

# CENTRAL KAROO DISTRICT MUNICIPALITY



## **Section 52 Report – Quarter 2 (2018/19)**

October – December  
2018

*“Working together in development and growth”*

# CENTRAL KAROO DISTRICT MUNICIPALITY



## In-Year Report

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

## MONTHLY & QUARTERLY BUDGET STATEMENT DECEMBER 2018



## Table of Contents

1. GLOSSARY .....	3
2. PART 1: IN-YEAR REPORT.....	6
2.1 SECTION 1 – MAYOR’S REPORT: .....	6
2.1.1 In-Year Report: Monthly & Quarterly Budget Statement: .....	6
2.2 SECTION 2 – RESOLUTIONS:.....	7
2.3 SECTION 3 – EXECUTIVE SUMMARY: .....	8
2.3.1 Introduction:.....	8
2.3.2 Financial Performance, Position and Cash Flow: .....	8
2.3.3 Cash Flow: .....	11
2.4 SECTION 4 – IN-YEAR BUDGET STATEMENT TABLE: .....	12
2.4.1 Monthly Budget Statements: .....	12
3. PART 2 – SUPPORTING DOCUMENTATION .....	20
3.1 SECTION 5 – DEBTORS ANALYSIS: .....	20
3.2 SECTION 6 – GRANT RECEIPTS:.....	21
3.3 SECTION 7 – CAPITAL PROGRAMME PERFORMANCE:.....	23
NON-FINANCIAL PERFORMANCE REPORTING – QUARTER 1 (October – December 2018) .....	24
1. Purpose.....	25
2. Legislative requirements .....	25
3. Background to the format and monitoring of the SDBIP.....	25
3.1 Format.....	25
3.2 Monitoring.....	26
4. Actual performance for the first (2 <sup>nd</sup> ) Quarter - 01 October – 31 December 2018.....	26
5. Overall performance of the Municipality .....	27
6. Actual Strategic performance and corrective measures that will be implemented .....	29
6.1 Build a well capacitated workforce, skilled youth and communities.....	29
6.2 Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region .....	31
6.3 Facilitate good governance principles and effective stakeholder participation .....	34
6.4 Improve and maintain district roads and promote safe roads transport.....	36
6.5 Promote regional, economic development, tourism and growth opportunities .....	39
6.6 Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service .....	42

7. Conclusion.....47

**1. GLOSSARY**

- 1.1 **Adjustments Budget –** Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
- 1.2 **Allocations –** Money received from Provincial or National Government or other municipalities.
- 1.3 **Budget –** The financial plan of the Central Karoo District Municipality.
- 1.4 **Budget Related Policy –** Policy of the municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.
- 1.5 **Capital Expenditure –** Spending on assets such as land, buildings, furniture, computer equipment and machinery. Any capital expenditure must be reflected as a non-current asset on the Municipality’s balance sheet.
- 1.6 **Cash Flow Statement –** A statement including only actual receipts and expenditure by the Municipality. Cash payments and receipts do not always coincide with budgeted timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
- 1.7 **DORA –** Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
- 1.8 **Equitable Share –** A general grant paid to Municipalities.
- 1.9 **Fruitless and Wasteful Expenditure –** Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

- 1.10 **GFS –** Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between Municipalities.
- 1.11 **GRAP –** Generally Recognised Accounting Practice. The new standard for municipal accounting.
- 1.12 **IDP –** Integrated Development Plan. The main strategic planning document of the Municipality.
- 1.13 **MBRR –** Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations.
- 1.14 **MFMA –** Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Herein referred to as the Act.
- 1.15 **MTREF –** Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.
- 1.16 **Operating Expenditure –** Spending on the day to day operations of the Municipality such as salaries and wages and general expenses.
- 1.17 **SDBIP –** Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
- 1.18 **Strategic Objectives –** The main priorities of the Central Karoo District Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
- 1.19 **Unauthorised Expenditure –** Generally, is spending without, or in excess of, an approved budget.
- 1.20 **Virement –** A transfer of budget.

- 1.21 **Virement Policy –** The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.
- 1.22 **Vote –** One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments of the municipality. In Central Karoo District Municipality this means at directorate level. The votes for Central Karoo District therefore are:
- Executive and Council;
  - Budget and Treasury;
  - Corporate Services; and
  - Technical Services.

## **2. PART 1: IN-YEAR REPORT**

### **2.1 SECTION 1 – MAYOR’S REPORT:**

#### **2.1.1 In-Year Report: Monthly & Quarterly Budget Statement:**

##### *2.1.1.1 Implementation of Budget in terms of SDBIP:*

No comments apart from that already mentioned in the Executive summary of this report.

##### *2.1.1.2 Other Information:*

Additional clarity on the content of this report or answers to any questions is available from the Chief Financial Officer, Ms. Ursula Baartman.

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**Executive Mayor**

## **2.2 SECTION 2 – RESOLUTIONS:**

The recommended Resolution to Council with regard to the December 2018 In-Year Report is:

### **RESOLVED:**

- (a) That the Council take note of contents in the in-year monthly and quarterly report for December 2018 as set out in the schedules contained in Section 4:
  - (i) Table C1 – Monthly Budget Statement Summary;
  - (ii) Table C2 – Monthly Budget Statement: Financial Performance (Standard Classification);
  - (iii) Table C3 – Monthly Budget Statement: Financial Performance Standard Classification (Revenue and Expenditure by Municipal Vote);
  - (iv) Table C4 – Monthly Budget Statement: Financial Performance (Revenue by Source and Expenditure by Type);
  - (v) Table C5 – Monthly Budget Statement: Capital Expenditure;
  - (vi) Table C6 – Monthly Budget Statement: Financial Position; and
  - (vii) Table C7 – Monthly Budget Statement – Cash Flows.
  
- (b) Any other resolutions required by the Council.



## **2.3 SECTION 3 – EXECUTIVE SUMMARY:**

### **2.3.1 Introduction:**

All the schedules reflect the following information:

- Original budget;
- Monthly actual figures;
- Year-to-date actual figures;
- Year-to-date budgeted figures.

### **2.3.2 Financial Performance, Position and Cash Flow:**

Section 4 of this report includes the tables with the detailed figures.

#### *2.3.2.1 Financial Performance:*

The detail of this section can be found in Section 4 of this report Table C2 (Summary per GFS); Table C3 (Summary per Municipal Vote) and Table C4 (Summary by Revenue Source and Expenditure Type). The latter is used to provide the executive summary.

##### 2.3.2.1.1 Overall View:

The following table summarises the overall position on the capital and operating budgets. Take note that the Operating Expenditure only reflects the direct expenditure and exclude all indirect expenditure e.g. Administrative Costs.

	<b>Capital Expenditure</b>	<b>Operating Expenditure</b>	<b>Operating Revenue</b>
Original Budget	1,015,350.00	80,483,157.45	81,896,918.42
Adjustment Budget	1,035,350.00	86,692,374.00	88,126,130.00
Actual spend / received (YTD)	226,061.70	41,337,144.61	44,657,176.45
<b>Percentage Spend (YTD)</b>	<b>22%</b>	<b>51%</b>	<b>55%</b>

The table reflects spending of the capital budget as percentage spent of 22%. The total operating expenditure and revenue reflects percentage spent of 51% and 55% respectively.

### 2.3.2.1.2 Revenue by Source:

The figures represented in this section are the accrued amounts and not actual cash receipts.

The total revenue excluding capital transfers and contributions for the month of December 2018 is R 9.976 million. Refer to figure 1 for more detail.

The comparisons of the major sources of revenue are illustrated in the figure below:

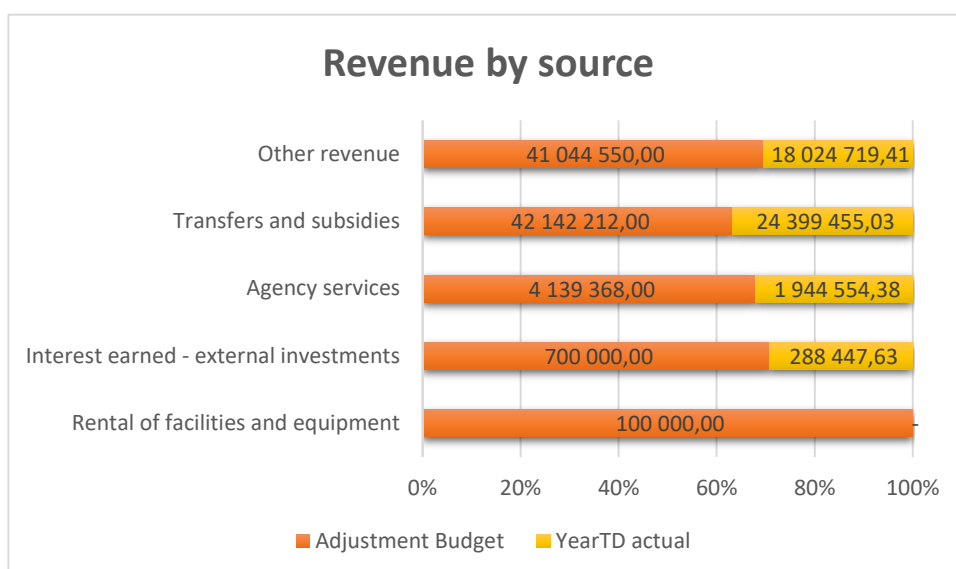


Figure 1 – Revenue by source

- **Other Revenue:**

The amount raised as reflected for the actual year to date represents 44% of the budget amount. The budgeted amount received (Year-to-date) amounts to R 20.522 million.

