

# CENTRAL KAROO DISTRICT MUNICIPALITY



## Section 52 Report – Quarter 4

April – June 2018

*“Working together in development and growth”*



# **Central Karoo District Municipality**

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## **In-Year Report**

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003):  
Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

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# **Monthly/ Quarterly Budget Statement**

## **June 2018**

## Glossary

**Adjustments budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Central Karoo District Municipality.

**Budget related policy** – Policy of the municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings, furniture, computer equipment and machinery. Any capital expenditure must be reflected as a non-current asset on the Municipality's balance sheet.

**Cash flow statement** – A statement including only actual receipts and expenditure by the Municipality. Cash payments and receipts do not always coincide with budgeted timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable Share** – A general grant paid to Municipalities.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between Municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day to day operations of the Municipality such as salaries and wages and general expenses.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Central Karoo District Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, is spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments of the municipality. In Central Karoo District Municipality this means at directorate level. The votes for Central Karoo District therefore are:

- Executive and Council;
- Budget and Treasury;
- Corporate Services; and
- Technical services

## **PART 1 – IN-YEAR REPORT**

### **Section 1 –Mayor’s Report**

#### **1.1 In-Year Report - Monthly Budget Statement**

##### **1.1.1 Implementation of budget in terms of SDBIP**

No comments apart from that already mentioned in the Executive summary of this report.

##### **1.1.2 Other information**

Additional clarity on the content of this report or answers to any questions is available from the Chief Financial Officer.

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**Executive Mayor**

## **Section 2 - Resolutions**

### **Recommended resolution to Council with regard to June 2018 in-year report is:**

RESOLVED

- (a) That the Council take note of contents in the in-year monthly / quarterly report for June 2018 as set out in the schedules contained in Section 4:
- a. Table C1 – Monthly Budget Statement Summary;
  - b. Table C2 – Monthly Budget Statement – Financial Performance (Standard classification);
  - c. Table C3 – Monthly Budget Statement – Financial Performance Standard classification (Revenue and expenditure by Municipal Vote)
  - d. Table C4 – Monthly Budget Statement – Financial Performance (Revenue by Source and Expenditure by Type)
  - e. Table C5 – Monthly Budget Statement – Capital Expenditure;
  - f. Table C6 – Monthly Budget statement – Financial Position; and
  - g. Table C7 – Monthly Budget statement – Cash Flows.
- (b) Any other resolutions required by the Council.



## Section 3 – Executive Summary

### 3.1 Introduction

All the schedules reflect the following information:

- 2016/17 figures
- Original budget
- Adjustment Budget
- Monthly actual figures
- Year to date actual figures
- Year to date budget figures

During the quarter under review, an adjustment budget for 2017/18 financial year was tabled and approved on 22 May 2018 and these schedules will thus include the adjustment budget figures. The final annual budget for 2018/19 was also tabled and approved by council on the same day.

### 3.2 Financial Performance; Position and Cash flow

Section 4 of this report includes the tables with the detail figures.

#### 3.2.1 Financial Performance

The detail of this section can be found in Section 4 of this report Table C2 (Summary per GFS); Table C3 (Summary per Municipal Vote) and Table C4 (Summary by Revenue Source and Expenditure Type). The latter is used to provide the executive summary.

##### 3.2.1.1 Over all view

The following table summarises the overall position on the capital and operating budgets. Take note that the Operating Expenditure only reflects the direct expenditure and exclude all indirect expenditure e.g. Administrative Costs.

	<b>Capital Expenditure</b>	<b>Operating Expenditure</b>	<b>Operating Revenue</b>
Original Budget	1,154,754.00	71,782,369.00	72,476,776.00
Adjustment Budget	1,494,603.39	80,632,125.49	81,521,520.73
Actual spend / received (YTD)	1,201,378.28	79,055,327.85	82,236,706.92
<b>Percentage Spend (YTD)</b>	<b>80%</b>	<b>98%</b>	<b>101%</b>

The table reflects spending of the capital budget as percentage spend of 80%. The total operating expenditure and revenue reflects percentage spend of 98% and 101% respectively.

Below is a table and illustration of the comparison per quarter for capital expenditure, revenue and operating expenditure

### 3.2.1.2 Revenue by Source

The figures represented in this section are the accrued amounts and not actual cash receipts.

The total revenue excluding capital transfers and contributions for the month of June 2018 is R 8.408 million. Refer to table C4 for more detail.

The comparisons of the major sources of revenue are illustrated in the figure below:

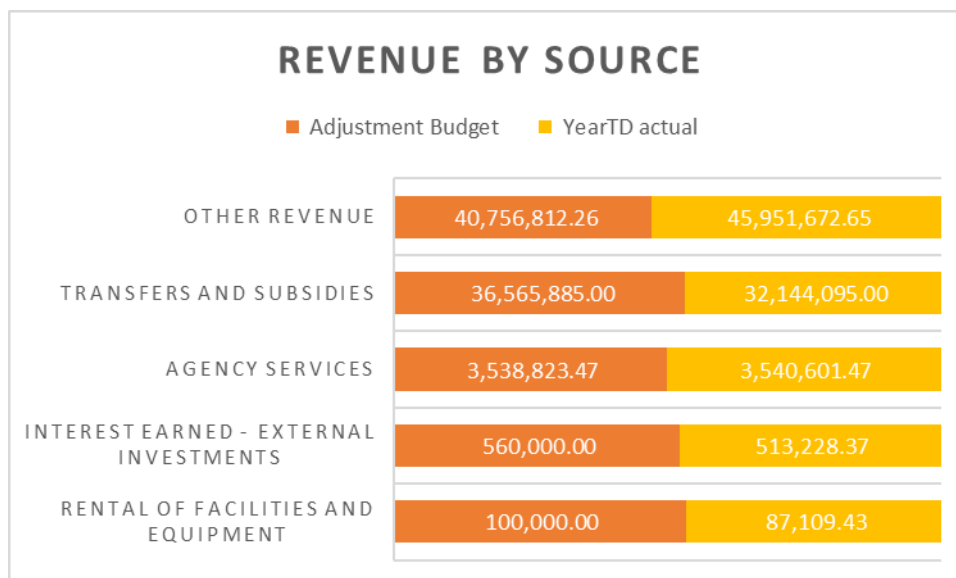


Figure 1 – Revenue by source

#### Other Revenue

The amount raised as reflected for the actual year to date represents 113% of the budget amount. The budgeted amount received (Year-to-date) amounts to R 40.757 million.

#### Rental of facilities and equipment

The total budget amount for Rental of facilities and equipment is R 100 000, whilst the year to date actual revenue is R 87 109 which is 87% of the total budget amount of the financial year. The reason for that is that when the adjustment budget was done, the municipality were still negotiating two contracts for the old CKEDA premises, thus resulting in a slight budget differentiate.

#### Interest earned – external investments

The budget amount for Interest earned R 560 000, whilst the year to date actual revenue is R 513 228. Thus, reflecting spending of 92% at year-end. Interest earned are reflective of the level of investments that the municipality are able to afford and this indicates that the municipality were not able to keep the desired investments as planned due to cash constraints.

### 3.2.1.2 Operating Expenditure by Type

The figures in this section should represent the accrued amounts; in other words, when the goods have been ordered; received or the invoice has been completed (reconciled with goods received and

prices quoted) it should be captured as an expense. Shadow figures are reflected on the financial system once an order is issued. This action serves as a budgetary control mechanism and no actual financial entries are passed. These figures cannot be used for reporting purposes. The amounts included as expenditure are currently only those for which a payment run has been completed.

The total actual expenditure amounts to R 79.055 million while the monthly actual amounts to R 8.310 million. The year to date budget is R 80.632 million which represents a **variance of 2 %** for the year to date, which can be accepted as reasonable.

