial part of the report is based on the Top Layer SDBIP 2017/2018 and comprises the following:
 - Summary of the overall performance of the Municipality in terms of the National Key Performance Areas of Local Government;
 - Summary of the overall performance of the Municipality in terms of the seven Municipal Key Performance Areas; and
 - A detailed performance review per Municipal Key Performance Area (MKPA).

3.2 Monitoring

- (a) The Municipality utilises an electronic web based system that is monthly updated with actual performance.
- (b) The system closes every month between the 10th to the 15th day for updates of the previous month's actual performance as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month's performance indicators after closure of the system. This is to ensure that the level of performance is consistent for a particular period in the various levels at which reporting takes place. Departments must motivate to the Municipal Manager should they require the system to be re-opened once the system is closed.
- (c) The system provides management information in graphs and indicates actual performance against targets. The graphs provide a good indication of performance progress and where corrective action is required.
- (d) The system requires key performance indicator owners to update performance comment for each actual result captured, which provides a clear indication of how the actual was calculated/ reached and serves as part of the portfolio of evidence (POE) for auditing purposes.
- (e) In terms of Section 46(1) (a) (iii) of the MSA the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

4. Actual performance for the third quarter - 01 January – 31 March 2018

- (a) The Top Layer SDBIP contains performance indicators per Municipal Key Performance Area and comments with corrective measures with regard to targets not achieved
- (b) Overall performance (dashboard) per National and Municipal Key Performance Areas will be provided for in section 5 of this report.
- (c) A detailed analysis of actual performance for the third quarter of the financial year 2017/2018 is provided for in section 6 of this report.

5. Overall performance of the Municipality

(a) Dashboard summary per National Key Performance Area (NKPA) for the period 01 January - 31 March 2018.