- **Interest Earned – External Investments:**

The budget amount for Interest earned R 700 000, whilst the year to date actual revenue is R 288 447.63. Thus, reflecting receipt of 41% at the end of the 2<sup>nd</sup> quarter.

### 2.3.2.2 Operating Expenditure by Type:

The figures in this section should represent the accrued amounts; in other words, when the goods have been ordered; received or the invoice has been completed (reconciled with goods received and prices quoted) it should be captured as an expense. Shadow figures are reflected on the financial system once an order is issued. This action serves as a budgetary control mechanism and no actual financial entries are passed. These figures cannot be used for reporting purposes. The amounts included as expenditure are currently only those for which a payment run has been completed.

The total actual expenditure amounts to R 41.337 million and the year to date budget is R 43.346 million which represents a **variance of 4.6%** for the year to date.

### 2.3.2.3 Operating Expenditure by Municipal Vote (Figure 2):

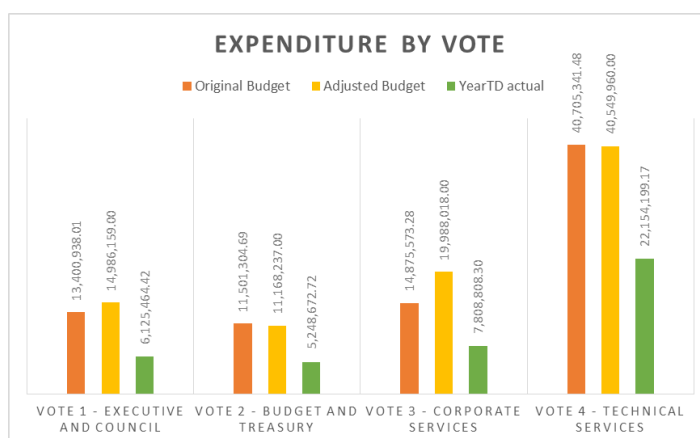


Figure 2 – Breakdown Operating Expenditure by Municipal Vote

Expenditure by Vote	Original Budget	Adjusted Budget	YearTD actual	% Spend
Vote 1 - EXECUTIVE AND COUNCIL	13,400,938.01	14,986,159.00	6,125,464.42	46%
Vote 2 - BUDGET AND TREASURY	11,501,304.69	11,168,237.00	5,248,672.72	46%
Vote 3 - CORPORATE SERVICES	14,875,573.28	19,988,018.00	7,808,808.30	52%
Vote 4 - TECHNICAL SERVICES	40,705,341.48	40,549,960.00	22,154,199.17	54%
<b>Total Expenditure by Vote</b>	<b>80,483,157.45</b>	<b>86,692,374.00</b>	<b>41,337,144.61</b>	<b>51%</b>

The adjustments budget for Technical Service is R 40.550 million of which R 22.154 million has been expended representing 54% of the budget amount.

The adjustments budget for Corporate Services is R 19.988 million of which R 7.809 million has been expended representing 52% of the budget amount.

The adjustments budget for Budget and Treasury is R 11.168 million of which R 5.249 million has been expended representing 46% of the budget amount.

The adjustments budget for Executive and Council is R 14.986 million of which R 6.125 million has been expended representing 46% of the budget amount.

2.3.2.4 *Capital Expenditure (Figure 3):*

The capital spending for the month of December 2018 amounts to R 59 434.78 and for the quarter, R95 198.95. The total capital budget amount is R 1.035 million, thus reflecting total spending of 22% at the end of the quarter under review.

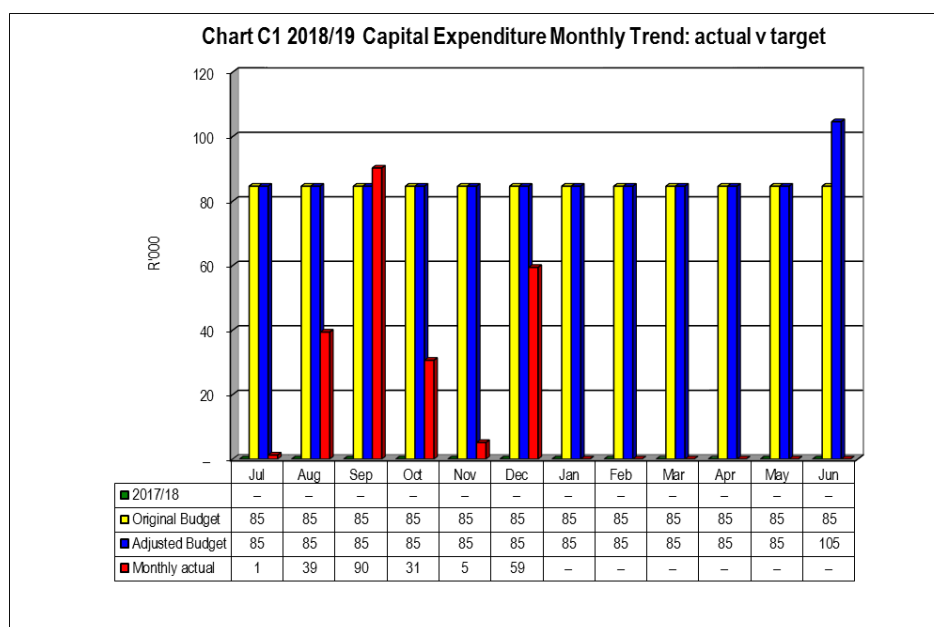


Figure 3 – Breakdown Capital Expenditure by month

**2.3.3 Cash Flow:**

The detail of this section can be found in Section 4 of this report Table C7 (Cashflow statement). The balance at the end of the quarter for the cash flow statement amounts to R 9.401 million.

## 2.4 SECTION 4 – IN-YEAR BUDGET STATEMENT TABLE:

### 2.4.1 Monthly Budget Statements:

#### 2.4.1.1 Table C1: Monthly Budget Statement Summary:

The table below provides a summary of the most important information by pulling its information from the other tables to follow.

DC5 Central Karoo - Table C1 Monthly Budget Statement Summary - M06 December

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	-	700	700	24	288	350	(62)	-18%	-
Transfers and subsidies	-	35,883	42,142	9,501	24,399	21,071	3,328	16%	-
Other own revenue	-	45,314	45,284	451	19,969	22,642	(2,673)	-12%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>81,897</b>	<b>88,126</b>	<b>9,976</b>	<b>44,657</b>	<b>44,063</b>	<b>594</b>	<b>1%</b>	-
Employee costs	-	47,419	46,926	5,466	22,717	23,463	(746)	-3%	-
Remuneration of Councillors	-	4,032	3,957	290	1,878	1,979	(101)	-5%	-
Depreciation & asset impairment	-	432	486	-	-	243	(243)	-100%	-
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	-	66	1,905	2	145	952	(808)	-85%	-
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	-	28,535	33,419	2,830	16,598	16,710	(112)	-1%	-
<b>Total Expenditure</b>	-	<b>80,483</b>	<b>86,692</b>	<b>8,588</b>	<b>41,337</b>	<b>43,346</b>	<b>(2,009)</b>	<b>-5%</b>	-
<b>Surplus/(Deficit)</b>	-	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>	<b>2,603</b>	<b>363%</b>	-
Transfers and subsidies - capital (monetary alloc	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>	<b>2,603</b>	<b>363%</b>	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	-	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>	<b>2,603</b>	<b>363%</b>	-
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	<b>1,015</b>	<b>1,035</b>	<b>59</b>	<b>226</b>	<b>518</b>	<b>(292)</b>	<b>-56%</b>	-
Capital transfers recognised	-	915	915	59	226	458	(232)	-51%	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	100	120	-	-	60	(60)	-100%	-
<b>Total sources of capital funds</b>	-	<b>1,015</b>	<b>1,035</b>	<b>59</b>	<b>226</b>	<b>518</b>	<b>(292)</b>	<b>-56%</b>	-
<b>Financial position</b>									
Total current assets	11,306	8,131	8,091	-	15,764	-	-	-	8,091
Total non current assets	17,711	19,260	19,280	-	18,769	-	-	-	19,280
Total current liabilities	4,575	5,590	5,590	-	11,042	-	-	-	5,590
Total non current liabilities	17,549	20,387	20,387	-	17,185	-	-	-	20,387
Community wealth/Equity	<b>6,893</b>	<b>1,414</b>	-	-	<b>6,306</b>	-	-	-	<b>1,414</b>
<b>Cash flows</b>									
Net cash from (used) operating	-	1,846	1,826	1,388	6,388	913	(5,475)	-600%	-
Net cash from (used) investing	-	(1,015)	(1,015)	(59)	24	(508)	(531)	105%	-
Net cash from (used) financing	-	106	106	-	-	53	53	100%	-
<b>Cash/cash equivalents at the month/year end</b>	-	<b>3,925</b>	<b>3,905</b>	-	<b>9,401</b>	<b>3,447</b>	<b>(5,954)</b>	<b>-173%</b>	<b>2,989</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	(62)	20	116	56	1,604	390	-	(1)	2,123
<b>Creditors Age Analysis</b>									
Total Creditors	597	1,323	5	-	770	-	-	-	2,695