### 3.2.1.3 Operating Expenditure by Municipal Vote (Figure 2)

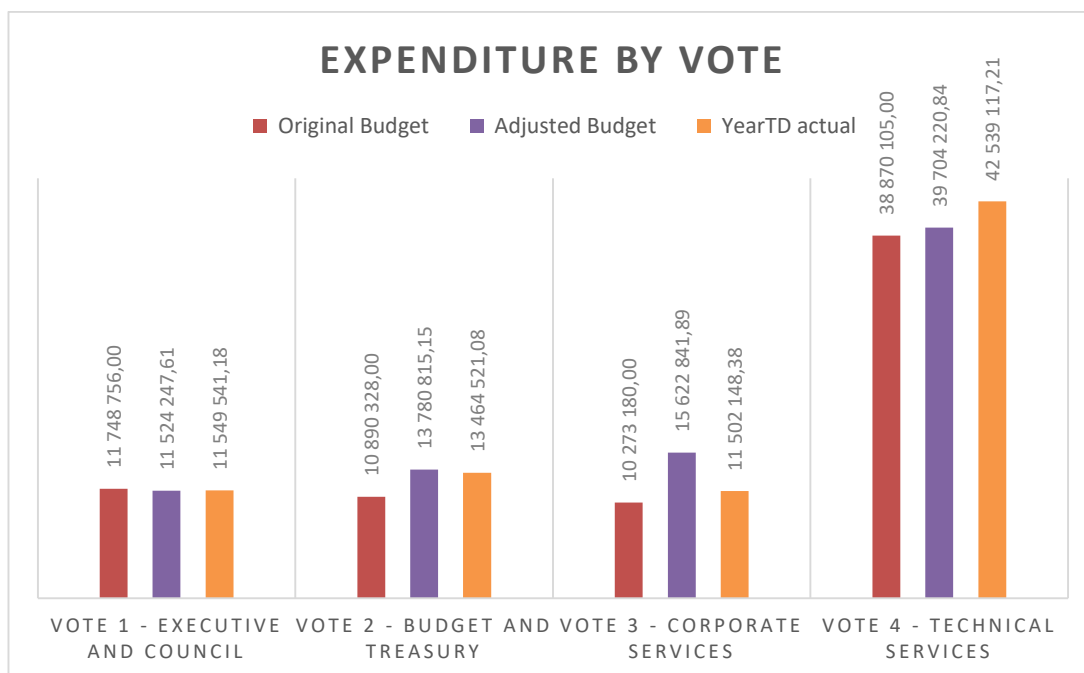


Figure 2 – Breakdown Operating Expenditure by Municipal Vote

Expenditure by Vote	Original Budget	Adjusted Budget	YearTD actual	% Spend
Vote 1 - EXECUTIVE AND COUNCIL	11,748,756.00	11,524,247.61	11,549,541.18	<b>100%</b>
Vote 2 - BUDGET AND TREASURY	10,890,328.00	13,780,815.15	13,464,521.08	<b>98%</b>
Vote 3 - CORPORATE SERVICES	10,273,180.00	15,622,841.89	11,502,148.38	<b>74%</b>
Vote 4 - TECHNICAL SERVICES	38,870,105.00	39,704,220.84	42,539,117.21	<b>107%</b>
<b>Total Expenditure by Vote</b>	<b>71,782,369.00</b>	<b>80,632,125.49</b>	<b>79,055,327.85</b>	<b>98%</b>

The adjusted budget for Technical Service is R 39.704 million of which R 42.539 million has been expended representing 107% of the budget amount. Period 13 adjustments still need to be processed.

The adjusted budget for Corporate Services is R 15.623 million of which R 11.502 million has been expended representing 74% of the budget amount. This is due to Employee benefits journals that still needs to be passed during the finalization of the Annual Financial Statements.

The adjusted budget for Budget and Treasury is R 13.781 million of which R 13.465million has been expended representing 98% of the budget amount.

The adjusted budget for Executive and council is R 11.524 million of which R 11.550 million has been expended representing 100.2% of the budget amount.

#### **3.2.1.4 Capital Expenditure**

The capital spending for the month of June 2018 amounts to R 57 163. The total capital budget amount is R 1.495 million, thus reflecting total spending of 80% at year-end.

#### **3.2.2 Cash Flow**

The detail of this section can be found in Section 4 of this report Table C7 (Financial Position). The balance at the end of the period for the cash flow statement is amounts to R 8.751 million.

## Section 4 – In-year budget statement table

### 4.1 Monthly budget statements

#### 4.1.1 Table C1: Monthly Budget Statement Summary

This table provide a summary of the most important information by pulling its information from the other tables to follow.

DC5 Central Karoo - Table C1 Monthly Budget Statement Summary - M12 June

	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	482	550	560	44	513	560	(47)	-8%	-
Transfers and subsidies	27,793	26,905	36,566	1,981	32,144	36,566	(4,422)	-12%	-
Other own revenue	37,382	45,021	44,396	6,383	49,579	44,396	5,184	12%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>65,656</b>	<b>72,477</b>	<b>81,522</b>	<b>8,408</b>	<b>82,237</b>	<b>81,522</b>	<b>715</b>	<b>1%</b>	<b>-</b>
Employee costs	35,466	37,598	41,337	3,274	38,150	41,337	(3,187)	-8%	-
Remuneration of Councillors	3,611	4,204	3,890	290	3,784	3,890	(106)	-3%	-
Depreciation & asset impairment	326	251	387	-	161	387	(226)	-58%	-
Finance charges	11	-	-	15	15	-	15	#DIV/0!	-
Materials and bulk purchases	1,214	215	75	78	146	75	71	95%	-
Transfers and subsidies	-	-	772	-	-	772	(772)	-100%	-
Other expenditure	24,135	29,514	34,172	4,653	36,800	34,172	2,628	8%	-
<b>Total Expenditure</b>	<b>64,763</b>	<b>71,782</b>	<b>80,632</b>	<b>8,310</b>	<b>79,055</b>	<b>80,632</b>	<b>(1,577)</b>	<b>-2%</b>	<b>-</b>
<b>Surplus/(Deficit)</b>	<b>893</b>	<b>694</b>	<b>889</b>	<b>98</b>	<b>3,181</b>	<b>889</b>	<b>2,292</b>	<b>258%</b>	<b>-</b>
Transfers and subsidies - capital (monetary alloc	883	800	800	-	870	800	70	9%	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>	<b>2,362</b>	<b>140%</b>	<b>-</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>	<b>2,362</b>	<b>140%</b>	<b>-</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	1,155	1,495	57	1,201	1,495	(293)	-20%	-
Capital transfers recognised	-	902	1,260	10	947	1,260	(312)	-25%	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	253	235	48	254	235	19	8%	-
<b>Total sources of capital funds</b>	<b>-</b>	<b>1,155</b>	<b>1,495</b>	<b>57</b>	<b>1,201</b>	<b>1,495</b>	<b>(293)</b>	<b>-20%</b>	<b>-</b>
<b>Financial position</b>									
Total current assets	6,233	11,899	11,899	-	11,306	-	-	-	11,899
Total non current assets	17,822	16,533	18,645	-	17,711	-	-	-	16,533
Total current liabilities	12,562	7,012	7,012	-	4,575	-	-	-	7,012
Total non current liabilities	17,553	23,711	23,711	-	17,549	-	-	-	23,711
<b>Community wealth/Equity</b>	<b>(6,060)</b>	<b>(2,292)</b>	<b>(2,292)</b>	<b>-</b>	<b>6,893</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,292)</b>
<b>Cash flows</b>									
Net cash from (used) operating	(1,486)	1,749	1,689	98	6,412	1,689	(4,723)	-280%	-
Net cash from (used) investing	(1,513)	(1,846)	(2,186)	(57)	(649)	(2,186)	(1,536)	70%	-
Net cash from (used) financing	(101)	-	-	-	-	-	-	-	-
<b>Cash/cash equivalents at the month/year end</b>	<b>2,989</b>	<b>8,286</b>	<b>7,887</b>	<b>-</b>	<b>8,751</b>	<b>7,887</b>	<b>(865)</b>	<b>-11%</b>	<b>2,989</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	142	30	702	52	7	323	-	(1)	1,258
<b>Creditors Age Analysis</b>									
Total Creditors	3,407	2,255	188	297	1,223	-	-	-	5,630

#### 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

DC5 Central Karoo - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M12 June

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		35,274	33,471	39,651	1,896	35,579	39,651	(4,072)	-10%	-
Executive and council		10,664	24,752	19,102	281	18,204	19,102	(899)	-5%	-
Finance and administration		24,045	8,719	20,549	1,614	17,375	20,549	(3,173)	-15%	-
Internal audit		565	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		995	835	2,351	1	1,706	2,351	(645)	-27%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		965	800	2,305	-	1,670	2,305	(635)	-28%	-
Housing		-	-	-	-	-	-	-	-	-
Health		31	35	46	1	36	46	(10)	-21%	-
<b>Economic and environmental services</b>		30,271	38,970	40,319	6,511	45,822	40,319	5,503	14%	-
Planning and development		200	-	-	-	-	-	-	-	-
Road transport		30,071	38,970	40,319	6,511	45,822	40,319	5,503	14%	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	66,539	73,277	82,322	8,408	83,107	82,322	785	1%	-
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		26,542	26,155	32,105	3,561	31,199	32,105	(906)	-3%	-
Executive and council		7,849	9,374	9,735	983	10,209	9,735	474	5%	-
Finance and administration		18,303	16,726	22,280	2,553	20,632	22,280	(1,648)	-7%	-
Internal audit		390	55	89	25	357	89	268	300%	-
<b>Community and public safety</b>		3,514	4,400	5,335	378	4,309	5,335	(1,025)	-19%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		1,065	950	1,987	64	1,078	1,987	(908)	-46%	-
Housing		-	-	-	-	-	-	-	-	-
Health		2,449	3,450	3,348	314	3,231	3,348	(117)	-3%	-
<b>Economic and environmental services</b>		33,713	41,220	43,161	4,366	43,522	43,161	361	1%	-
Planning and development		814	2,350	1,943	145	983	1,943	(960)	-49%	-
Road transport		32,899	38,870	41,218	4,221	42,539	41,218	1,321	3%	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>		993	8	32	5	26	32	(6)	-20%	-
<b>Total Expenditure - Functional</b>	3	64,763	71,782	80,632	8,310	79,055	80,632	(1,577)	-2%	-
<b>Surplus/ (Deficit) for the year</b>		1,776	1,494	1,689	98	4,051	1,689	2,362	140%	-

### 4.1.3 Table C3: Monthly Budget Statement - Financial

The budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality. On the next page; as part of Table C3; a table with the sub-votes is also prepared.

