

CENTRAL KAROO DISTRICT MUNICIPALITY



SECTION 52 REPORT Quarter 3 (2019-20)

January - March
2020

“Working together in development and growth”

CENTRAL KAROO DISTRICT MUNICIPALITY



In-Year Report

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

MONTHLY AND QUARTERLY BUDGET STATEMENT MARCH 2020



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I. GLOSSARY

- 1.1 **Adjustments Budget –** Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
- 1.2 **Allocations –** Money received from Provincial or National Government or other municipalities.
- 1.3 **Budget –** The financial plan of the Central Karoo District Municipality.
- 1.4 **Budget Related Policy –** Policy of the municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.
- 1.5 **Capital Expenditure –** Spending on assets such as land, buildings, furniture, computer equipment and machinery. Any capital expenditure must be reflected as a non-current asset on the Municipality’s balance sheet.
- 1.6 **Cash Flow Statement –** A statement including only actual receipts and expenditure by the Municipality. Cash payments and receipts do not always coincide with budgeted timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
- 1.7 **DORA –** Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
- 1.8 **Equitable Share –** A general grant paid to Municipalities.
- 1.9 **Fruitless and Wasteful Expenditure –** Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
- 1.10 **GFS –** Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between Municipalities.
- 1.11 **GRAP –** Generally Recognised Accounting Practice. The new standard for municipal accounting.
- 1.12 **IDP –** Integrated Development Plan. The main strategic planning document of the Municipality.
- 1.13 **MBRR –** Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations.
- 1.14 **MFMA –** Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Herein referred to as the Act.

1.15	MTREF –	Medium Term Revenue and Expenditure Framework. A medium-term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years’ financial position.
1.16	Operating Expenditure –	Spending on the day to day operations of the Municipality such as salaries and wages and general expenses.
1.17	SDBIP –	Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
1.18	Strategic Objectives –	The main priorities of the Central Karoo District Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
1.19	Unauthorised Expenditure –	Generally, is spending without, or in excess of, an approved budget.
1.20	Virement –	A transfer of budget.
1.21	Virement Policy –	The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.
1.22	Vote –	<p>One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments of the municipality. In Central Karoo District Municipality this means at directorate level. The votes for Central Karoo District therefore are:</p> <ul style="list-style-type: none">• Executive and Council;• Budget and Treasury;• Corporate Services; and• Technical Services.

2. PART I: IN-YEAR REPORT

2.1 SECTION I – MAYOR’S REPORT:

2.1.1 In-Year Report: Monthly and Quarterly Budget Statement:

2.1.1.1 Implementation of Budget in terms of SDBIP:

No comments apart from that already mentioned in the Executive summary of this report.

2.1.1.2 Other Information:

Additional clarity on the content of this report or answers to any questions is available from the Chief Financial Officer, Ms. Ursula Baartman.

2.2 SECTION 2 – RESOLUTIONS:

The recommended Resolution to Council with regard to the March 2020 In-Year Report is:

RESOLVED:

- (a) That the Council take note of contents in the in-year monthly and quarterly report for March 2020 as set out in the schedules contained in Section 4:
 - (i) Table C1 – Monthly Budget Statement Summary;
 - (ii) Table C2 – Monthly Budget Statement: Financial Performance (Standard Classification);
 - (iii) Table C3 – Monthly Budget Statement: Financial Performance Standard Classification (Revenue and Expenditure by Municipal Vote);
 - (iv) Table C4 – Monthly Budget Statement: Financial Performance (Revenue by Source and Expenditure by Type);
 - (iv) Table C5 – Monthly Budget Statement: Capital Expenditure;
 - (v) Table C6 – Monthly Budget Statement: Financial Position; and
 - (vi) Table C7 – Monthly Budget Statement – Cash Flows.

- (b) Any other resolutions required by the Council.

2.3 SECTION 3 – EXECUTIVE SUMMARY:

2.3.1 Introduction:

- All the schedules reflect the following information:
- Original budget;
- Monthly actual figures;
- Year-to-date actual figures;
- Year-to-date budgeted figures

2.3.2 Financial Performance, Position and Cash Flow:

Section 4 of this report includes the tables with the detailed figures.

2.3.2.1 Financial Performance:

The detail of this section can be found in Section 4 of this report Table C2 (Summary per GFS); Table C3 (Summary per Municipal Vote) and Table C4 (Summary by Revenue Source and Expenditure Type). The latter is used to provide the executive summary.

2.3.2.1.1 Overall View:

The following table summarises the overall position on the capital and operating budgets. Take note that the Operating Expenditure only reflects the direct expenditure and exclude all indirect expenditure e.g. Administrative Costs.

	<u>Capital Expenditure</u>	<u>Operating Expenditure</u>	<u>Operating Revenue</u>
Original Budget	743 800,00	96 254 785,45	97 236 676,00
Adjustment Budget	1 112 300,00	103 463 170,99	104 609 577,35
Actual spend / received (YTD)	98 726,30	62 370 428,17	73 305 852,38
Percentage Spend (YTD)	9%	60%	70%

The table reflects spending of the capital budget as percentage spent of 9%. The total operating expenditure and revenue reflects percentage spent of 60% and 70% respectively.

2.3.2.1.2 Revenue by Source:

The figures represented in this section are the accrued amounts and not actual cash receipts.

The total revenue excluding capital transfers and contributions for the month of March 2020 is R 16.410 million. Refer to figure I for more detail.