2.4.1.2 **Table C2: Monthly Budget Statement – Financial Performance (Standard Classification):**

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

DC5 Central Karoo - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	Ref	2017/18			Budget Year 2018/19					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		-	40,904	46,338	9,975	26,622	23,169	3,453	15%	-
Executive and council		-	35,742	35,934	-	1,628	17,967	(16,339)	-91%	-
Finance and administration		-	5,162	10,404	9,975	24,994	5,202	19,792	380%	-
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	43	838	1	198	419	(221)	-53%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	795	-	186	398	(212)	-53%	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	43	43	1	12	21	(10)	-44%	-
<b>Economic and environmental services</b>		-	40,950	40,950	-	17,838	20,475	(2,637)	-13%	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	40,950	40,950	-	17,838	20,475	(2,637)	-13%	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	-	81,897	88,126	9,976	44,657	44,063	594	1%	-
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		-	28,452	34,447	3,111	14,812	17,224	(2,411)	-14%	-
Executive and council		-	8,283	9,049	652	3,833	4,525	(691)	-15%	-
Finance and administration		-	19,777	24,607	2,424	10,655	12,304	(1,649)	-13%	-
Internal audit		-	392	791	35	324	395	(71)	-18%	-
<b>Community and public safety</b>		-	6,440	7,097	549	2,404	3,548	(1,144)	-32%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	1,583	2,219	142	694	1,109	(416)	-37%	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	4,856	4,878	407	1,710	2,439	(729)	-30%	-
<b>Economic and environmental services</b>		-	45,434	44,991	4,928	24,121	22,496	1,625	7%	-
Planning and development		-	3,226	4,441	282	1,309	2,221	(912)	-41%	-
Road transport		-	42,208	40,550	4,646	22,812	20,275	2,537	13%	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>		-	157	157	-	-	79	(79)	-100%	-
<b>Total Expenditure - Functional</b>	3	-	80,483	86,692	8,588	41,337	43,346	(2,009)	-5%	-
<b>Surplus/ (Deficit) for the year</b>		-	1,414	1,434	1,388	3,320	717	2,603	363%	-

2.4.1.3 Table C3: Monthly Budget Statement – Financial:

The budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality. On the next page, as part of Table C3, a table with the sub-votes is also prepared.

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - EXECUTIVE AND COUNCIL		-	35,742	36,034	-	1,628	18,017	(16,389)	-91.0%	-
Vote 2 - BUDGET AND TREASURY		-	5,100	4,300	9,529	22,242	2,150	20,092	934.5%	-
Vote 3 - CORPORATE SERVICES		-	104	6,842	447	2,949	3,421	(472)	-13.8%	-
Vote 4 - TECHNICAL SERVICES		-	40,950	40,950	-	17,838	20,475	(2,637)	-12.9%	-
<b>Total Revenue by Vote</b>	2	-	<b>81,897</b>	<b>88,126</b>	<b>9,976</b>	<b>44,657</b>	<b>44,063</b>	<b>594</b>	<b>1.3%</b>	<b>-</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - EXECUTIVE AND COUNCIL		-	13,401	14,986	969	6,125	7,493	(1,368)	-18.3%	-
Vote 2 - BUDGET AND TREASURY		-	11,501	11,168	1,522	5,249	5,584	(335)	-6.0%	-
Vote 3 - CORPORATE SERVICES		-	14,876	19,988	1,451	7,809	9,994	(2,185)	-21.9%	-
Vote 4 - TECHNICAL SERVICES		-	40,705	40,550	4,646	22,154	20,275	1,879	9.3%	-
<b>Total Expenditure by Vote</b>	2	-	<b>80,483</b>	<b>86,692</b>	<b>8,588</b>	<b>41,337</b>	<b>43,346</b>	<b>(2,009)</b>	<b>-4.6%</b>	<b>-</b>
<b>Surplus/ (Deficit) for the year</b>	2	-	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>	<b>2,603</b>	<b>363.1%</b>	<b>-</b>

**Table C3C: Monthly Budget Statement – Financial:**

**DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M06 December**

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Revenue by Vote</b>	1									
<b>Vote 1 - EXECUTIVE AND COUNCIL</b>		-	35,742	36,034	-	1,628	18,017	(16,389)	-91%	-
1.1 - MUNICIPAL MANAGER			6,227	6,519	-	789	3,260	(2,470)	-76%	
1.2 - COUNCIL GENERAL EXPENSES			29,515	29,515	-	839	14,758	(13,919)	-94%	
1.3 - INTERNAL AUDIT			-	-	-	-	-	-	-	
1.4 - IDP			-	-	-	-	-	-	-	
1.5 - EDA			-	-	-	-	-	-	-	
1.6 - LED			-	-	-	-	-	-	-	
1.7 - STRATEGIC PLANNING			-	-	-	-	-	-	-	
<b>Vote 2 - BUDGET AND TREASURY</b>		-	5,100	4,300	9,529	22,242	2,150	20,092	935%	-
2.1 - FINANCIAL SERVICES			4,100	3,300	9,529	21,710	1,650	20,060	1216%	
2.2 - DISTRICT COUNCIL LEVIES			-	-	-	-	-	-	-	
2.3 - FINANCE MANAGEMENT GRANT			1,000	1,000	-	532	500	32	6%	
<b>Vote 3 - CORPORATE SERVICES</b>		-	104	6,842	447	2,949	3,421	(472)	-14%	-
3.1 - CORPORATE SERVICES			62	6,004	446	2,752	3,002	(250)	-8%	
3.2 - TOURISM			-	-	-	-	-	-	-	
3.3 - PMU			-	-	-	-	-	-	-	
3.4 - ENVIRONMENTAL HEALTH			43	43	1	12	21	(10)	-44%	
3.5 - CIVIL DEFENCE			-	795	-	186	398	(212)	-53%	
3.6 - GRANTS AND SUBSIDIES			-	-	-	-	-	-	-	
3.7 - WORK FOR WATER			-	-	-	-	-	-	-	
3.8 - NUTRITION SCHEME			-	-	-	-	-	-	-	
<b>Vote 4 - TECHNICAL SERVICES</b>		-	40,950	40,950	-	17,838	20,475	(2,637)	-13%	-
4.1 - ROADS			40,950	40,950	-	17,838	20,475	(2,637)	-13%	
4.2 - TRANSPORT FUND			-	-	-	-	-	-	-	
<b>Total Revenue by Vote</b>	2	-	81,897	88,126	9,976	44,657	44,063	594	1%	-
<b>Expenditure by Vote</b>	1									
<b>Vote 1 - EXECUTIVE AND COUNCIL</b>		-	13,401	14,986	969	6,125	7,493	(1,368)	-18%	-
1.1 - MUNICIPAL MANAGER			4,720	4,826	291	2,113	2,413	(299)	-12%	
1.2 - COUNCIL GENERAL EXPENSES			4,731	5,941	336	2,226	2,971	(744)	-25%	
1.3 - INTERNAL AUDIT			724	791	60	477	395	81	21%	
1.4 - IDP			-	-	-	-	-	-	-	
1.5 - EDA			30	-	-	-	-	-	-	
1.6 - LED			-	-	-	-	-	-	-	
1.7 - STRATEGIC PLANNING			3,196	3,428	282	1,309	1,714	(405)	-24%	
<b>Vote 2 - BUDGET AND TREASURY</b>		-	11,501	11,168	1,522	5,249	5,584	(335)	-6%	-
2.1 - FINANCIAL SERVICES			10,730	10,200	1,478	4,966	5,100	(134)	-3%	
2.2 - DISTRICT COUNCIL LEVIES			-	-	-	-	-	-	-	
2.3 - FINANCE MANAGEMENT GRANT			771	969	44	283	484	(202)	-42%	
<b>Vote 3 - CORPORATE SERVICES</b>		-	14,876	19,988	1,451	7,809	9,994	(2,185)	-22%	-
3.1 - CORPORATE SERVICES			8,174	12,734	902	5,404	6,367	(963)	-15%	
3.2 - TOURISM			157	157	-	-	79	(79)	-100%	
3.3 - PMU			-	-	-	-	-	-	-	
3.4 - ENVIRONMENTAL HEALTH			4,861	4,878	407	1,711	2,439	(728)	-30%	
3.5 - CIVIL DEFENCE			1,583	2,219	142	694	1,109	(416)	-37%	
3.6 - GRANTS AND SUBSIDIES			-	-	-	-	-	-	-	
3.7 - WORK FOR WATER			100	-	-	-	-	-	-	
3.8 - NUTRITION SCHEME			-	-	-	-	-	-	-	
<b>Vote 4 - TECHNICAL SERVICES</b>		-	40,705	40,550	4,646	22,154	20,275	1,879	9%	-
4.1 - ROADS			40,705	40,550	4,646	22,154	20,275	1,879	9%	
4.2 - TRANSPORT FUND			-	-	-	-	-	-	-	
<b>Total Expenditure by Vote</b>	2	-	80,483	86,692	8,588	41,337	43,346	(2,009)	(0)	-
<b>Surplus/ (Deficit) for the year</b>	2	-	1,414	1,434	1,388	3,320	717	2,603	0	-