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - EXECUTIVE AND COUNCIL		11,737	25,652	19,102	281	18,204	19,102	(899)	-4.7%	-
Vote 2 - BUDGET AND TREASURY		14,487	3,272	14,124	263	10,007	14,124	(4,117)	-29.1%	-
Vote 3 - CORPORATE SERVICES		10,244	5,383	8,776	1,353	9,075	8,776	298	3.4%	-
Vote 4 - TECHNICAL SERVICES		30,071	38,970	40,319	6,511	45,822	40,319	5,503	13.6%	-
<b>Total Revenue by Vote</b>	2	<b>66,539</b>	<b>73,277</b>	<b>82,322</b>	<b>8,408</b>	<b>83,107</b>	<b>82,322</b>	<b>785</b>	<b>1.0%</b>	<b>-</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - EXECUTIVE AND COUNCIL		9,053	11,779	11,524	1,153	11,550	11,524	25	0.2%	-
Vote 2 - BUDGET AND TREASURY		8,856	10,990	13,781	1,798	13,465	13,781	(316)	-2.3%	-
Vote 3 - CORPORATE SERVICES		13,955	10,143	15,623	1,137	11,502	15,623	(4,121)	-26.4%	-
Vote 4 - TECHNICAL SERVICES		32,899	38,870	39,704	4,221	42,539	39,704	2,835	7.1%	-
<b>Total Expenditure by Vote</b>	2	<b>64,763</b>	<b>71,782</b>	<b>80,632</b>	<b>8,310</b>	<b>79,055</b>	<b>80,632</b>	<b>(1,577)</b>	<b>-2.0%</b>	<b>-</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>	<b>2,362</b>	<b>139.8%</b>	<b>-</b>

### 4.1.3 Table C3C: Monthly Budget Statement - Financial

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M12 June

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Revenue by Vote</b>	1									
<b>Vote 1 - EXECUTIVE AND COUNCIL</b>		11,737	25,652	19,102	281	18,204	19,102	(899)	-5%	-
1.1 - MUNICIPAL MANAGER		5,189	2,157	4,038	281	3,140	4,038	(899)	-22%	
1.2 - COUNCIL GENERAL EXPENSES		5,475	22,595	15,064	-	15,064	15,064	-		
1.3 - INTERNAL AUDIT		874	900	-	-	-	-	-		
1.4 - IDP		-	-	-	-	-	-	-		
1.5 - EDA		-	-	-	-	-	-	-		
1.6 - LED		-	-	-	-	-	-	-		
1.7 - STRATEGIC PLANNING		200	-	-	-	-	-	-		
<b>Vote 2 - BUDGET AND TREASURY</b>		14,487	3,272	14,124	263	10,007	14,124	(4,117)	-29%	-
2.1 - FINANCIAL SERVICES		14,472	2,022	12,874	197	9,941	12,874	(2,933)	-23%	
2.2 - DISTRICT COUNCIL LEVIES		-	-	-	-	-	-	-		
2.3 - FINANCE MANAGEMENT GRANT		15	1,250	1,250	66	66	1,250	(1,184)	-95%	
<b>Vote 3 - CORPORATE SERVICES</b>		10,244	5,383	8,776	1,353	9,075	8,776	298	3%	-
3.1 - CORPORATE SERVICES		9,249	4,547	6,425	1,352	7,368	6,425	943	15%	
3.2 - TOURISM		-	-	-	-	-	-	-		
3.3 - PMU		-	-	-	-	-	-	-		
3.4 - ENVIRONMENTAL HEALTH		31	35	46	1	36	46	(10)	-21%	
3.5 - CIVIL DEFENCE		965	800	2,305	-	1,670	2,305	(635)	-28%	
3.6 - GRANTS AND SUBSIDIES		-	-	-	-	-	-	-		
3.7 - WORK FOR WATER		-	-	-	-	-	-	-		
3.8 - NUTRITION SCHEME		-	-	-	-	-	-	-		
3.9 - GLOBAL FUND		-	-	-	-	-	-	-		
3.10 - PRIMARY HEALTH CARE		-	-	-	-	-	-	-		
<b>Vote 4 - TECHNICAL SERVICES</b>		30,071	38,970	40,319	6,511	45,822	40,319	5,503	14%	-
4.1 - ROADS		30,071	38,970	40,319	6,511	45,822	40,319	5,503	14%	
4.2 - TRANSPORT FUND		-	-	-	-	-	-	-		
<b>Total Revenue by Vote</b>	2	66,539	73,277	82,322	8,408	83,107	82,322	785	1%	-
<b>Expenditure by Vote</b>	1									
<b>Vote 1 - EXECUTIVE AND COUNCIL</b>		9,053	11,779	11,524	1,153	11,550	11,524	25	0%	-
1.1 - MUNICIPAL MANAGER		2,903	4,796	4,442	609	5,546	4,442	1,104	25%	
1.2 - COUNCIL GENERAL EXPENSES		4,945	4,579	4,743	374	4,663	4,743	(80)	-2%	
1.3 - INTERNAL AUDIT		390	55	396	25	357	396	(38)	-10%	
1.4 - IDP		-	-	-	-	-	-	-		
1.5 - EDA		-	150	150	-	54	150	(96)	-64%	
1.6 - LED		-	-	-	-	-	-	-		
1.7 - STRATEGIC PLANNING		814	2,200	1,793	145	929	1,793	(864)	-48%	
<b>Vote 2 - BUDGET AND TREASURY</b>		8,856	10,990	13,781	1,798	13,465	13,781	(316)	-2%	-
2.1 - FINANCIAL SERVICES		8,254	9,945	13,026	1,734	12,094	13,026	(933)	-7%	
2.2 - DISTRICT COUNCIL LEVIES		-	-	-	-	-	-	-		
2.3 - FINANCE MANAGEMENT GRANT		602	1,045	755	64	1,371	755	616	82%	
<b>Vote 3 - CORPORATE SERVICES</b>		13,955	10,143	15,623	1,137	11,502	15,623	(4,121)	-26%	-
3.1 - CORPORATE SERVICES		9,448	5,726	10,110	755	7,167	10,110	(2,942)	-29%	
3.2 - TOURISM		993	18	32	5	26	32	(6)	-20%	
3.3 - PMU		-	-	-	-	-	-	-		
3.4 - ENVIRONMENTAL HEALTH		2,449	3,450	3,350	314	3,231	3,350	(119)	-4%	
3.5 - CIVIL DEFENCE		1,065	950	1,987	64	1,078	1,987	(908)	-46%	
3.6 - GRANTS AND SUBSIDIES		-	-	-	-	-	-	-		
3.7 - WORK FOR WATER		-	-	144	-	-	144	(144)	-100%	
3.8 - NUTRITION SCHEME		-	-	-	-	-	-	-		
3.9 - GLOBAL FUND		-	-	-	-	-	-	-		
3.10 - PRIMARY HEALTH CARE		-	-	-	-	-	-	-		
<b>Vote 4 - TECHNICAL SERVICES</b>		32,899	38,870	39,704	4,221	42,539	39,704	2,835	7%	-
4.1 - ROADS		32,899	38,870	39,704	4,221	42,539	39,704	2,835	7%	
4.2 - TRANSPORT FUND		-	-	-	-	-	-	-		
<b>Total Expenditure by Vote</b>	2	64,763	71,782	80,632	8,310	79,055	80,632	(1,577)	(0)	-
<b>Surplus/ (Deficit) for the year</b>	2	1,776	1,494	1,689	98	4,051	1,689	2,362	0	-



#### 4.1.5 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

This table reflects the operating budget and actual figures of the financial performance. The revenue is specifically set out by source due to the fact that Council approves the revenue budget by source and the expenditure budget by vote.

DC5 Central Karoo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	-	-	-	-	-	-	-	-
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		71	72	100	6	87	100	(13)	-13%	-
Interest earned - external investments		482	550	560	44	513	560	(47)	-8%	-
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-
Licences and permits		-	-	-	-	-	-	-	-	-
Agency services		3,328	3,418	3,539	301	3,541	3,539	2	0%	-
Transfers and subsidies		27,793	26,905	36,566	1,981	32,144	36,566	(4,422)	-12%	-
Other revenue		33,983	41,531	40,757	6,076	45,952	40,757	5,195	13%	-
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>65,656</b>	<b>72,477</b>	<b>81,522</b>	<b>8,408</b>	<b>82,237</b>	<b>81,522</b>	<b>715</b>	<b>1%</b>	<b>-</b>
<b>Expenditure By Type</b>										
Employee related costs		35,466	37,598	41,337	3,274	38,150	41,337	(3,187)	-8%	-
Remuneration of councillors		3,611	4,204	3,890	290	3,784	3,890	(106)	-3%	-
Debt impairment		457	-	-	-	-	-	-	-	-
Depreciation & asset impairment		326	251	387	-	161	387	(226)	-58%	-
Finance charges		11	-	-	15	15	-	15	#DIV/0!	-
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		1,214	215	75	78	146	75	71	95%	-
Contracted services		1,449	2,354	2,232	658	3,257	2,232	1,025	46%	-
Transfers and subsidies		-	-	772	-	-	772	(772)	-100%	-
Other expenditure		22,182	27,161	31,940	3,995	33,543	31,940	1,604	5%	-
Loss on disposal of PPE		47	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>64,763</b>	<b>71,782</b>	<b>80,632</b>	<b>8,310</b>	<b>79,055</b>	<b>80,632</b>	<b>(1,577)</b>	<b>-2%</b>	<b>-</b>
<b>Surplus/(Deficit)</b>										
Transfers and subsidies - capital (monetary allocations)		893	694	889	98	3,181	889	2,292	0	-
(National / Provincial and District)		883	800	800	-	870	800	70	0	-
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>			<b>-</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>			<b>-</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>			<b>-</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>1,776</b>	<b>1,494</b>	<b>1,689</b>	<b>98</b>	<b>4,051</b>	<b>1,689</b>			<b>-</b>

#### 4.1.6 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC5 Central Karoo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M12 June