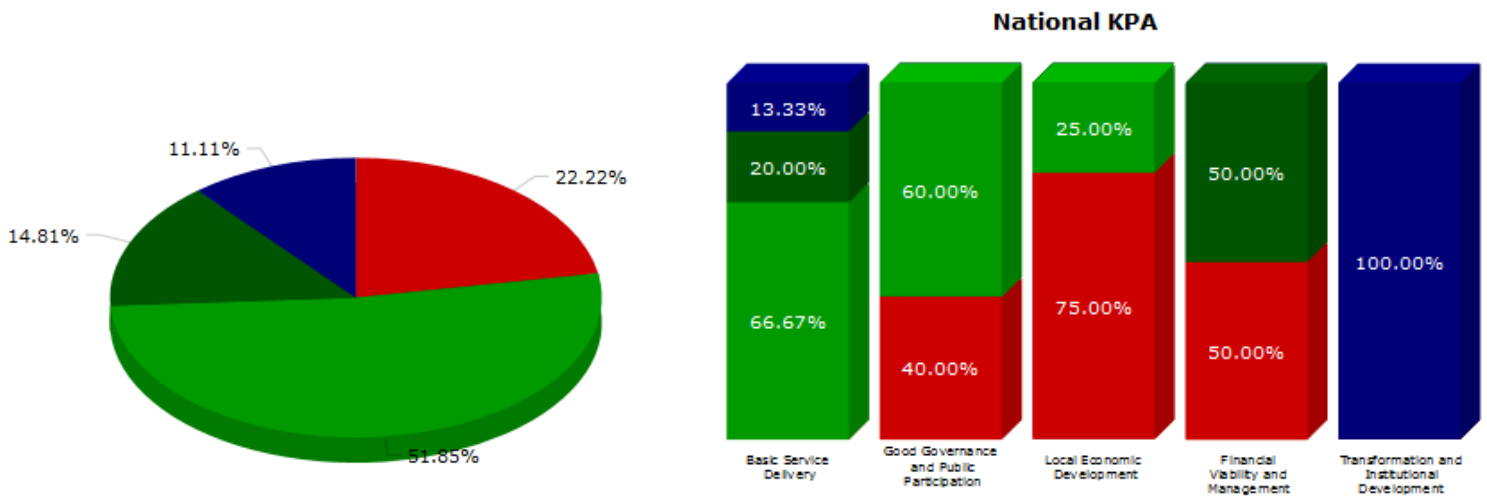


Figure 1: Graphs: Overall Performance on National KPA's

	Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
KPI Not Met	-	<u>2 (40.00%)</u>	<u>3 (75.00%)</u>	<u>1 (50.00%)</u>	-
KPI Almost Met	-	-	-	-	-
KPI Met	<u>10 (66.67%)</u>	<u>3 (60.00%)</u>	<u>1 (25.00%)</u>	-	-
KPI Well Met	<u>3 (20.00%)</u>	-	-	<u>1 (50.00%)</u>	-
KPI Extremely Well Met	<u>2 (13.33%)</u>	-	-	-	<u>1 (100.00%)</u>
Total:	15 (55.56%)	5 (18.52%)	4 (14.81%)	2 (7.41%)	1 (3.70%)

Table 2: Overall Performance on National KPA's

(b) Dashboard summary per Municipal Key Performance Area (MKPA) for the period 01 January - 31 March 2018.

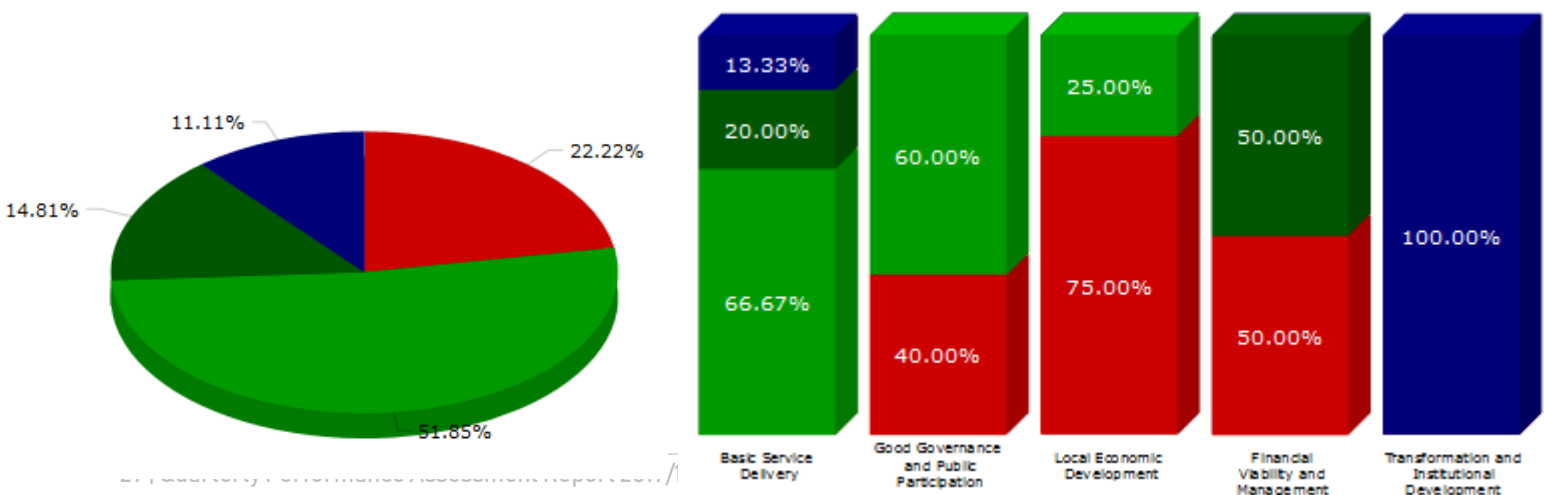


Figure 2: Graphs: Overall performance on Municipal KPA's

	Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
KPI Not Met	-	<u>2 (40.00%)</u>	<u>3 (75.00%)</u>	<u>1 (50.00%)</u>	-
KPI Almost Met	-	-	-	-	-
KPI Met	<u>10 (66.67%)</u>	<u>3 (60.00%)</u>	<u>1 (25.00%)</u>	-	-
KPI Well Met	<u>3 (20.00%)</u>	-	-	<u>1 (50.00%)</u>	-
KPI Extremely Well Met	<u>2 (13.33%)</u>	-	-	-	<u>1 (100.00%)</u>
Total:	15 (55.56%)	5 (18.52%)	4 (14.81%)	2 (7.41%)	1 (3.70%)