2.4.1.4 Table C4: Monthly Budget Statement – Financial Performance (Revenue and Expenditure):

This table reflects the operating budget and actual figures of the financial performance. The revenue is specifically set out by source due to the fact that Council approves the revenue budget by source and the expenditure budget by vote.

DC5 Central Karoo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates										
Service charges - electricity revenue										
Service charges - water revenue										
Service charges - sanitation revenue										
Service charges - refuse revenue										
Service charges - other										
Rental of facilities and equipment		100	100			50	(50)	-100%		
Interest earned - external investments		700	700	24	288	350	(62)	-18%		
Interest earned - outstanding debtors										
Dividends received										
Fines, penalties and forfeits										
Licences and permits										
Agency services		3,947	4,139	446	1,945	2,070	(125)	-6%		
Transfers and subsidies		35,883	42,142	9,501	24,399	21,071	3,328	16%		
Other revenue		41,267	41,045	5	18,025	20,522	(2,498)	-12%		
Gains on disposal of PPE										
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>-</b>	<b>81,897</b>	<b>88,126</b>	<b>9,976</b>	<b>44,657</b>	<b>44,063</b>	<b>594</b>	<b>1%</b>	<b>-</b>
<b>Expenditure By Type</b>										
Employee related costs			47,419	46,926	5,466	22,717	23,463	(746)	-3%	
Remuneration of councillors			4,032	3,957	290	1,878	1,979	(101)	-5%	
Debt impairment										
Depreciation & asset impairment			432	486			243	(243)	-100%	
Finance charges										
Bulk purchases										
Other materials			66	1,905	2	145	952	(808)	-85%	
Contracted services			1,406	5,362	107	1,268	2,681	(1,413)	-53%	
Transfers and subsidies										
Other expenditure			27,128	28,057	2,722	15,330	14,028	1,302	9%	
Loss on disposal of PPE										
<b>Total Expenditure</b>		<b>-</b>	<b>80,483</b>	<b>86,692</b>	<b>8,588</b>	<b>41,337</b>	<b>43,346</b>	<b>(2,009)</b>	<b>-5%</b>	<b>-</b>
<b>Surplus/(Deficit)</b>										
Transfers and subsidies - capital (monetary contributions) (National / Provincial and District)			1,414	1,434	1,388	3,320	717	2,603	0	
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)										
Transfers and subsidies - capital (in-kind - all)										
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>-</b>	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>			<b>-</b>
Taxation										
<b>Surplus/(Deficit) after taxation</b>		<b>-</b>	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>			<b>-</b>
Attributable to minorities										
<b>Surplus/(Deficit) attributable to municipality</b>		<b>-</b>	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>			<b>-</b>
Share of surplus/ (deficit) of associate										
<b>Surplus/ (Deficit) for the year</b>		<b>-</b>	<b>1,414</b>	<b>1,434</b>	<b>1,388</b>	<b>3,320</b>	<b>717</b>			<b>-</b>

2.4.1.5 Table C5: Monthly Budget Statement – Capital Expenditure (Municipal Vote, Standard Classification and Funding):

DC5 Central Karoo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06  
December

Vote Description	Ref	Budget Year 2018/19								
		2017/18 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	-	-	-	-	-	-	-
Vote 2 - BUDGET AND TREASURY		-	-	-	-	-	-	-	-	-
Vote 3 - CORPORATE SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	-	-	-	-	-	-	-	-
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	79	99	-	33	49	(16)	-33%	-
Vote 2 - BUDGET AND TREASURY		-	140	140	-	54	70	(16)	-23%	-
Vote 3 - CORPORATE SERVICES		-	697	697	59	139	348	(209)	-60%	-
Vote 4 - TECHNICAL SERVICES		-	100	100	-	-	50	(50)	-100%	-
<b>Total Capital single-year expenditure</b>	4	-	1,015	1,035	59	226	518	(292)	-56%	-
<b>Total Capital Expenditure</b>		-	1,015	1,035	59	226	518	(292)	-56%	-
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	719	739	59	184	370	(186)	-50%	-
Executive and council			47	67	-	14	33	(19)	-58%	-
Finance and administration			673	673	59	170	336	(166)	-49%	-
Internal audit			-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	164	164	-	23	82	(59)	-72%	-
Community and social services			-	-	-	-	-	-	-	-
Sport and recreation			-	-	-	-	-	-	-	-
Public safety			100	100	-	4	50	(46)	-92%	-
Housing			-	-	-	-	-	-	-	-
Health			64	64	-	19	32	(13)	-41%	-
<b>Economic and environmental services</b>		-	132	132	-	19	66	(47)	-71%	-
Planning and development			32	32	-	19	16	3	19%	-
Road transport			100	100	-	-	50	(50)	-100%	-
Environmental protection			-	-	-	-	-	-	-	-
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Energy sources			-	-	-	-	-	-	-	-
Water management			-	-	-	-	-	-	-	-
Waste water management			-	-	-	-	-	-	-	-
Waste management			-	-	-	-	-	-	-	-
<b>Other</b>			-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	1,015	1,035	59	226	518	(292)	-56%	-
<b>Funded by:</b>										
National Government			915	915	59	226	458	(232)	-51%	-
Provincial Government			-	-	-	-	-	-	-	-
District Municipality			-	-	-	-	-	-	-	-
Other transfers and grants			-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	915	915	59	226	458	(232)	-51%	-
<b>Public contributions &amp; donations</b>	5		-	-	-	-	-	-	-	-
<b>Borrowing</b>	6		-	-	-	-	-	-	-	-
<b>Internally generated funds</b>			100	120	-	-	60	(60)	-100%	-
<b>Total Capital Funding</b>		-	1,015	1,035	59	226	518	(292)	-56%	-