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	-	-	-	-	-	-	-
Vote 2 - BUDGET AND TREASURY		-	-	-	-	-	-	-	-	-
Vote 3 - CORPORATE SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	-	-	-	-	-	-	-	-
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	58	-	28	58	(30)	-52%	-
Vote 2 - BUDGET AND TREASURY		-	453	197	33	127	197	(70)	-36%	-
Vote 3 - CORPORATE SERVICES		-	702	1,140	19	1,002	1,140	(138)	-12%	-
Vote 4 - TECHNICAL SERVICES		-	-	100	5	45	100	(55)	-55%	-
<b>Total Capital single-year expenditure</b>	4	-	1,155	1,495	57	1,201	1,495	(293)	-20%	-
<b>Total Capital Expenditure</b>		-	1,155	1,495	57	1,201	1,495	(293)	-20%	-
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	1,155	267	52	917	267	650	244%	-
Executive and council		-	-	58	-	28	58	(30)	-52%	-
Finance and administration		-	1,155	209	52	889	209	680	326%	-
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	-	1,128	-	239	1,128	(889)	-79%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	1,100	-	239	1,100	(861)	-78%	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	28	-	-	28	(28)	-100%	-
<b>Economic and environmental services</b>		-	-	100	5	45	100	(55)	-55%	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	-	100	5	45	100	(55)	-55%	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	1,155	1,495	57	1,201	1,495	(293)	-20%	-
<b>Funded by:</b>										
National Government		-	200	160	10	18	160	(142)	-89%	-
Provincial Government		-	702	1,100	-	929	1,100	(171)	-16%	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	902	1,260	10	947	1,260	(312)	-25%	-
<b>Public contributions &amp; donations</b>	5	-	-	-	-	-	-	-	-	-
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		-	253	235	48	254	235	19	8%	-
<b>Total Capital Funding</b>		-	1,155	1,495	57	1,201	1,495	(293)	-20%	-

#### 4.1.7 Table C6: Monthly Budget Statement – Financial Position

DC5 Central Karoo - Table C6 Monthly Budget Statement - Financial Position - M12 June

Description	Ref	2016/17	Budget Year 2017/18			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		2,989	4,286	4,286	8,751	4,286
Call investment deposits		–	4,000	4,000	–	4,000
Consumer debtors		–	472	472	–	472
Other debtors		2,430	1,186	1,186	1,878	1,186
Current portion of long-term receivables		–	896	896	–	896
Inventory		815	1,060	1,060	677	1,060
<b>Total current assets</b>		<b>6,233</b>	<b>11,899</b>	<b>11,899</b>	<b>11,306</b>	<b>11,899</b>
<b>Non current assets</b>						
Long-term receivables		10,694	10,561	10,561	10,694	10,561
Investments		–	–	–	–	–
Investment property		–	–	–	–	–
Investments in Associate		–	–	–	–	–
Property, plant and equipment		7,045	5,959	8,071	6,935	5,959
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		82	12	12	82	12
Other non-current assets		–	–	–	–	–
<b>Total non current assets</b>		<b>17,822</b>	<b>16,533</b>	<b>18,645</b>	<b>17,711</b>	<b>16,533</b>
<b>TOTAL ASSETS</b>		<b>24,055</b>	<b>28,432</b>	<b>30,543</b>	<b>29,017</b>	<b>28,432</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–	–	–	–
Borrowing		39	42	42	61	42
Consumer deposits		–	–	–	–	–
Trade and other payables		8,300	6,970	6,970	349	6,970
Provisions		4,223	–	–	4,166	–
<b>Total current liabilities</b>		<b>12,562</b>	<b>7,012</b>	<b>7,012</b>	<b>4,575</b>	<b>7,012</b>
<b>Non current liabilities</b>						
Borrowing		101	98	98	97	98
Provisions		17,452	23,613	23,613	17,452	23,613
<b>Total non current liabilities</b>		<b>17,553</b>	<b>23,711</b>	<b>23,711</b>	<b>17,549</b>	<b>23,711</b>
<b>TOTAL LIABILITIES</b>		<b>30,115</b>	<b>30,723</b>	<b>30,723</b>	<b>22,124</b>	<b>30,723</b>
<b>NET ASSETS</b>	2	<b>(6,060)</b>	<b>(2,292)</b>	<b>(180)</b>	<b>6,893</b>	<b>(2,292)</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		(6,060)	(2,292)	(2,292)	6,893	(2,292)
Reserves		–	–	–	–	–
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>(6,060)</b>	<b>(2,292)</b>	<b>(2,292)</b>	<b>6,893</b>	<b>(2,292)</b>

## 4.1.8 Table C7: Monthly Budget Statement - Cash Flow

DC5 Central Karoo - Table C7 Monthly Budget Statement - Cash Flow - M12 June

Description	Ref	Budget Year 2017/18								
		2016/17 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		-	-	-	-	-	-	-	-	
Service charges		-	-	-	-	-	-	-	-	
Other revenue		35,790	45,021	44,396	6,383	49,579	44,396	5,184	12%	
Government - operating		28,964	26,705	36,566	1,981	32,144	36,566	(4,422)	-12%	
Government - capital			1,000	800	-	870	800	70	9%	
Interest		482	550	560	44	513	560	(47)	-8%	
Dividends			-	-				-		
<b>Payments</b>										
Suppliers and employees		(66,710)	(71,528)	(80,632)	(8,310)	(76,694)	(80,632)	(3,938)	5%	
Finance charges		(11)	-	-	-	-	-	-	-	
Transfers and Grants		-	-	-	-	-	-	-	-	
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>(1,486)</b>	<b>1,749</b>	<b>1,689</b>	<b>98</b>	<b>6,412</b>	<b>1,689</b>	<b>(4,723)</b>	<b>-280%</b>	<b>-</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		(1,056)	-	-	-	-	-	-	-	
Decrease (Increase) in non-current debtors			(691)	(691)		552	(691)	1,243	-180%	
Decrease (increase) other non-current receivables			-	-				-		
Decrease (increase) in non-current investments		(457)	-	-				-		
<b>Payments</b>										
Capital assets			(1,155)	(1,495)	(57)	(1,201)	(1,495)	(293)	20%	
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(1,513)</b>	<b>(1,846)</b>	<b>(2,186)</b>	<b>(57)</b>	<b>(649)</b>	<b>(2,186)</b>	<b>(1,536)</b>	<b>70%</b>	<b>-</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		(101)						-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
<b>Payments</b>										
Repayment of borrowing								-		
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(101)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(3,101)</b>	<b>(97)</b>	<b>(496)</b>	<b>41</b>	<b>5,763</b>	<b>(496)</b>			<b>-</b>
Cash/cash equivalents at beginning:		6,089	8,383	8,383		2,989	8,383			2,989
Cash/cash equivalents at month/year end:		2,989	8,286	7,887		8,751	7,887			2,989

## PART 2 – SUPPORTING DOCUMENTATION

### Section 5–Debtors' analysis

#### 5.1 Supporting Table SC3

DC5 Central Karoo - Supporting Table SC3 Monthly Budget Statement - aged debtors - M12 June

Description	NT Code	Budget Year 2017/18								Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr				
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-		
Receivables from Non-exchange Transactions - Property Rates	1400									-	-		
Receivables from Exchange Transactions - Waste Water Management	1500									-	-		
Receivables from Exchange Transactions - Waste Management	1600									-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700									-	-		
Interest on Arrear Debtor Accounts	1810									-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		
Other	1900	142	33	702	52	7	323	-	(1)	1,258	381		
<b>Total By Income Source</b>	<b>2000</b>	<b>142</b>	<b>33</b>	<b>702</b>	<b>52</b>	<b>7</b>	<b>323</b>	<b>-</b>	<b>(1)</b>	<b>1,258</b>	<b>381</b>	<b>-</b>	<b>-</b>
<b>2016/17 - totals only</b>													
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200									-	-		
Commercial	2300									-	-		
Households	2400									-	-		
Other	2500	142	33	702	52	7	323	-	(1)	1,258	381		
<b>Total By Customer Group</b>	<b>2600</b>	<b>142</b>	<b>33</b>	<b>702</b>	<b>52</b>	<b>7</b>	<b>323</b>	<b>-</b>	<b>(1)</b>	<b>1,258</b>	<b>381</b>	<b>-</b>	<b>-</b>

Table SC3 is the only debtors report required by the MBRR.