Table 3: Overall performance on Municipal KPA's



6. Actual Strategic performance and corrective measures that will be implemented

6.1 Build a well capacitated workforce, skilled youth and communities

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL17	Build a well capacitated workforce, skilled youth and communities	Spend 1% of the municipality's personnel budget on implementing its Workplace Skills Plan by 30 June 2018 [(Total Actual Training Expenditure/ Total personnel Budget) x100]	% of the personnel budget spent on training	Director Corporate Services	1%	1%			0%	0%	N/A
TL18	Build a well capacitated workforce, skilled youth and communities	Limit the vacancy rate to 10% of budgeted post as at 30 June 2018	% vacancy rate as at 30 June 2018	Director Corporate Services	10%	10%			10%	0%	B
TL19	Build a well capacitated workforce, skilled youth and communities	Review the Workplace Skills Plan and submit to LGSETA by 30 April 2018	Workplace skills plan reviewed and submitted to LGSETA by 30 April 2018	Director Corporate Services	1	1			0	0	N/A
TL20	Build a well capacitated workforce, skilled youth and communities	The number of people from the employment equity target groups employed (appointed) in the three highest levels of management in compliance with the municipality's approved Equity Plan as at 30 June 2018	Number of people employed as per approved Equity Plan as at 30 June 2018	Director Corporate Services	1	1			0	0	N/A



Summary of Results: Build a well capacitated workforce, skilled youth and communities		
KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	3
KPI Not Met	0% <= Actual/Target <= 74.999%	0
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
KPI Met	Actual meets Target (Actual/Target = 100%)	0
KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs		4

6.2 Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL7	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review 10 budget related policies and submit to Council for approval by 31 March 2018	Number of policies reviewed and submitted to Council for approval by 31 March 2018	CFO	10	10	[D137] CFO: Policies were reviewed and submitted to council (March 2018)		10	12	G2
TL8	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review and submit the MFMA delegation register to Council for approval by 31 May 2018	MFMA delegation registered reviewed and submitted to Council for approval by 31 May 2018	CFO	1	1			0	0	N/A
TL9	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Compile a long term Financial Plan / Strategy and submit to Council for approval by 31 May 2018	Long term Financial Plan / Strategy developed and submitted to Council for approval by 31 May 2018	CFO	1	1			0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL10	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Compile and submit the financial statements to the Auditor-General by 31 August 2017	Financial statements compiled and submitted to the Auditor-General by 31 August 2017	CFO	1	1			0	0	N/A
TL11	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2018 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	CFO	32%	32%			0%	0%	N/A
TL12	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2018 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	CFO	1	1			0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL13	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Spend 90% of the municipal capital budget on capital projects by 30 June 2018 {(Actual amount spent on projects/Total amount budgeted for capital projects) X100}	% of capital budget spent	Municipal Manager	90%	90%			60%	5.08%	R
TL14	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Develop a Revenue Enhancement Strategy and submit to Council for consideration by 30 June 2018	Strategy developed and submitted to Council for consideration by 30 June 2018	CFO	1	1			0	0	N/A
TL15	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review the organisational structure and submit to Council for approval by 31 March 2018	Organisational structure reviewed and submitted to Council for approval by 31 March 2018	Director Corporate Services	1	1	[D81] Director Corporate Services: The document was not tabled as yet. (March 2018)	[D81] Director Corporate Services: A new Staff Establishment was compiled and tabled at the Recruitment and Selection Committee on 19 February 2018. The following process needs to be followed before final approval can be obtained from Council. Tabling at the Local Labour Forum Tabling at the Human Resource Forum Tabling at Council Meeting	1	1	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
								for final approval (March 2018)			
TL16	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Establish a centralised Supply Chain Management Unit by 31 August 2017	Centralised Supply Chain Management Unit established by 31 August 2017	CFO	1	1			0	0	N/A