2.4.1.6 Table C6: Monthly Budget Statement – Financial Position:

DC5 Central Karoo - Table C6 Monthly Budget Statement - Financial Position - M06 December						
Description	Ref	2017/18	Budget Year 2018/19			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		8,751	3,925	3,905	9,401	3,905
Call investment deposits		-	-	(20)	-	(20)
Consumer debtors		-	2,100	2,100	-	2,100
Other debtors		1,878	1,248	1,248	5,489	1,248
Current portion of long-term receivables		-	-	-	-	-
Inventory		677	858	858	874	858
<b>Total current assets</b>		<b>11,306</b>	<b>8,131</b>	<b>8,091</b>	<b>15,764</b>	<b>8,091</b>
<b>Non current assets</b>						
Long-term receivables		10,694	10,521	10,521	10,444	10,521
Investments		-	-	-	-	-
Investment property		-	-	-	-	-
Investments in Associate		-	-	-	-	-
Property, plant and equipment		6,935	8,656	8,676	8,231	8,676
Agricultural		-	-	-	-	-
Biological		-	-	-	-	-
Intangible		82	82	82	93	82
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		<b>17,711</b>	<b>19,260</b>	<b>19,280</b>	<b>18,769</b>	<b>19,280</b>
<b>TOTAL ASSETS</b>		<b>29,017</b>	<b>27,391</b>	<b>27,371</b>	<b>34,533</b>	<b>27,371</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		61	39	39	67	39
Consumer deposits		-	-	-	-	-
Trade and other payables		349	5,551	5,551	6,146	5,551
Provisions		4,166	-	-	4,828	-
<b>Total current liabilities</b>		<b>4,575</b>	<b>5,590</b>	<b>5,590</b>	<b>11,042</b>	<b>5,590</b>
<b>Non current liabilities</b>						
Borrowing		97	101	101	90	101
Provisions		17,452	20,286	20,286	17,095	20,286
<b>Total non current liabilities</b>		<b>17,549</b>	<b>20,387</b>	<b>20,387</b>	<b>17,185</b>	<b>20,387</b>
<b>TOTAL LIABILITIES</b>		<b>22,124</b>	<b>25,977</b>	<b>25,977</b>	<b>28,227</b>	<b>25,977</b>
<b>NET ASSETS</b>	2	<b>6,893</b>	<b>1,414</b>	<b>1,394</b>	<b>6,306</b>	<b>1,394</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		6,893	1,414	1,414	6,306	1,414
Reserves		-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>6,893</b>	<b>1,414</b>	<b>-</b>	<b>6,306</b>	<b>1,414</b>

2.4.1.7 Table C7: Monthly Budget Statement – Cash Flow:

DC5 Central Karoo - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2017/18		Budget Year 2018/19						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		-	-	-	-	-	-	-	-	-
Service charges		-	-	-	-	-	-	-	-	-
Other revenue		45,314	45,314	451	19,969	22,657	(2,688)	-12%		
Government - operating		35,883	35,883	9,501	24,399	17,942	6,458	36%		
Government - capital		-	-	-	-	-	-	-	-	
Interest		700	700	24	288	350	(62)	-18%		
Dividends		-	-	-	-	-	-	-	-	
<b>Payments</b>										
Suppliers and employees		(52,922)	(52,942)	(8,588)	(38,269)	(26,471)	11,798	-45%		
Finance charges		-	-	-	-	-	-	-	-	
Transfers and Grants		(27,128)	(27,128)	-	-	(13,564)	(13,564)	100%		
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		-	1,846	1,826	1,388	6,388	913	(5,475)	-600%	-
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	250	-	250	#DIV/0!		
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	
<b>Payments</b>										
Capital assets		(1,015)	(1,015)	(59)	(226)	(508)	(282)	55%		
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		-	(1,015)	(1,015)	(59)	24	(508)	(531)	105%	-
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		106	106	-	-	53	(53)	-100%		
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		-	106	106	-	-	53	53	100%	-
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>										
Cash/cash equivalents at beginning:		-	936	916	1,329	6,412	458			-
Cash/cash equivalents at month/year end:		-	2,989	2,989		2,989	2,989			2,989
		-	3,925	3,905		9,401	3,447			2,989

### 3. PART 2 – SUPPORTING DOCUMENTATION

#### 3.1 SECTION 5 – DEBTORS ANALYSIS:

##### 3.1.1 Supporting Table SC3:

DC5 Central Karoo - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2018/19									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-		
Receivables from Non-exchange Transactions - Property Rates	1400									-	-		
Receivables from Exchange Transactions - Waste Water Management	1500									-	-		
Receivables from Exchange Transactions - Waste Management	1600									-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700									-	-		
Interest on Arrear Debtor Accounts	1810									-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		
Other	1900	(62)	20	116	56	1,604	390	-	(1)	2,123	2,049		
<b>Total By Income Source</b>	<b>2000</b>	<b>(62)</b>	<b>20</b>	<b>116</b>	<b>56</b>	<b>1,604</b>	<b>390</b>	<b>-</b>	<b>(1)</b>	<b>2,123</b>	<b>2,049</b>	<b>-</b>	<b>-</b>
<b>2017/18 - totals only</b>													
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200									-	-		
Commercial	2300									-	-		
Households	2400									-	-		
Other	2500	(62)	20	116	56	1,604	390	-	(1)	2,123	2,049		
<b>Total By Customer Group</b>	<b>2600</b>	<b>(62)</b>	<b>20</b>	<b>116</b>	<b>56</b>	<b>1,604</b>	<b>390</b>	<b>-</b>	<b>(1)</b>	<b>2,123</b>	<b>2,049</b>	<b>-</b>	<b>-</b>

Table SC3 is the only debtors report required by the MBRR.

##### 3.1.2 Supporting Table SC4:

DC5 Central Karoo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2018/19									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
<b>R thousands</b>												
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100									-		
Bulk Water	0200									-		
PAYE deductions	0300									-		
VAT (output less input)	0400									-		
Pensions / Retirement deductions	0500									-		
Loan repayments	0600									-		
Trade Creditors	0700	597	2	5	-	770				1,374		
Auditor General	0800	-	1,321	-	-	-				1,321		
Other	0900									-		
<b>Total By Customer Type</b>	<b>1000</b>	<b>597</b>	<b>1,323</b>	<b>5</b>	<b>-</b>	<b>770</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,695</b>	<b>-</b>	

### 3.2 SECTION 6 – GRANT RECEIPTS:

#### 3.2.1 Supporting Table SC6 – Grant Receipts:

DC5 Central Karoo - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2017/18	Budget Year		Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
		Audited Outcome	Original Budget	Adjusted Budget							
<b>R thousands</b>											
<b>RECEIPTS:</b>	1.2										
<b>Operating Transfers and Grants</b>											
<b>National Government:</b>											
Local Government Equitable Share		-	32,883	33,678	9,781	25,869	16,839	8,187	48.6%	-	
Local Government Equitable Share			28,502	28,502	9,501	21,380	14,251	7,129	50.0%		
FMG - Internship Training			1,000	1,000	-	1,000	500				
EPWP Incentive			1,013	1,013	-	710	507				
Rural Asset Management Grant			1,728	1,728	-	1,344	864	480	55.6%		
Disaster Management			-	795	-	795	398	398	100.0%		
WC - FMG CAPACITY			280	280	280	280	140				
WP Financial Management Support Grant			360	360	-	360	180	180	100.0%		
<b>Provincial Government:</b>											
Other transfers and grants [insert description]											
<b>District Municipality:</b>											
[insert description]											
<b>Other grant providers:</b>											
CHIETA			3,000	3,000	-	2,366	1,500	866	57.7%	-	
Audit fee			-	-	-	595	-	595	#DIV/0!		
			3,000	3,000	-	1,771	1,500				
<b>Total Operating Transfers and Grants</b>	5		-	35,883	36,678	9,781	28,235	18,339	9,052	49.4%	-
<b>Capital Transfers and Grants</b>											
<b>National Government:</b>											
Other capital transfers [insert description]											
<b>Provincial Government:</b>											
[insert description]											
<b>District Municipality:</b>											
[insert description]											
<b>Other grant providers:</b>											
[insert description]											
<b>Total Capital Transfers and Grants</b>	5		-	-	-	-	-	-	-	-	
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5		-	35,883	36,678	9,781	28,235	18,339	9,052	49.4%	-

### 3.2.2 Supporting Table SC7(1) – Grant Expenditure:

DC5 Central Karoo - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		-	32,883	33,678	2,806	14,521	16,839	(2,318)	-13.8%	-
Local Government Equitable Share			28,502	28,502	2,375	11,876	14,251	(2,375)	-16.7%	
FMG - Internship Training			1,000	1,000	44	576	500	76	15.2%	
EPWP Incentive			1,013	1,013	79	917	507	411	81.1%	
Rural Asset Management Grant			1,728	1,728	-	658	864	(206)	-23.9%	
Disaster Management			-	795	29	214	398	(183)	-46.1%	
WC - FMG CAPACITY			280	280	280	280	140	140	100.0%	
WP Financial Management Support Grant			360	360	-	-	180	(180)	-100.0%	
<b>Provincial Government:</b>		-	-	-	-	-	-	-	-	-
Other transfers and grants [insert description]										
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
[insert description]										
<b>Other grant providers:</b>		-	3,000	3,000	160	2,581	1,500	1,081	72.1%	-
<b>CHIETA</b>		-	-	-	160	810	-	810	#DIV/0!	
<i>Audit fee</i>			3,000	3,000	-	1,771	1,500	271	18.0%	
<b>Total operating expenditure of Transfers and Grants:</b>		-	35,883	36,678	2,966	17,102	18,339	(1,237)	-6.7%	-
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		-	-	-	-	-	-	-	-	-
Other capital transfers [insert description]										
<b>Provincial Government:</b>		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		-	35,883	36,678	2,966	17,102	18,339	(1,237)	-6.7%	-

### 3.3 SECTION 7 – CAPITAL PROGRAMME PERFORMANCE:

#### 3.3.1 Supporting Table C12:

Supporting Table C12 reconciled with Table C5.