#### 5.2 Supporting Table SC4

DC5 Central Karoo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M12 June

Description	NT Code	Budget Year 2017/18								Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year		
<b>R thousands</b>											
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700									-	
Auditor General	0800	37	19	42		1,766				1,864	
Other	0900	3,407	515	188	297	1,223				5,630	
<b>Total By Customer Type</b>	<b>1000</b>	<b>3,444</b>	<b>534</b>	<b>229</b>	<b>297</b>	<b>2,990</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,494</b>	<b>-</b>

## Section 6 – Allocation and grant receipts and expenditure

### 6.1 Supporting Table SC6 – Grant receipts

DC5 Central Karoo - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M12 June

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		23,532	1,250	26,657	-	26,657	26,657	-		-
Local Government Equitable Share		19,416	-	22,595	-	22,595	22,595	-		-
Finance Management		1,250	1,250	1,050	-	1,050	1,050	-		-
EPWP Incentive		1,000	-	1,095	-	1,095	1,095	-		-
Rural Asset Management Grant		1,866	-	1,917	-	1,917	1,917	-		-
<b>Provincial Government:</b>		2,300	240	3,977	-	3,977	3,977	-		-
FMG - MSCOA		220	-	125	-	125	125	-		-
FMG - MSCOA TRAINING		500	-	169	-	169	169	-		-
FMG - Improvement of Service Level Standards		100	-	100	-	100	100	-		-
FMG - Improvement of Assurance Function		700	-	350	-	350	350	-		-
FMG - Training re Performance Reporting		200	-	125	-	125	125	-		-
FMG - Internship training		100	-	-	-	-	-	-		-
FMG - Capacity Building Bursary Fund		120	240	245	-	245	245	-		-
FMG - ICT Internship		60	-	-	-	-	-	-		-
WC FMSG 2017/18				1,775	-	1,775	1,775	-		-
Drought Relief Support		300		218	-	218	218	-		-
Disaster Management Grant				70	-	70	70	-		-
GROUND WATER LEVEL MONITORING				800	-	800	800	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		1,832	-	5,396	212	2,374	5,396	(3,022)	-56.0%	-
CHIETA		533	-	1,765	212	759	1,765	(1,007)	-57.0%	-
LG SETA		835	-	247	-	1,368	247	-		-
Doring veld Project		465	-	1,368	-	247	1,368	-		-
Audit fee				2,015	-	-	2,015	-		-
<b>Total Operating Transfers and Grants</b>	5	27,664	1,490	36,029	212	33,008	36,029	(3,022)	-8.4%	-
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		-	-	200	-	200	200	-		-
Finance Management		-	-	200	-	200	200	-		-
<b>Provincial Government:</b>		1,300	800	1,217	-	1,217	1,217	-		-
FMG - Capacity Building Bursary Fund		-	-	-	-	-	-	-		-
Fire Brigade Capacity Building		1,300	800	1,217	-	1,217	1,217	-		-
Disaster Management Grant				-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
<b>Total Capital Transfers and Grants</b>	5	1,300	800	1,417	-	1,417	1,417	-		-
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	28,964	2,290	37,447	212	34,425	37,447	(3,022)	-8.1%	-

## Section 7 – Capital programme performance

### 7.1 Supporting Table C12

Supporting table C12 reconcile with table C5.

DC5 Central Karoo - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M12 June

Month	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July		96	2	3	3	2	(1)	-52.3%	0%
August		96	1	-	3	3	0	0.0%	0%
September		96	-	1	3	99	96	96.8%	0%
October		96	-	19	22	195	173	88.5%	2%
November		96	-	14	37	291	255	87.4%	3%
December		96	22	22	59	313	255	81.3%	5%
January		96	1	1	59	314	255	81.1%	5%
February		96	13	13	72	327	255	77.9%	6%
March		96	530	530	602	857	255	29.7%	52%
April		96	461	461	1,064	1,318	255	19.3%	0
May		96	-	80	1,144	1,415	270	19.1%	0
June		96	465	57	1,201	1,880	678	36.1%	0
<b>Total Capital expenditure</b>		-	1,155	1,495	1,201				

### QUALITY CERTIFICATE

I, **JJ Jonkers**, the Municipal Manager of Central Karoo District Municipality, hereby certify that –

(mark as appropriate)

The monthly budget statement

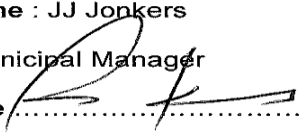
Quarterly report on the implementation of the budget and financial state affairs of the municipality

Mid – year budget and performance assessment

For the month of June 2018 (month/year) has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print Name : JJ Jonkers

Acting Municipal Manager

Signature 

Date: 13 July 2018

# **NON-FINANCIAL PERFORMANCE REPORTING – QUARTER 4 (April – June 2018)**

## **Disclaimer**

This Quarterly Performance Assessment Report, w.r.t. the non-financial information, is based on reported information only, and is un-audited. This report is subject to change on finalisation of the Internal Performance Audit Report for the 4<sup>th</sup> Quarter of the 2017/2018 financial year.



## 1. Purpose

(a) The purpose of this report is to inform Council regarding the progress made with the implementation of the Key Performance Indicators (KPIs) in the realisation of the development priorities and objectives as determined in the Municipality’s Integrated Development Plan (IDP) as well as in the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the fourth quarter (01 April – 30 June 2018) of the 2017/18 financial year.

## 2. Legislative requirements

- (a) The SDBIP is defined in terms of Section 1 of the Local Government: Municipal Finance Management Act, 56 (Act 56 of 2003) (MFMA), and the format of the SDBIP is prescribed by the MFMA Circular 13.
- (b) Section 41(1) (e) of the Local Government: Municipal Systems Act, 32 (Act 32 of 2000) (MSA), prescribes that a process must be established of regular reporting to Council.
- (c) This report is a requirement in terms of Section 52 of the MFMA which provide for:
- The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality;
  - The Accounting Officer, while conducting the above, must take into account:
    - Section 71 Reports;
    - Performance in line with the Service Delivery and Budget Implementation Plans.

## 3. Background to the format and monitoring of the SDBIP

### 3.1 Format

- (a) The Municipality’s SDBIP consists of a Top Layer (TL) as well as a Departmental Plan for each individual Department.
- (b) For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality.
- (c) The TL SDBIP measures the achievement of performance indicators with regards to the provision of basic services as prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Central Karoo District Municipality. The Top Layer SDBIP 2017/2018 was approved by the Executive Mayor on 08 June 2017.
- (d) The Departmental SDBIP measures the achievement of performance indicators that have been determined with regard to operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans have been approved by the Municipal Manager.
- (e) The Quarterly Performance Assessment Report is structured to report on the seven (7) Municipal Key Performance Areas.
- (f) The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Colour	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

*Table 1: Description of colour codes*

- (g) The Performance Management System is an internet based system and it uses, as its basis, the approved SDBIP. The SDBIP is a layered plan comprising of Top Layer SDBIP and Departmental SDBIPs.
- (h) Performance reports on the Top Layer SDBIP is submitted to the Executive Mayoral Committee and Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis.
- (i) This non-financial part of the report is based on the Top Layer SDBIP 2017/2018 and comprises of the following:
  - Summary of the overall performance of the Municipality in terms of the National Key Performance Areas of Local Government;
  - Summary of the overall performance of the Municipality in terms of the seven Municipal Key Performance Areas; and
  - A detailed performance review per Municipal Key Performance Area (MKPA).

### **3.2 Monitoring**

- (a) The Municipality utilises an electronic web based system that is monthly updated with actual performance.
- (b) The system closes every month between the 10<sup>th</sup> and the 15<sup>th</sup> day for updates of the previous month's actual performance as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month's performance indicators after closure of the system. This is to ensure that the level of performance is consistent for a particular period in the various levels at which reporting takes place. Departments must motivate to the Municipal Manager should they require the system to be re-opened once the system is closed.
- (c) The system provides management information in graphs and indicates actual performance against targets. The graphs provide a good indication of performance progress and where corrective action is required.
- (d) The system requires key performance indicator owners to update performance comments for each actual result captured, which provides a clear indication of how the actual was calculated/ reached and serves as part of the portfolio of evidence (POE) for auditing purposes.
- (e) In terms of Section 46(1) (a) (iii) of the MSA the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

### **4. Actual performance for the fourth (4th) quarter - 01 April – 30 June 2018**

- (a) The Top Layer SDBIP contains performance indicators per Municipal Key Performance Area and comments with corrective measures with regard to targets not achieved
- (b) Overall performance (dashboard) per National and Municipal Key Performance Areas will be provided for in section 5 of this report.
- (c) A detailed analysis of actual performance for the fourth (4<sup>th</sup>) quarter of the financial year 2017/2018 is provided for in section 6 of this report.

## 5. Overall performance of the Municipality

- (a) Dashboard summary per National Key Performance Area (NKPA) for the period - 01 April – 30 June 2018.