Summary of Results: Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	7
	KPI Not Met	<i>0% <= Actual/Target <= 74.999%</i>	1
	KPI Almost Met	<i>75.000% <= Actual/Target <= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	1
	KPI Well Met	<i>100.001% <= Actual/Target <= 149.999%</i>	1
	KPI Extremely Well Met	<i>150.000% <= Actual/Target</i>	0
	Total KPIs		10



6.3 Facilitate good governance principles and effective stakeholder participation

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL1	Facilitate good governance principles and effective stakeholder participation	Hold quarterly Risk, Internal Audit and Legal District Shared Services meetings with local municipalities during the 2017/18 financial year	Number of quarterly meetings held	Municipal Manager	4	4			2	1	R
TL2	Facilitate good governance principles and effective stakeholder participation	Review and submit the Spatial Development Framework to Council for approval by 30 June 2018	Policy reviewed and submitted to Council for approval by 30 June 2018	Municipal Manager	1	1			0	0	N/A
TL4	Facilitate good governance principles and effective stakeholder participation	Review 10 corporate and HR policies and submit to Council for approval by 30 June 2018	Number of policies reviewed and submitted to Council for approval by 30 June 2018	Director Corporate Services	10	10			0	0	N/A
TL5	Facilitate good governance principles and effective stakeholder participation	Review and submit the delegation register to Council for approval by 30 June 2018	Delegation registered reviewed and submitted to Council for approval by 30 June 2018	Director Corporate Services	1	1			0	0	N/A
TL6	Facilitate good governance principles and effective stakeholder participation	Table the draft Annual Report in Council by 31 January 2018	Draft Annual Report tabled in Council by 31 January 2018	Director Corporate Services	1	1	[D33] Director Corporate Services: The Draft Annual Report was submitted and approved by Council at a Special Council meeting that took place on 25 January 2018 (January 2018)		1	1	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL21	Facilitate good governance principles and effective stakeholder participation	Review and submit the IDP Budget Process Plan to Council for approval by 31 August 2017	IDP Budget Process plan submitted to Council for approval by 31 August 2017	CFO	1	1			0	0	N/A
TL22	Facilitate good governance principles and effective stakeholder participation	Revise the Risk Based Audit Plan (RBAP) and submit to the Audit Committee for approval by 30 June 2018	RBAP revised and submitted to the Audit Committee for approval by 30 June 2018	Municipal Manager	1	1			0	0	N/A
TL23	Facilitate good governance principles and effective stakeholder participation	Complete 70% of audits as per the RBAP by 30 June 2018 [(Audits completed for the year/audits planned for the year according to the RBAP) x100]	% audits completed	Municipal Manager	70%	70%			0%	0%	N/A
TL51	Facilitate good governance principles and effective stakeholder participation	Implement phase 1 of the upgrade of records and archives section by 30 June 2018	Phase 1 completed by 30 June 2018	Director Corporate Services	1	1			0	0	N/A
TL52	Facilitate good governance principles and effective stakeholder participation	Establish a District CFO Forum by 31 December 2017	Forum established by 31 December 2017	CFO	1	1			1	1	G
TL53	Facilitate good governance principles and effective stakeholder participation	Establish a District Strategic and Corporate Services Forum by 30 June 2018	Forum established by 30 June 2018	Director Corporate Services	1	1			1	0	R



Summary of Results: Facilitate good governance principles and effective stakeholder participation		
KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	7
KPI Not Met	<i>0% <= Actual/Target <= 74.999%</i>	2
KPI Almost Met	<i>75.000% <= Actual/Target <= 99.999%</i>	0
KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	2
KPI Well Met	<i>100.001% <= Actual/Target <= 149.999%</i>	0
KPI Extremely Well Met	<i>150.000% <= Actual/Target</i>	0
Total KPIs		11