DC5 Central Karoo - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

Month	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July		85	85	1	1	85	83	98.5%	0%
August		85	85	39	41	169	129	76.0%	4%
September		85	85	90	131	254	123	48.4%	13%
October		85	85	31	161	338	177	52.3%	16%
November		85	85	5	167	423	256	60.6%	16%
December		85	85	59	226	508	282	55.5%	22%
January		85	85			592	-		
February		85	85			677	-		
March		85	85			762	-		
April		85	85			846	-		
May		85	85			931	-		
June		85	105			1,035	-		
<b>Total Capital expenditure</b>	-	<b>1,015</b>	<b>1,035</b>	<b>226</b>					

### QUALITY CERTIFICATE

I, **S Jooste**, the Municipal Manager of Central Karoo District Municipality, hereby certify that –

(mark as appropriate)

The monthly budget statement

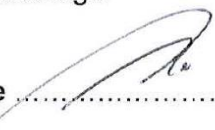
Quarterly report on the implementation of the budget and financial state affairs of the municipality

Mid – year budget and performance assessment

For the month of December 2018 (month/year) has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

**Print Name :** S Jooste

Municipal Manager

**Signature** 

**Date:** 15 January 2019



# **NON-FINANCIAL PERFORMANCE REPORTING – QUARTER 1 (October – December 2018)**

## **Disclaimer**

This Quarterly Performance Assessment Report, w.r.t. the non-financial information, is based on reported information only, and is un-audited. This report is subject to change on finalisation of the Internal Performance Audit Report for the 2nd Quarter of the 2018/2019 financial year

## 1. Purpose

(a) The purpose of this report is to inform Council regarding the progress made with the implementation of the Key Performance Indicators (KPIs) in the realisation of the development priorities and objectives as determined in the Municipality's Integrated Development Plan (IDP) as well as in the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the second (2<sup>nd</sup>) quarter (01 October – 31 December 2018) of the 2018/19 financial year.

## 2. Legislative requirements

- (a) The SDBIP is defined in terms of Section 1 of the Local Government: Municipal Finance Management Act, 56 (Act 56 of 2003) (MFMA), and the format of the SDBIP is prescribed by the MFMA Circular 13.
- (b) Section 41(1) (e) of the Local Government: Municipal Systems Act, 32 (Act 32 of 2000) (MSA), prescribes that a process must be established of regular reporting to Council.
- (c) This report is a requirement in terms of Section 52 of the MFMA which provide for:
- The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality;
  - The Accounting Officer, while conducting the above, must take into account:
    - Section 71 Reports;
    - Performance in line with the Service Delivery and Budget Implementation Plans.

## 3. Background to the format and monitoring of the SDBIP

### 3.1 Format

- (a) The Municipality's SDBIP consists of a Top Layer (TL) as well as a Departmental Plan for each individual Department.
- (b) For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality.
- (c) The TL SDBIP measures the achievement of performance indicators with regards to the provision of basic services as prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Central Karoo District Municipality. The Top Layer SDBIP 2018/2019 was approved by the Executive Mayor on 04 June 2018.
- (d) The Departmental SDBIP measures the achievement of performance indicators that have been determined with regard to operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans have been approved by the Municipal Manager.
- (e) The Quarterly Performance Assessment Report is structured to report on the seven (7) Municipal Key Performance Areas.
- (f) The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Colour	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150%
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

Table 1: Description of colour codes

- (g) The Performance Management System is an internet based system and it uses, as its basis, the approved SDBIP. The SDBIP is a layered plan comprising of Top Layer SDBIP and Departmental SDBIPs.
- (h) Performance reports on the Top Layer SDBIP is submitted to the Executive Mayoral Committee and Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis.
- (i) This non-financial part of the report is based on the Top Layer SDBIP 2018/2019 and comprises of the following:
  - Summary of the overall performance of the Municipality in terms of the National Key Performance Areas of Local Government;
  - Summary of the overall performance of the Municipality in terms of the seven Municipal Key Performance Areas; and
  - A detailed performance review per Municipal Key Performance Area (MKPA).

### **3.2 Monitoring**

- (a) The Municipality utilises an electronic web based system that is monthly updated with actual performance.
- (b) The system closes every month between the 10<sup>th</sup> and the 15<sup>th</sup> day for updates of the previous month's actual performance as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month's performance indicators after closure of the system. This is to ensure that the level of performance is consistent for a particular period in the various levels at which reporting takes place. Departments must motivate to the Municipal Manager should they require the system to be re-opened once the system is closed.
- (c) The system provides management information in graphs and indicates actual performance against targets. The graphs provide a good indication of performance progress and where corrective action is required.
- (d) The system requires key performance indicator owners to update performance comments for each actual result captured, which provides a clear indication of how the actual was calculated/ reached and serves as part of the portfolio of evidence (POE) for auditing purposes.
- (e) In terms of Section 46(1) (a) (iii) of the MSA the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

### **4. Actual performance for the first (2<sup>nd</sup>) Quarter - 01 October – 31 December 2018**

- (a) The Top Layer SDBIP contains performance indicators per Municipal Key Performance Area and comments with corrective measures with regard to targets not achieved
- (b) Overall performance (dashboard) per National and Municipal Key Performance Areas will be provided for in section 5 of this report.
- (c) A detailed analysis of actual performance for the second (2<sup>nd</sup>) Quarter of the financial year 2018/2019 is provided for in section 6 of this report.

## 5. Overall performance of the Municipality

(a) Dashboard summary per National Key Performance Area (NKPA) for the period - **01 October – 31 December 2018.**

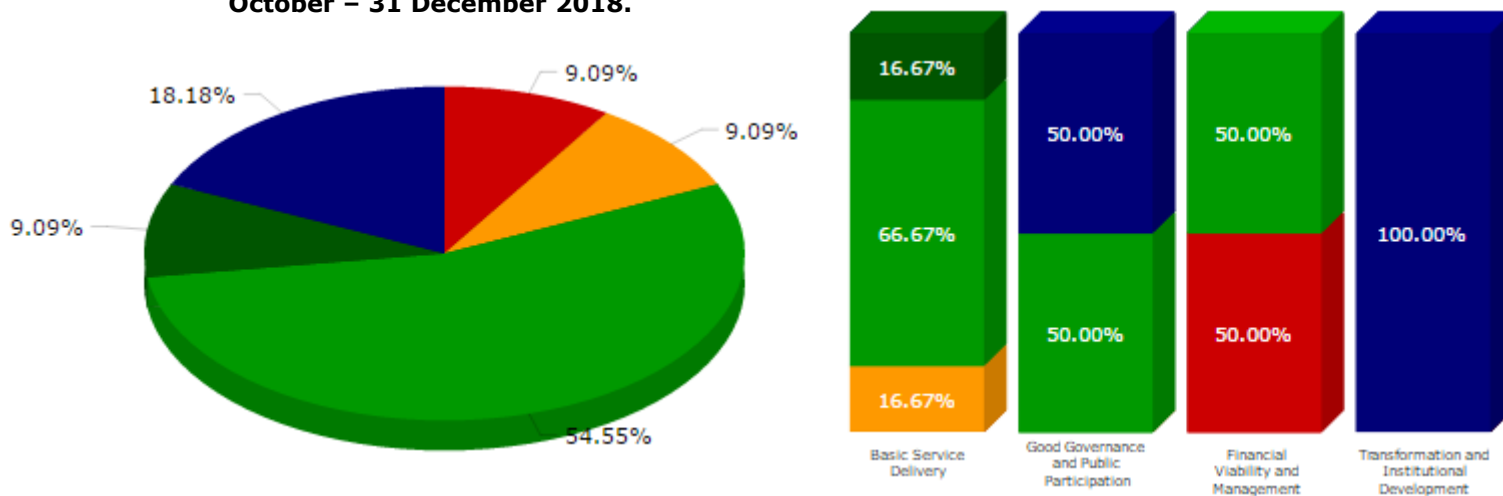


Figure 1: Graphs: Overall Performance on National KPA's

	Basic Service Delivery	Good Governance and Public Participation	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
<b>KPI Not Met</b>	-	-	<u>1 (50.00%)</u>	-
<b>KPI Almost Met</b>	<u>1 (16.67%)</u>	-	-	-
<b>KPI Met</b>	<u>4 (66.67%)</u>	<u>1 (50.00%)</u>	<u>1 (50.00%)</u>	-
<b>KPI Well Met</b>	<u>1 (16.67%)</u>	-	-	-
<b>KPI Extremely Well Met</b>	-	<u>1 (50.00%)</u>	-	<u>1 (100.00%)</u>
<b>Total:</b>	<b>6 (54.55%)</b>	<b>2 (18.18%)</b>	<b>2 (18.18%)</b>	<b>1 (9.09%)</b>