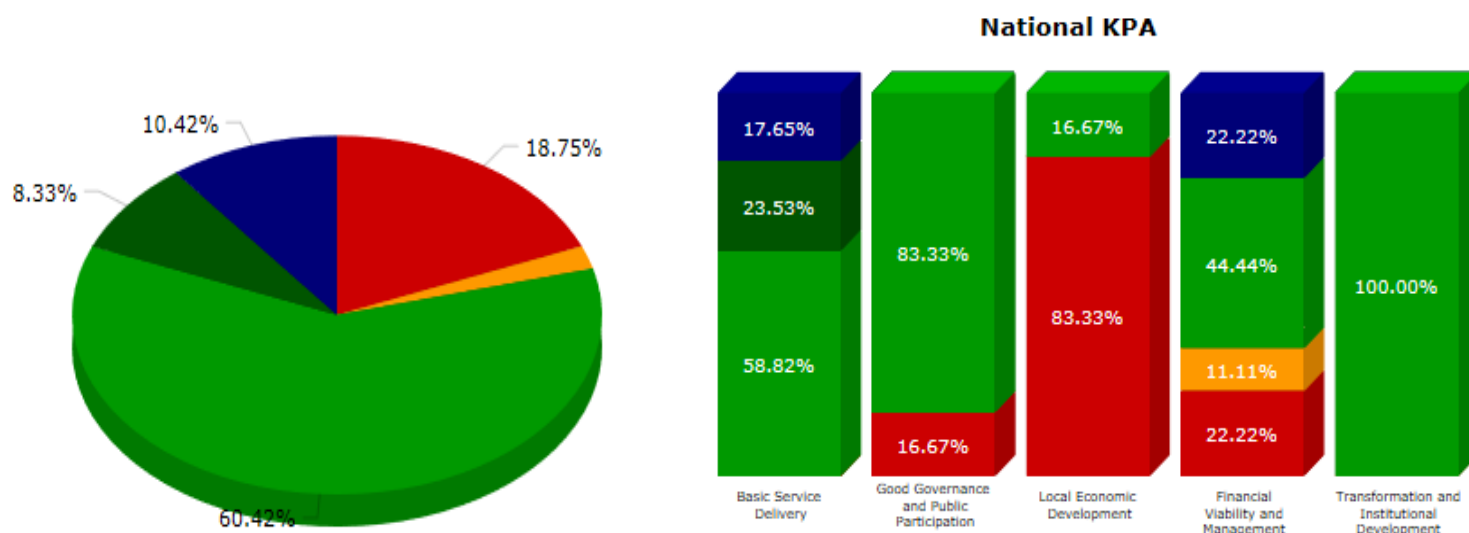


Figure 1: Graphs: Overall Performance on National KPA's

	Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
<b>KPI Not Met</b>	-	<u>2 (16.67%)</u>	<u>5 (83.33%)</u>	<u>2 (22.22%)</u>	-
<b>KPI Almost Met</b>	-	-	-	<u>1 (11.11%)</u>	-
<b>KPI Met</b>	<u>10 (58.82%)</u>	<u>10 (83.33%)</u>	<u>1 (16.67%)</u>	<u>4 (44.44%)</u>	<u>4 (100.00%)</u>
<b>KPI Well Met</b>	<u>4 (23.53%)</u>	-	-	-	-
<b>KPI Extremely Well Met</b>	<u>3 (17.65%)</u>	-	-	<u>2 (22.22%)</u>	-
<b>Total:</b>	<b>17 (35.42%)</b>	<b>12 (25.00%)</b>	<b>6 (12.50%)</b>	<b>9 (18.75%)</b>	<b>4 (8.33%)</b>

Table 2: Overall Performance on National KPA's

(b) Dashboard summary per Municipal Key Performance Area (MKPA) for the period - 01 April – 30 June 2018.

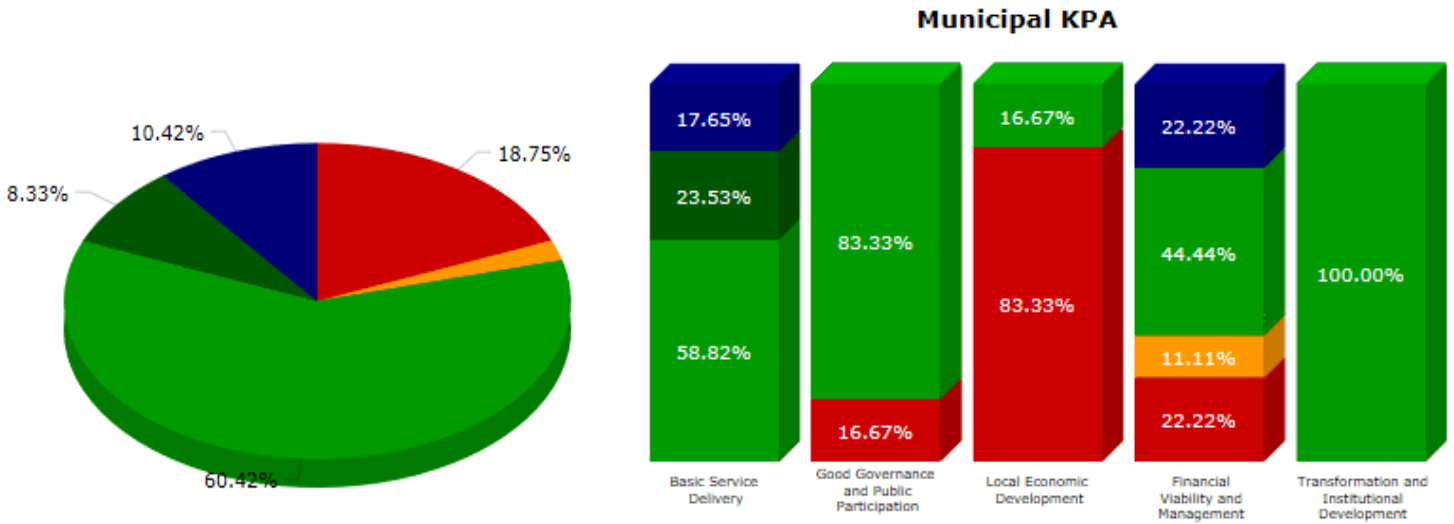


Figure 2: Graphs: Overall performance on Municipal KPA's

	Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
<b>KPI Not Met</b>	-	<u>2 (16.67%)</u>	<u>5 (83.33%)</u>	<u>2 (22.22%)</u>	-
<b>KPI Almost Met</b>	-	-	-	<u>1 (11.11%)</u>	-
<b>KPI Met</b>	<u>10 (58.82%)</u>	<u>10 (83.33%)</u>	<u>1 (16.67%)</u>	<u>4 (44.44%)</u>	<u>4 (100.00%)</u>
<b>KPI Well Met</b>	<u>4 (23.53%)</u>	-	-	-	-
<b>KPI Extremely Well Met</b>	<u>3 (17.65%)</u>	-	-	<u>2 (22.22%)</u>	-
<b>Total:</b>	<b>17 (35.42%)</b>	<b>12 (25.00%)</b>	<b>6 (12.50%)</b>	<b>9 (18.75%)</b>	<b>4 (8.33%)</b>

Table 3: Overall performance on Municipal KPA's



**6. Actual Strategic performance and corrective measures that will be implemented**

**6.1 Build a well capacitated workforce, skilled youth and communities**

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Jun-18 Overall Performance for Mar 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL17	Build a well capacitated workforce, skilled youth and communities	Spend 1% of the municipality's personnel budget on implementing its Workplace Skills Plan by 30 June 2018 [(Total Actual Training Expenditure/ Total personnel Budget) x100]	% of the personnel budget spent on training	Director Corporate Services	1%	1%	[D82] Director Corporate Services: KPI was met (June 2018)		1%	1%	G
TL18	Build a well capacitated workforce, skilled youth and communities	Limit the vacancy rate to 10% of budgeted post as at 30 June 2018	% vacancy rate as at 30 June 2018	Director Corporate Services	10%	10%	[D83] Director Corporate Services: KPI was met (June 2018)		10%	10%	G
TL19	Build a well capacitated workforce, skilled youth and communities	Review the Workplace Skills Plan and submit to LGSETA by 30 April 2018	Workplace skills plan reviewed and submitted to LGSETA by 30 April 2018	Director Corporate Services	1	1	[D84] Director Corporate Services: KPI was met (June 2018)		1	1	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Jun-18 Overall Performance for Mar 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL20	Build a well capacitated workforce, skilled youth and communities	The number of people from the employment equity target groups employed (appointed) in the three highest levels of management in compliance with the municipality's approved Equity Plan as at 30 June 2018	Number of people employed as per approved Equity Plan as at 30 June 2018	Director Corporate Services	1	1	[D85] Director Corporate Services: KPI was met (June 2018)		1	1	G

Summary of Results: Build a well capacitated workforce, skilled youth and communities			
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
	KPI Not Met	0% <= Actual/Target <= 74.999%	0
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
	KPI Met	Actual meets Target (Actual/Target = 100%)	4
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
	KPI Extremely Well Met	150.000% <= Actual/Target	0
	<b>Total KPIs</b>		<b>4</b>



**6.2 Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region**

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL7	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review 10 budget related policies and submit to Council for approval by 31 March 2018	Number of policies reviewed and submitted to Council for approval by 31 March 2018	CFO	10	10	[D121] CFO: Policies submitted to Council 21 May 2018 (May 2018)		0	15	B
TL8	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review and submit the MFMA delegation register to Council for approval by 31 May 2018	MFMA delegation registered reviewed and submitted to Council for approval by 31 May 2018	CFO	1	1	[D122] CFO: Included as part of policies on Agenda (May 2018)		1	1	G
TL9	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Compile a long term Financial Plan / Strategy and submit to Council for approval by 31 May 2018	Long term Financial Plan / Strategy developed and submitted to Council for approval by 31 May 2018	CFO	1	1	[D123] CFO: Submitted to Committee Clerk for approval for scheduled meeting 30 May 2018 (May 2018)		1	1	G
TL10	Deliver a sound and effective administrative and financial service to	Compile and submit the financial statements to the Auditor-General by 31 August 2017	Financial statements compiled and submitted to the	CFO	1	1			0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
	achieve sustainability and viability in the region		Auditor-General by 31 August 2017								
TL11	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2018 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	CFO	32%	32%			32%	0%	R
TL12	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2018 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	CFO	1	1			1	0	R





Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL13	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Spend 90% of the municipal capital budget on capital projects by 30 June 2018 {(Actual amount spent on projects/Total amount budgeted for capital projects) X100}	% of capital budget spent	Municipal Manager	90%	90%	[D34] Municipal Manager: Spending will be monitored on a quarterly basis. (June 2018)	[D34] Municipal Manager: Spending will be monitored on a quarterly basis. (June 2018)	90%	80%	O
TL14	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Develop a Revenue Enhancement Strategy and submit to Council for consideration by 30 June 2018	Strategy developed and submitted to Council for consideration by 30 June 2018	CFO	1	1			1	0	R
TL15	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review the organisational structure and submit to Council for approval by 31 March 2018	Organisational structure reviewed and submitted to Council for approval by 31 March 2018	Director Corporate Services	1	1	[D81] Director Corporate Services: KPI was met (June 2018)		0	0	N/A
TL16	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Establish a centralised Supply Chain Management Unit by 31 August 2017	Centralised Supply Chain Management Unit established by 31 August 2017	CFO	1	1			0	0	N/A