6.4 Improve and maintain district roads and promote safe roads transport

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL42	Improve and maintain district roads and promote safe roads transport	Create temporary job opportunities in terms of identified road projects by 31 March 2017 (Calculations of the number of jobs created will be over the 12 months coincided the financial year of the Provincial Department of Transport)	Number of temporary jobs created	Director Technical Services	15	15	[D138] Director Technical Services: Jobs created on regravelling, maintenance and flood damage projects (March 2018)		15	79	B
TL43	Improve and maintain district roads and promote safe roads transport	Spend 95% of Roads special projects conditional allocation by 31 March 2018 [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over the financial year of the Department of Transport of the WC Province)	% of Roads special projects budget spent	Director Technical Services	95%	95%	[D139] Director Technical Services: Overspending incurred due to emergency flood damage repair on Swartberg Pass. 108% of adjustment budget spent (March 2018)		95%	108%	G2
TL44	Improve and maintain district roads and promote safe roads transport	Spend 95% of Roads operational conditional allocation by 31 March 2018 [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over 12 months which coincide with the Financial year of the Provincial Department of Transport)	% of Roads special projects budget spent	Director Technical Services	95%	95%	[D140] Director Technical Services: Percentage calculated as actual spending vs adjusted budget of R20,850,000.00 (March 2018)		95%	96%	G2
TL45	Improve and maintain district roads and promote safe roads transport	Regravelling 35 kilometer road by 31 March 2018	Number of kilometres regravelled	Director Technical Services	35	35	[D141] Director Technical Services: Target achieved (March 2018)		35	35.13	G2



Summary of Results: Improve and maintain district roads and promote safe roads transport		
KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	0
KPI Not Met	<i>0% <= Actual/Target <= 74.999%</i>	0
KPI Almost Met	<i>75.000% <= Actual/Target <= 99.999%</i>	0
KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	0
KPI Well Met	<i>100.001% <= Actual/Target <= 149.999%</i>	3
KPI Extremely Well Met	<i>150.000% <= Actual/Target</i>	1
Total KPIs		4

6.5 Prevent and minimize the impact of possible disasters and improve public safety in the region

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL24	Prevent and minimize the impact of possible disasters and improve public safety in the region	Hold bi-annual District Disaster Management Advisory Forum meetings during 2017/18	Number of meetings	Director Corporate Services	2	2			1	1	G
TL25	Prevent and minimize the impact of possible disasters and improve public safety in the region	Review and submit the Disaster Management Framework to Council for approval by 31 May 2018	Disaster Management Framework reviewed and submitted to Council for approval by 31 May 2018	Director Corporate Services	1	1			0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL26	Prevent and minimize the impact of possible disasters and improve public safety in the region	Conduct 10 industrial premises inspections by 30 June 2018	Number of inspections conducted by 30 June 2018	Director Corporate Services	10	10	[D88] Manager Disaster Management: Inspection of Agri Klein Karoo bulk fuel supply new underground tanks (February 2018) [D88] Manager Disaster Management: Safety inspections of industrial premises for fire safety. (March 2018)	[D88] Manager Disaster Management: Pressure test on tanks for licks (February 2018) [D88] Manager Disaster Management: Put measures in place as per SANS 400 (March 2018)	4	8	B

Summary of Results: Prevent and minimize the impact of possible disasters and improve public safety in the region			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	1
	KPI Not Met	<i>0% <= Actual/Target <= 74.999%</i>	0
	KPI Almost Met	<i>75.000% <= Actual/Target <= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	1
	KPI Well Met	<i>100.001% <= Actual/Target <= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% <= Actual/Target</i>	1
	Total KPIs		3