Table 2: Overall Performance on National KPA's

(b) Dashboard summary per Municipal Key Performance Area (MKPA) for the period - - **01 October – 31 December 2018.**

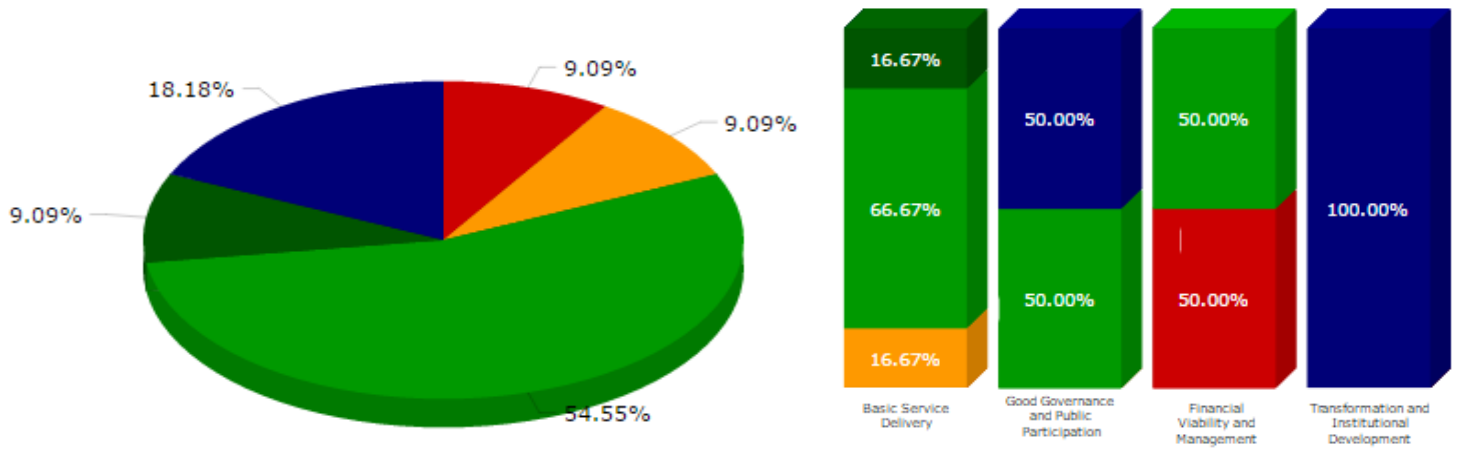


Figure 2: Graphs: Overall performance on Municipal KPA's

	Basic Service Delivery	Good Governance and Public Participation	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
<b>KPI Not Met</b>	-	-	<u>1 (50.00%)</u>	-
<b>KPI Almost Met</b>	<u>1 (16.67%)</u>	-	-	-
<b>KPI Met</b>	<u>4 (66.67%)</u>	<u>1 (50.00%)</u>	<u>1 (50.00%)</u>	-
<b>KPI Well Met</b>	<u>1 (16.67%)</u>	-	-	-
<b>KPI Extremely Well Met</b>	-	<u>1 (50.00%)</u>	-	<u>1 (100.00%)</u>
<b>Total:</b>	<b>6 (54.55%)</b>	<b>2 (18.18%)</b>	<b>2 (18.18%)</b>	<b>1 (9.09%)</b>

Table 3: Overall performance on Municipal KPA's



## 6. Actual Strategic performance and corrective measures that will be implemented

### 6.1 Build a well capacitated workforce, skilled youth and communities

Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL12	Build a well capacitated workforce, skilled youth and communities	Review the organisational structure and submit to Council for approval by 31 March 2019	Organisational structure reviewed and submitted to Council for approval by 31 March 2019	1	0	0	N/A		
TL13	Build a well capacitated workforce, skilled youth and communities	Spend 0.5% of the municipality's personnel budget on training by 30 June 2019 [(Total Actual Training Expenditure/ Total personnel Budget) x100]	% of the personnel budget spent on training	0.50%	0%	0%	N/A		
TL14	Build a well capacitated workforce, skilled youth and communities	Limit the vacancy rate to 10% of budgeted post as at 30 June 2019	% vacancy rate of budgeted posts as at 30 June 2019	10%	10%	5%	B	<b>[D82] Director Corporate Services:</b> 9 vakatures uit 165 poste ( <i>December 2018</i> )	
TL15	Build a well capacitated workforce, skilled youth and communities	Review the Workplace Skills Plan and submit to LGSETA by 30 April 2019	Workplace skills plan reviewed and submitted to LGSETA by 30 April 2019	1	0	0	N/A		



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL16	Build a well capacitated workforce, skilled youth and communities	The number of people from the employment equity target groups employed (appointed) in the three highest levels of management in compliance with the municipality's approved Equity Plan as at 30 June 2019	Number of people employed as per approved Equity Plan as at 30 June 2019	1	0	0	N/A		

<b>Summary of Results: Build a well capacitated workforce, skilled youth and communities</b>			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	4
	KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	0
	KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	0
	KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	1
	<b>Total KPIs</b>		<b>5</b>



**6.2 Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region**

Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL2	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Spend 90% of the municipal capital budget by 30 June 2019 {(Actual amount spent on projects/Total amount budgeted for capital projects) X100}	% of capital budget spent	90%	40%	22%	R	<b>[D32] Municipal Manager:</b> Did not address all capital needs in quarter two, because of cash flow concerns which will be addressed during the mid-year adjustment budget process. (December 2018)	<b>[D32] Municipal Manager:</b> Spending will occur in quarter 3 to ensure that the target for quarter 3 is reached, as per amended budget. Tenders were already advertised for vehicles. Spending will be closely monitored to ensure amended budgeted figures are spent. (December 2018)
TL25	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review 10 budget related policies and submit to Council for approval by 31 May 2019	Number of policies reviewed and submitted to Council for approval by 31 May 2019	10	0	0	N/A		
TL27	Deliver a sound and effective administrative and financial service to achieve sustainability	Compile and submit the financial statements to the Auditor-General by 31 August 2018	Financial statements compiled and submitted to the Auditor-General by 31 August 2018	1	0	0	N/A		





Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
	and viability in the region								
TL28	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2019 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	10%	0%	0%	N/A		



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL29	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2019 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	25	0	0	N/A		

Summary of Results: Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	3
	KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	1
	KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	1
	KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	0
	<b>Total KPIs</b>		<b>5</b>



### 6.3 Facilitate good governance principles and effective stakeholder participation

Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL1	Facilitate good governance principles and effective stakeholder participation	Submit the draft Annual Report in Council by 31 January 2019	Draft Annual Report submitted in Council by 31 January 2019	1	0	0	N/A		
TL3	Facilitate good governance principles and effective stakeholder participation	Review and submit the IDP and Budget Process Plan and District Framework to Council by 31 August 2018	IDP and Budget Process Plan and Framework submitted to Council by 31 August 2018	1	0	0	N/A		
TL4	Facilitate good governance principles and effective stakeholder participation	Review the Risk Based Audit Plan (RBAP) and submit to the Audit Committee for approval by 30 June 2019	RBAP revised and submitted to the Audit Committee for approval by 30 June 2019	1	0	0	N/A		
TL5	Facilitate good governance	Complete 70% of audits as per the RBAP by 30 June 2019	% audits completed	70%	0%	0%	N/A		



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
	principles and effective stakeholder participation	[(Audits completed for the year/audits planned for the year according to the RBAP) x100]							
TL10	Facilitate good governance principles and effective stakeholder participation	Review Corporate and HR policies and submit to Council for approval by 30 June 2019	Number of policies reviewed and submitted to Council for approval by 30 June 2019	5	0	1	B	<b>[D78] Director Corporate Services:</b> Fleet Management Policy for approval to HR Committee 24 October 2018 (November 2018)	
TL11	Facilitate good governance principles and effective stakeholder participation	Review the delegation register and submit to Council for approval by 30 June 2019	Delegation registered reviewed and submitted to Council for approval by 30 June 2019	1	0	0	N/A		



Summary of Results: Facilitate good governance principles and effective stakeholder participation			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	4
	KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	0
	KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	1
	KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	1
	<b>Total KPIs</b>		<b>6</b>