Summary of Results: Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region			
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	3
	KPI Not Met	0% <= Actual/Target <= 74.999%	3
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
	KPI Met	Actual meets Target (Actual/Target = 100%)	2
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
	KPI Extremely Well Met	150.000% <= Actual/Target	1
	<b>Total KPIs</b>		<b>10</b>

### 6.3 Facilitate good governance principles and effective stakeholder participation

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL1	Facilitate good governance principles and effective stakeholder participation	Hold quarterly Risk, Internal Audit and Legal District Shared Services meetings with local municipalities during the 2017/18 financial year	Number of quarterly meetings held	Municipal Manager	4	4	[D30] Municipal Manager: Meeting took place in June. (June 2018)		2	1	R
TL2	Facilitate good governance principles and	Review and submit the Spatial Development	Policy reviewed and submitted to Council for	Municipal Manager	1	1	[D31] Municipal Manager: Council	[D31] Municipal Manager: Meeting will take place in August. (June 2018)	1	0	R



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018					
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	
	effective stakeholder participation	Framework to Council for approval by 30 June 2018	approval by 30 June 2018				meeting did not take place in June. (June 2018)					
TL4	Facilitate good governance principles and effective stakeholder participation	Review 10 corporate and HR policies and submit to Council for approval by 30 June 2018	Number of policies reviewed and submitted to Council for approval by 30 June 2018	Director Corporate Services	10	10	[D79] Director Corporate Services: KPI was met (June 2018)		10	10	G	
TL5	Facilitate good governance principles and effective stakeholder participation	Review and submit the delegation register to Council for approval by 30 June 2018	Delegation registered reviewed and submitted to Council for approval by 30 June 2018	Director Corporate Services	1	1	[D80] Director Corporate Services: KPI was met (June 2018)		1	1	G	
TL6	Facilitate good governance principles and effective stakeholder participation	Table the draft Annual Report in Council by 31 January 2018	Draft Annual Report tabled in Council by 31 January 2018	Director Corporate Services	1	1			0	0	N/A	
TL21	Facilitate good governance principles and effective stakeholder participation	Review and submit the IDP Budget Process Plan to Council for approval by 31 August 2017	IDP Budget Process plan submitted to Council for approval by 31 August 2017	CFO	1	1			0	0	N/A	



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL22	Facilitate good governance principles and effective stakeholder participation	Revise the Risk Based Audit Plan (RBAP) and submit to the Audit Committee for approval by 30 June 2018	RBAP revised and submitted to the Audit Committee for approval by 30 June 2018	Municipal Manager	1	1	<b>[D35] Municipal Manager:</b> Meeting took place on 15 February 2018. (June 2018)	<b>[D35] Municipal Manager:</b> Shall update as meetings take place. (June 2018)	1	1	G
TL23	Facilitate good governance principles and effective stakeholder participation	Complete 70% of audits as per the RBAP by 30 June 2018 [(Audits completed for the year/audits planned for the year according to the RBAP) x100]	% audits completed	Municipal Manager	70%	70%	<b>[D36] Municipal Manager:</b> Progress will be updated audits are done. (June 2018)	<b>[D36] Municipal Manager:</b> Progress will be updated audits are done. (June 2018)	70%	70%	G
TL51	Facilitate good governance principles and effective stakeholder participation	Implement phase 1 of the upgrade of records and archives section by 30 June 2018	Phase 1 completed by 30 June 2018	Director Corporate Services	1	1	<b>[D100] Director Corporate Services:</b> KPI was met (June 2018)		1	1	G
TL52	Facilitate good governance principles and effective stakeholder participation	Establish a District CFO Forum by 31 December 2017	Forum established by 31 December 2017	CFO	1	1			0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL53	Facilitate good governance principles and effective stakeholder participation	Establish a District Strategic and Corporate Services Forum by 30 June 2018	Forum established by 30 June 2018	Director Corporate Services	1	1	[D101] Director Corporate Services: KPI was met (June 2018)		1	1	G

Summary of Results: Facilitate good governance principles and effective stakeholder participation			
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	3
	KPI Not Met	0% <= Actual/Target <= 74.999%	2
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
	KPI Met	Actual meets Target (Actual/Target = 100%)	6
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
	KPI Extremely Well Met	150.000% <= Actual/Target	0
	<b>Total KPIs</b>		<b>11</b>



#### 6.4 Improve and maintain district roads and promote safe roads transport

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL42	Improve and maintain district roads and promote safe roads transport	Create temporary job opportunities in terms of identified road projects by 31 March 2017 (Calculations of the number of jobs created will be over the 12 months coincided the financial year of the Provincial Department of Transport)	Number of temporary jobs created	Director Technical Services	15	15	N/A	N/A	0	0	N/A
TL43	Improve and maintain district roads and promote safe roads transport	Spend 95% of Roads special projects conditional allocation by 31 March 2018 [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over the financial year of the Department of Transport of the WC Province)	% of Roads special projects budget spent	Director Technical Services	95%	95%	N/A	N/A	0	0	N/A
TL44	Improve and maintain district roads and promote safe roads transport	Spend 95% of Roads operational conditional allocation by 31 March 2018 [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over 12 months which coincide with the Financial year of the Provincial Department of Transport)	% of Roads special projects budget spent	Director Technical Services	95%	95%	N/A	N/A	0	0	N/A
TL45	Improve and maintain district roads and	Regravel 35 kilometer road by 31 March 2018	Number of kilometres regravelled	Director Technical Services	35	35	N/A	N/A	0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
	promote safe roads transport										

Summary of Results: Improve and maintain district roads and promote safe roads transport			
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	4
	KPI Not Met	0% <= Actual/Target <= 74.999%	0
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
	KPI Met	Actual meets Target (Actual/Target = 100%)	0
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
	KPI Extremely Well Met	150.000% <= Actual/Target	0
	<b>Total KPIs</b>		<b>4</b>



6.5 Prevent and minimize the impact of possible disasters and improve public safety in the region

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL24	Prevent and minimize the impact of possible disasters and improve public safety in the region	Hold bi-annual District Disaster Management Advisory Forum meetings during 2017/18	Number of meetings	Director Corporate Services	2	2	<p><b>[D86] Manager Disaster Management:</b> Meeting of Disaster Management Forum 29 May 2018 (May 2018)</p> <p><b>[D86] Manager Disaster Management:</b> KPI was met (June 2018)</p>	<p><b>[D86] Manager Disaster Management:</b> None (May 2018)</p>	1	2	B
TL25	Prevent and minimize the impact of possible disasters and improve public safety in the region	Review and submit the Disaster Management Framework to Council for approval by 31 May 2018	Disaster Management Framework reviewed and submitted to Council for approval by 31 May 2018	Director Corporate Services	1	1	<p><b>[D87] Manager Disaster Management:</b> Review of Disaster Management Framework (May 2018)</p> <p><b>[D87] Manager Disaster Management:</b> KPI was met (June 2018)</p>	<p><b>[D87] Manager Disaster Management:</b> Send for approval by Council by end of May 2018 (May 2018)</p>	1	1	G
TL26	Prevent and minimize the impact of possible disasters and improve public safety in the region	Conduct 10 industrial premises inspections by 30 June 2018	Number of inspections conducted by 30 June 2018	Director Corporate Services	10	10	<p><b>[D88] Manager Disaster Management:</b> Fire Safety inspections on 07/06/2018 of Die Vuurvliegies Crèche and on 20/06/2018 SAPS Detectives (April 2018)</p>	<p><b>[D88] Manager Disaster Management:</b> Fire extinguishers put in place at SAPS (April 2018)</p> <p><b>[D88] Manager Disaster Management:</b></p>	5	13	B





Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
							<p>[D88] Manager Disaster Management: Inspection of buildings for fire safety (May 2018)</p> <p>[D88] Manager Disaster Management: KPI was met (June 2018)</p>	Put corrective measures in place at Belinda Crèche; Cornerstone Crèche and AGAPE Crèche (May 2018)			

Summary of Results: Prevent and minimize the impact of possible disasters and improve public safety in the region			
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
	KPI Not Met	0% <= Actual/Target <= 74.999%	0
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
	KPI Met	Actual meets Target (Actual/Target = 100%)	1
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
	KPI Extremely Well Met	150.000% <= Actual/Target	2
	<b>Total KPIs</b>		<b>3</b>



**6.6 Promote regional, economic development, tourism and growth opportunities**

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL35	Promote regional, economic development, tourism and growth opportunities	Develop and submit a Youth, Disability and Gender Implementation Plan to Council for approval by 31 December 2017	Implementation Plan developed and submitted to Council for approval by 31 December 2017	Municipal Manager	1	1			0	0	N/A
TL36	Promote regional, economic development, tourism and growth opportunities	Create full time equivalent (FTE's) through expenditure with the EPWP job creation initiatives by 30 June 2018	Number of full time equivalent (FTE's) created by 30 June 2018	Municipal Manager	7	7			15	48	B
TL38	Promote regional, economic development, tourism and growth opportunities	Establish a Youth Café in partnership with the Department of Social Development by 30 June 2018	Youth Café established by 30 June 2018	Municipal Manager	1	1			1	0	R
TL39	Promote regional, economic development, tourism and growth opportunities	Develop a Implementation Plan the Vukupile Small Contracted Development Programme in conjunction with the National Department of Public works and submit to Council for consideration by 31 December 2017	Implementation plan developed and submitted to Council for consideration by 31 December 2017	Municipal Manager	1	1			0	0	N/A
TL40	Promote regional, economic development, tourism and growth opportunities	Conduct research on the viability of CKEDA and submit report to Council for consideration by 31 December 2017	Report submitted to Council for consideration by 31 December 2017	Municipal Manager	1	1			0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL41	Promote regional, economic development, tourism and growth opportunities	Conduct research on the viability of Agri-Parks and submit report to Council for consideration by 31 December 2017	Report submitted to Council for consideration by 31 December 2017	Municipal Manager	1	1			0	0	N/A