6.6 Promote regional, economic development, tourism and growth opportunities

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL35	Promote regional, economic development, tourism and growth opportunities	Develop and submit a Youth, Disability and Gender Implementation Plan to Council for approval by 31 December 2017	Implementation Plan developed and submitted to Council for approval by 31 December 2017	Municipal Manager	1	1			1	0	R
TL36	Promote regional, economic development, tourism and growth opportunities	Create full time equivalent (FTE's) through expenditure with the EPWP job creation initiatives by 30 June 2018	Number of full time equivalent (FTE's) created by 30 June 2018	Municipal Manager	7	7			0	0	N/A
TL38	Promote regional, economic development, tourism and growth opportunities	Establish a Youth Café in partnership with the Department of Social Development by 30 June 2018	Youth Café established by 30 June 2018	Director Corporate Services	1	1			0	0	N/A
TL39	Promote regional, economic development, tourism and growth opportunities	Develop a Implementation Plan the Vukupile Small Contracted Development Programme in conjunction with the National Department of Public works and submit to Council for consideration by 31 December 2017	Implementation plan developed and submitted to Council for consideration by 31 December 2017	Director Corporate Services	1	1			1	1	G
TL40	Promote regional, economic development, tourism and growth opportunities	Conduct research on the viability of CKEDA and submit report to Council for consideration by 31 December 2017	Report submitted to Council for consideration by 31 December 2017	Municipal Manager	1	1			1	0	R
TL41	Promote regional, economic development, tourism and growth opportunities	Conduct research on the viability of Agri-Parks and submit report to Council for consideration by 31 December 2017	Report submitted to Council for consideration by 31 December 2017	Municipal Manager	1	1			1	0	R



Summary of Results: Promote regional, economic development, tourism and growth opportunities			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	2
	KPI Not Met	<i>0% <= Actual/Target <= 74.999%</i>	3
	KPI Almost Met	<i>75.000% <= Actual/Target <= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	1
	KPI Well Met	<i>100.001% <= Actual/Target <= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% <= Actual/Target</i>	0
	Total KPIs		6