#### 6.4 Improve and maintain district roads and promote safe roads transport

Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL30	Improve and maintain district roads and promote safe roads transport	Create temporary job opportunities in terms of identified road projects by 31 March 2019 (Calculations of the number of jobs created will be over the 12 months coincided the financial year of the Provincial Department of Transport)	Number of temporary jobs created	20	0	0	N/A		



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL31	Improve and maintain district roads and promote safe roads transport	Spend 95% of approved Roads capital budget by 31 March 2019 [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over the financial year of the Department of Transport of the WC Province)	% of Roads special projects budget spent	95%	50%	44.31%	0	<p><b>[D124] Director Technical Services:</b> Expenditure from Abacus on the Capital Budget between 01 April and 31 December 2018 is reported as R15,952,865.42 as at 31 December 2018. This equals 44.31% of the adjusted allocation of R36,000,000.00. Additional funding was received as part of an adjustment budget (December 2018)</p>	<p><b>[D124] Director Technical Services:</b> Actual performance is now skewed as a result of the increased budget (December 2018)</p>



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL32	Improve and maintain district roads and promote safe roads transport	Spend 95% of the approved Roads maintenance budget by 31 March 2019 [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over 12 months which coincide with the Financial year of the Provincial Department of Transport)	% of Roads special projects budget spent	95%	50%	73.65%	G2	[D125] Director Technical Services: Expenditure from Abakus on the Maintenance Budget between 01 April and 31 December 2018 is reported as R16,909,046.33 as at 31 December 2018. This equals 73.65% of the adjusted allocation of R 22,959,000.00 (December 2018)	
TL33	Improve and maintain district roads and promote safe roads transport	Regravel 37 kilometres of road by 31 March 2019	Number of kilometres regravelled	37	0	0	N/A		



<b>Summary of Results: Improve and maintain district roads and promote safe roads transport</b>			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	2
	KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	0
	KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	1
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	0
	KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	1
	KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	0
	<b>Total KPIs</b>		<b>4</b>

#### 6.5 Promote regional, economic development, tourism and growth opportunities

Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL6	Promote regional, economic development, tourism and growth opportunities	Create full time equivalent (FTE's) through expenditure with the EPWP job creation initiatives by 30 June 2019	Number of full time equivalent (FTE's) created by 30 June 2019	15	0	0	N/A		





Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL7	Promote regional, economic development, tourism and growth opportunities	Review and submit the LED Strategy to Council for approval by 31 May 2019	LED Strategy reviewed and submitted to Council for approval by 31 May 2019	1	0	0	N/A		
TL8	Promote regional, economic development, tourism and growth opportunities	Develop a Tourism Development Plan and submit to Council for consideration by 30 June 2019	Tourism Development Plan developed and submitted to Council for consideration by 30 June 2019	1	0	0	N/A		
TL9	Promote regional, economic development, tourism and growth opportunities	Develop a Tourism Marketing Plan and submit to Council for consideration by 30 June 2019	Tourism Marketing Plan developed and submitted to Council for consideration by 30 June 2019	1	0	0	N/A		
TL26	Promote regional, economic development,	Review and submit the MFMA delegation	MFMA delegation registered reviewed and	1	0	0	N/A		



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
	tourism and growth opportunities	register to Council for approval by 31 May 2019	submitted to Council for approval by 31 May 2019						

Summary of Results: Promote regional, economic development, tourism and growth opportunities			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	5
	KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	0
	KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	0
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	0
	KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	0
	KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	0
	<b>Total KPIs</b>		<b>5</b>



**6.6 Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service**

Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL17	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Water Quality Evaluation Reports to Water Service Authorities by 30 June 2019	Number of Water Quality Evaluation Reports submitted to Water Service Authorities by 30 June 2019	6	3	3	G	<p><b>[D85] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D85] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D85] Director Corporate Services:</b> Target was met (December 2018)</p>	<p><b>[D85] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D85] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D85] Director Corporate Services:</b> Not applicable (December 2018)</p>
TL18	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Informal Settlement Evaluation Reports to Local Authorities by 30 June 2019	Number of Informal Settlement Evaluation Reports submitted to Local Authorities by 30 June 2019	8	4	4	G	<p><b>[D86] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D86] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D86] Director Corporate Services:</b> Target was met (December 2018)</p>	<p><b>[D86] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D86] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D86] Director Corporate Services:</b> Not applicable (December 2018)</p>



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL19	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Landfill Evaluation Reports to Local Authorities by 30 June 2019	Number of Landfill Evaluation Reports submitted to Local Authorities by 30 June 2019	6	3	3	G	<p><b>[D87] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D87] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D87] Director Corporate Services:</b> Target was met (December 2018)</p>	<p><b>[D87] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D87] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D87] Director Corporate Services:</b> Not applicable (December 2018)</p>
TL20	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and distribute a Municipal Health Newsletter to Local Authorities by 31 January 2019	Number of Newsletters submitted to Local Authorities by 31 January 2019	1	0	0	N/A	<p><b>[D88] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D88] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D88] Director Corporate Services:</b> Not applicable (December 2018)</p>	<p><b>[D88] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D88] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D88] Director Corporate Services:</b> Not applicable (December 2018)</p>



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL21	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile & publish bi-annual MHS related articles in the local newspaper "The Courier" by 30 June 2019	Number of articles published in "The Courier" by 30 June 2019	4	2	1	R	<p><b>[D89] Director Corporate Services:</b> 2nd article was published - Bi-annual target was met (October 2018)</p> <p><b>[D89] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D89] Director Corporate Services:</b> Target was met. Articles were published in July &amp; October respectively (December 2018)</p>	<p><b>[D89] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D89] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D89] Director Corporate Services:</b> Not applicable (December 2018)</p>
TL22	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile & submit a Municipal Health Project Proposal to the relevant Provincial or National department and / or other role-players by 30 June 2019	Project Proposals submitted by 30 June 2019	1	0	0	N/A	<p><b>[D90] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D90] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D90] Director Corporate Services:</b> Not applicable (December 2018)</p>	<p><b>[D90] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D90] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D90] Director Corporate Services:</b> Not applicable (December 2018)</p>



Ref	Strategic Objective	KPI	Unit of Measurement	Annual Target	October - December 2018				
					Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL23	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile & submit a MoA between Section MHS & relevant Provincial Department to Sr. Committee Clerk by 30 June 2019 - for Council approval	Number of MoA's submitted to Sr. Committee Clerk by 30 June 2019 - for Council Approval	1	0	0	N/A	<p><b>[D91] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D91] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D91] Director Corporate Services:</b> Not applicable (December 2018)</p>	<p><b>[D91] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D91] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D91] Director Corporate Services:</b> Not applicable (December 2018)</p>
TL24	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile & submit a Municipal Health By-law to Sr. Committee Clerk by 30 June 2019 - for Council approval	Number of MHS By-law's submitted to Sr. Committee Clerk by 30 June 2019 - for Council approval	1	0	0	N/A	<p><b>[D92] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D92] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D92] Director Corporate Services:</b> Not applicable (December 2018)</p>	<p><b>[D92] Director Corporate Services:</b> Not applicable (October 2018)</p> <p><b>[D92] Director Corporate Services:</b> Not applicable (November 2018)</p> <p><b>[D92] Director Corporate Services:</b> Not applicable (December 2018)</p>



<b>Summary of Results: Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service</b>		
KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	4
KPI Not Met	<i>0% &lt;= Actual/Target &lt;= 74.999%</i>	0
KPI Almost Met	<i>75.000% &lt;= Actual/Target &lt;= 99.999%</i>	0
KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	4
KPI Well Met	<i>100.001% &lt;= Actual/Target &lt;= 149.999%</i>	0
KPI Extremely Well Met	<i>150.000% &lt;= Actual/Target</i>	0
<b>Total KPIs</b>		<b>8</b>

## 7. Conclusion

<b>Summary of Results</b>			
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	22
	KPI Not Met	<i>0% ≤ Actual/Target ≤ 74.999%</i>	1
	KPI Almost Met	<i>75.000% ≤ Actual/Target ≤ 99.999%</i>	1
	KPI Met	<i>Actual meets Target (Actual/Target = 100%)</i>	6
	KPI Well Met	<i>100.001% ≤ Actual/Target ≤ 149.999%</i>	1
	KPI Extremely Well Met	<i>150.000% ≤ Actual/Target</i>	2
	<b>Total KPIs</b>		<b>33</b>

- (a) Out of the 33 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2018/2019 for the 2nd Quarter (October – December 2018), 22 were not yet measured, 1 not met, 1 KPI almost met, 6 met, 1 well met and 2 KPI's extremely well met.