Summary of Results: Promote regional, economic development, tourism and growth opportunities			
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	4
	KPI Not Met	0% <= Actual/Target <= 74.999%	1
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
	KPI Met	Actual meets Target (Actual/Target = 100%)	0
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
	KPI Extremely Well Met	150.000% <= Actual/Target	1
	<b>Total KPIs</b>		<b>6</b>



**6.7 Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service**

Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL27	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Water Quality Evaluation Reports to Water Service Authorities within the district during 2017/18 financial year	Number of Water Quality Evaluation Reports submitted to Water Service Authorities in the district	Director Corporate Services	6	6	<p>[D89] Director Corporate Services: Not applicable (April 2018)</p> <p>[D89] Director Corporate Services: Not applicable (May 2018)</p> <p>[D89] Director Corporate Services: Target was met - Reports were emailed to Municipalities on 15 June (June 2018)</p>	<p>[D89] Director Corporate Services: Not applicable (April 2018)</p> <p>[D89] Director Corporate Services: Not applicable (May 2018)</p> <p>[D89] Director Corporate Services: Not applicable (June 2018)</p>	3	3	G
TL28	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Informal Settlement Evaluation Reports to local municipalities in the District during 2017/18 financial year	Number of Informal Settlement Evaluation Reports submitted to local municipalities in the district	Director Corporate Services	8	8	<p>[D90] Director Corporate Services: Not applicable (April 2018)</p> <p>[D90] Director Corporate Services: Not applicable (May 2018)</p> <p>[D90] Director Corporate Services: Not applicable (June 2018)</p>	<p>[D90] Director Corporate Services: Not applicable (April 2018)</p> <p>[D90] Director Corporate Services: Not applicable (May 2018)</p> <p>[D90] Director Corporate Services: Not applicable (June 2018)</p>	4	4	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
							Services: Target was met - Reports were sent to municipalities on 18 June (June 2018)	applicable (June 2018)			
TL29	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit Vector Control Programme for food premises to Council for approval by 31 December 2017	Vector Control Programme compiled and submitted to Council for approval by 31 December 2017	Director Corporate Services	1	1	<p>[D91] Director Corporate Services: Not applicable (April 2018)</p> <p>[D91] Director Corporate Services: Not applicable (May 2018)</p> <p>[D91] Director Corporate Services: Not applicable (June 2018)</p>	<p>[D91] Director Corporate Services: Not applicable (April 2018)</p> <p>[D91] Director Corporate Services: Not applicable (May 2018)</p> <p>[D91] Director Corporate Services: Not applicable (June 2018)</p>	0	0	N/A
TL30	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and distribute the Municipal Health Newsletter to local municipalities in the District by 31 January 2018	Newsletters submitted to local municipalities by 31 January 2018	Director Corporate Services	1	1	<p>[D92] Director Corporate Services: Not applicable (April 2018)</p> <p>[D92] Director Corporate Services: Not applicable (May 2018)</p>	<p>[D92] Director Corporate Services: Not applicable (April 2018)</p> <p>[D92] Director Corporate Services: Not applicable (May 2018)</p> <p>[D92] Director</p>	0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
							[D92] Director Corporate Services: Not applicable (June 2018)	Corporate Services: Not applicable (June 2018)			
TL31	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and publish articles in the local newspaper "The Courier" on a quarterly basis during 2017/18 financial year	Number of articles published in "The Courier" on a quarterly basis	Director Corporate Services	4	4	<p>[D93] Director Corporate Services: Not applicable (April 2018)</p> <p>[D93] Director Corporate Services: Quarterly target met - article published - May, 28 - Topic: Listeriosis Update (May 2018)</p> <p>[D93] Director Corporate Services: Quarterly target was met - article was published on 4 May - Topic: Listeria Update (June 2018)</p>	<p>[D93] Director Corporate Services: Not applicable (April 2018)</p> <p>[D93] Director Corporate Services: Not applicable (May 2018)</p> <p>[D93] Director Corporate Services: Not applicable (June 2018)</p>	2	2	G



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL32	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit the Municipal Health Management Plan to Council for acknowledgement by 31 December 2017	Municipal Health Management Plans submitted to Council for acknowledgement by 31 December 2017	Director Corporate Services	1	1	<p>[D94] Director Corporate Services: Not applicable (April 2018)</p> <p>[D94] Director Corporate Services: Not applicable (May 2018)</p> <p>[D94] Director Corporate Services: Not applicable (June 2018)</p>	<p>[D94] Director Corporate Services: Not applicable (April 2018)</p> <p>[D94] Director Corporate Services: Not applicable (May 2018)</p> <p>[D94] Director Corporate Services: Not applicable (June 2018)</p>	0	0	N/A
TL34	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Submit an Environmental Health project proposal to relevant provincial department and / or other role-players by 31 December 2017	Project proposals submitted by 31 December 2017	Director Corporate Services	1	1	<p>[D96] Director Corporate Services: Not applicable (April 2018)</p> <p>[D96] Director Corporate Services: Not applicable (May 2018)</p> <p>[D96] Director Corporate Services: Not applicable (June 2018)</p>	<p>[D96] Director Corporate Services: Not applicable (April 2018)</p> <p>[D96] Director Corporate Services: Not applicable (May 2018)</p> <p>[D96] Director Corporate Services: Not applicable (June 2018)</p>	0	0	N/A



Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL46	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit the Climate Change Management Plan to Council for approval by 31 March 2018	Climate Change Management Plan compiled and submitted to Council for approval by 31 March 2018	Director Corporate Services	1	1	<p>[D97] Director Corporate Services: Not applicable (April 2018)</p> <p>[D97] Director Corporate Services: Not applicable (May 2018)</p> <p>[D97] Director Corporate Services: Target set for March was met in June (June 2018)</p>	<p>[D97] Director Corporate Services: Not applicable (April 2018)</p> <p>[D97] Director Corporate Services: Not applicable (May 2018)</p> <p>[D97] Director Corporate Services: Not applicable (June 2018)</p>	0	0	N/A
TL47	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit the Air Quality By-Law to Council for approval by 30 June 2018	Air Quality By-law compiled and submitted to Council for approval by 30 June 2018	Director Corporate Services	1	1	<p>[D98] Director Corporate Services: Not applicable (April 2018)</p> <p>[D98] Director Corporate Services: Not applicable (May 2018)</p> <p>[D98] Director Corporate Services: By-law was completed and submitted on</p>	<p>[D98] Director Corporate Services: Not applicable (April 2018)</p> <p>[D98] Director Corporate Services: Not applicable (May 2018)</p> <p>[D98] Director Corporate Services: A memo, dated 24 April was sent</p>	1	1	G





Ref	Strategic Objective	KPI	Unit of Measurement	KPI Owner	Annual Target	Revised Target	Overall Performance for April 2018 to Jun 2018				
							Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
							<p>20 Febr. for placement on Agenda.</p> <p>The scheduled meeting did not take place</p> <p>The relevant by-law served before Mayoral Comm on 4 June</p> <p>I am uncertain whether or not it is considered as achieving the KPI</p> <p>(June 2018)</p>	<p>to the Sr Manager Corp. Services informing him that the relevant KPI is unlikely to be reached due to the postponement of meetings.</p> <p>(June 2018)</p>			
TL50	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Landfill Evaluation Reports to local municipalities in the District by 30 June 2018	Landfill Evaluation Reports compiled and submitted to local municipalities in the district by 30 June 2018	Manager Municipal Health	6	6	<p><b>[D99] Manager Municipal Health:</b> Not applicable (April 2018)</p> <p><b>[D99] Manager Municipal Health:</b> Not applicable (May 2018)</p> <p><b>[D99] Manager Municipal Health:</b> Target was met - Reports were sent to municipalities on 20 June (June 2018)</p>	<p><b>[D99] Manager Municipal Health:</b> Not applicable (April 2018)</p> <p><b>[D99] Manager Municipal Health:</b> Not applicable (May 2018)</p> <p><b>[D99] Manager Municipal Health:</b> Not applicable (June 2018)</p>	3	3	G



<b>Summary of Results: Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service</b>		
KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	5
KPI Not Met	0% <= Actual/Target <= 74.999%	0
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
KPI Met	Actual meets Target (Actual/Target = 100%)	5
KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
KPI Extremely Well Met	150.000% <= Actual/Target	0
<b>Total KPIs</b>		<b>10</b>

## 7. Conclusion

Summary of Results: Quarter 4 (April – June 2018)			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	19
	KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	6
	KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	1
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	18
	KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	4
	<b>Total KPIs</b>		<b>48</b>

- (a) Out of the 48 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2017/2018 for the 4<sup>th</sup> quarter, 19 were not yet measured, 6 not met, 1 KPI almost met, 18 KPI's met and 4 KPI's extremely well met.