6.7 Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL27	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Water Quality Evaluation Reports to Water Service Authorities within the district during 2017/18 financial year	Number of Water Quality Evaluation Reports submitted to Water Service Authorities in the district	Director Corporate Services	6	6	[D89] Director Corporate Services: Not applicable (<i>January 2018</i>) [D89] Director Corporate Services: Not applicable (<i>February 2018</i>) [D89] Director Corporate Services: Not applicable (<i>March 2018</i>)	[D89] Director Corporate Services: Not applicable (<i>January 2018</i>) [D89] Director Corporate Services: Not applicable (<i>February 2018</i>) [D89] Director Corporate Services: Not applicable (<i>March 2018</i>)	3	3	G
TL28	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Informal Settlement Evaluation Reports to local municipalities in the District during 2017/18 financial year	Number of Informal Settlement Evaluation Reports submitted to local municipalities in the district	Director Corporate Services	8	8	[D90] Director Corporate Services: Not applicable (<i>January 2018</i>) [D90] Director Corporate Services: Not applicable (<i>February 2018</i>) [D90] Director Corporate Services: Not applicable (<i>March 2018</i>)	[D90] Director Corporate Services: Not applicable (<i>January 2018</i>) [D90] Director Corporate Services: Not applicable (<i>February 2018</i>) [D90] Director Corporate Services: Not applicable (<i>March 2018</i>)	4	4	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL29	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit Vector Control Programme for food premises to Council for approval by 31 December 2017	Vector Control Programme compiled and submitted to Council for approval by 31 December 2017	Director Corporate Services	1	1	[D91] Director Corporate Services: Not applicable (January 2018) [D91] Director Corporate Services: Not applicable (February 2018) [D91] Director Corporate Services: Not applicable (March 2018)	[D91] Director Corporate Services: Not applicable (January 2018) [D91] Director Corporate Services: Not applicable (February 2018) [D91] Director Corporate Services: Not applicable (March 2018)	1	1	G
TL30	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and distribute the Municipal Health Newsletter to local municipalities in the District by 31 January 2018	Newsletters submitted to local municipalities by 31 January 2018	Director Corporate Services	1	1	[D92] Director Corporate Services: Target met (January 2018) [D92] Director Corporate Services: Not applicable (February 2018) [D92] Director Corporate Services: Not applicable (March 2018)	[D92] Director Corporate Services: Not applicable (January 2018) [D92] Director Corporate Services: Not applicable (February 2018) [D92] Director Corporate Services: Not applicable (March 2018)	1	1	G
TL31	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and publish articles in the local newspaper "The Courier" on a quarterly basis during 2017/18 financial year	Number of articles published in "The Courier" on a quarterly basis	Director Corporate Services	4	4	[D93] Director Corporate Services: Quarterly target met - article published - January, 12 - Topic: Listeriosis (January 2018) [D93] Director Corporate Services: Not applicable (February 2018) [D93] Director Corporate Services: Quarterly target met - article published - January - Topic: Listeriosis (March 2018)	[D93] Director Corporate Services: Not applicable (January 2018) [D93] Director Corporate Services: Not applicable (February 2018) [D93] Director Corporate Services: Not applicable (March 2018)	2	2	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL32	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit the Municipal Health Management Plan to Council for acknowledgement by 31 December 2017	Municipal Health Management Plans submitted to Council for acknowledgement by 31 December 2017	Director Corporate Services	1	1	[D94] Director Corporate Services: Not applicable (January 2018) [D94] Director Corporate Services: Not applicable (February 2018) [D94] Director Corporate Services: Not applicable (March 2018)	[D94] Director Corporate Services: Not applicable (January 2018) [D94] Director Corporate Services: Not applicable (February 2018) [D94] Director Corporate Services: Not applicable (March 2018)	1	1	G
TL34	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Submit an Environmental Health project proposal to relevant provincial department and / or other role-players by 31 December 2017	Project proposals submitted by 31 December 2017	Director Corporate Services	1	1	[D96] Director Corporate Services: Not applicable (January 2018) [D96] Director Corporate Services: Not applicable (February 2018) [D96] Director Corporate Services: Not applicable (March 2018)	[D96] Director Corporate Services: Not applicable (January 2018) [D96] Director Corporate Services: Not applicable (February 2018) [D96] Director Corporate Services: Not applicable (March 2018)	1	1	G
TL46	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit the Climate Change Management Plan to Council for approval by 31 March 2018	Climate Change Management Plan compiled and submitted to Council for approval by 31 March 2018	Director Corporate Services	1	1	[D97] Director Corporate Services: Not applicable (January 2018) [D97] Director Corporate Services: Not applicable (February 2018) [D97] Director Corporate Services: Target met - Plan was sent Sr Manager Corp Services & Comm Clerk for placement on Agenda (March 2018)	[D97] Director Corporate Services: Not applicable (January 2018) [D97] Director Corporate Services: Not applicable (February 2018) [D97] Director Corporate Services: Not applicable (March 2018)	1	1	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for Jan to Mar 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL47	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit the Air Quality By-Law to Council for approval by 30 June 2018	Air Quality By-law compiled and submitted to Council for approval by 30 June 2018	Director Corporate Services	1	1	[D98] Director Corporate Services: Not applicable (January 2018) [D98] Director Corporate Services: Not applicable (February 2018) [D98] Director Corporate Services: Not applicable (March 2018)	[D98] Director Corporate Services: Not applicable (January 2018) [D98] Director Corporate Services: Not applicable (February 2018) [D98] Director Corporate Services: Not applicable (March 2018)	0	0	N/A
TL50	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Landfill Evaluation Reports to local municipalities in the District by 30 June 2018	Landfill Evaluation Reports compiled and submitted to local municipalities in the district by 30 June 2018	Manager Municipal Health	6	6	[D99] Manager Municipal Health: Not applicable (January 2018) [D99] Manager Municipal Health: Not applicable (February 2018) [D99] Manager Municipal Health: Not applicable (March 2018)	[D99] Manager Municipal Health: Not applicable (January 2018) [D99] Manager Municipal Health: Not applicable (February 2018) [D99] Manager Municipal Health: Not applicable (March 2018)	3	3	6

Summary of Results: Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service		
KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	1
KPI Not Met	0% <= Actual/Target <= 74.999%	0
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
KPI Met	Actual meets Target (Actual/Target = 100%)	9
KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs		10

7. Conclusion

(a) Out of the 48 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2017/2018 for the 3rd quarter), 21 were not measured, 6 not met, 14 KPI's met, 4 well met and 3 KPI's extremely well met.

Summary of Results			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	21
	KPI Not Met	<i>0% <= Actual/Target <= 74.999%</i>	6
	KPI Almost Met	<i>75.000% <= Actual/Target <= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	14
	KPI Well Met	<i>100.001% <= Actual/Target <= 149.999%</i>	4
	KPI Extremely Well Met	<i>150.000% <= Actual/Target</i>	3
	Total KPIs		48