The comparisons of the major sources of revenue are illustrated in the figure below:

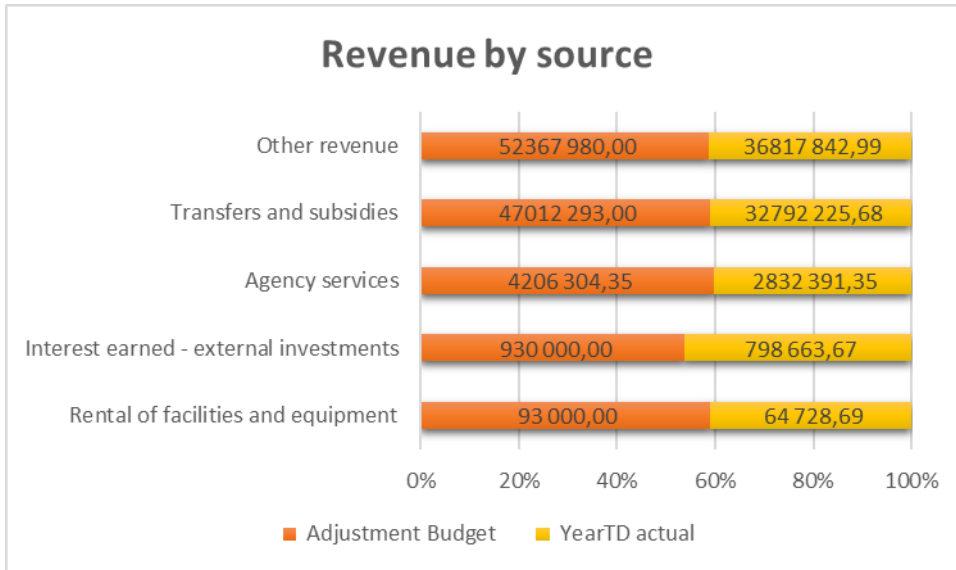


Figure 1 – Revenue by source (*Refer to Grants receipts schedule for actual receipts, page 22)

Other Revenue:

The amount raised as reflected for the actual year to date represents 70% of the budget amount. The budgeted amount received (Year-to-date) amounts to R 39.276 million.

Interest Earned – External Investments:

The budget amount for Interest earned R 930 000, whilst the year to date actual revenue is R 798 664. Thus, reflecting receipt of 86% at the end of the 3rd quarter.

2.3.2.2 Operating Expenditure by Type:

The figures in this section should represent the accrued amounts; in other words when the goods have been ordered; received or the invoice has been completed (reconciled with goods received and prices quoted) it should be captured as an expense. Shadow figures are reflected on the financial system once an order is issued. This action serves as a budgetary control mechanism and no actual financial entries are passed. These figures cannot be used for reporting purposes. The amounts included as expenditure are currently only those for which a payment run has been completed.

The total actual expenditure amounts to R 62.370 million and the year to date budget is R 77.597 million which represents a **variance of 20%** for the year to date.

2.3.2.3 Operating Expenditure by Municipal Vote (Figure 2):

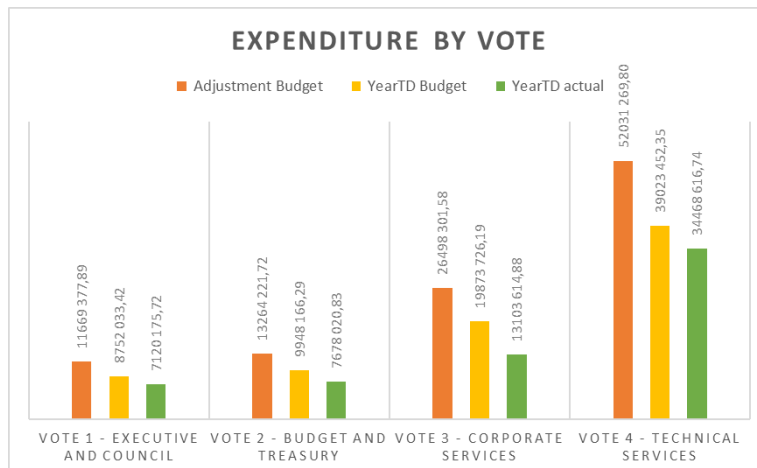


Figure 2 – Breakdown Operating Expenditure by Municipal Vote

Expenditure by Vote	Adjustment Budget	YearTD Budget	YearTD actual	% Spend
Vote 1 - EXECUTIVE AND COUNCIL	11 669 377,89	8 752 033,42	7 120 175,72	61%
Vote 2 - BUDGET AND TREASURY	13 264 221,72	9 948 166,29	7 678 020,83	58%
Vote 3 - CORPORATE SERVICES	26 498 301,58	19 873 726,19	13 103 614,88	49%
Vote 4 - TECHNICAL SERVICES	52 031 269,80	39 023 452,35	34 468 616,74	66%
Total Expenditure by Vote	103 463 170,99	77 597 378,25	62 370 428,17	60%

The annual budget for Technical Service is R 52.031 million of which R 34.469 million has been expended representing 66% of the budget amount.

The annual budget for Corporate Services is R 26.498 million of which R 13.104 million has been expended representing 49% of the budget amount.

The annual budget for Budget and Treasury is R 13.624 million of which R 7.678 million has been expended representing 58% of the budget amount.

The annual budget for Executive and Council is R 11.669 million of which R 7.120 million has been expended representing 61% of the budget amount.

2.3.2.4 Capital Expenditure (Figure 3):

The capital spending for the month March 2020 amounted to R 39 258.62. The total capital budget amount is R 1 112 300, thus reflecting total spending of 9% at the end of the 3rd quarter.

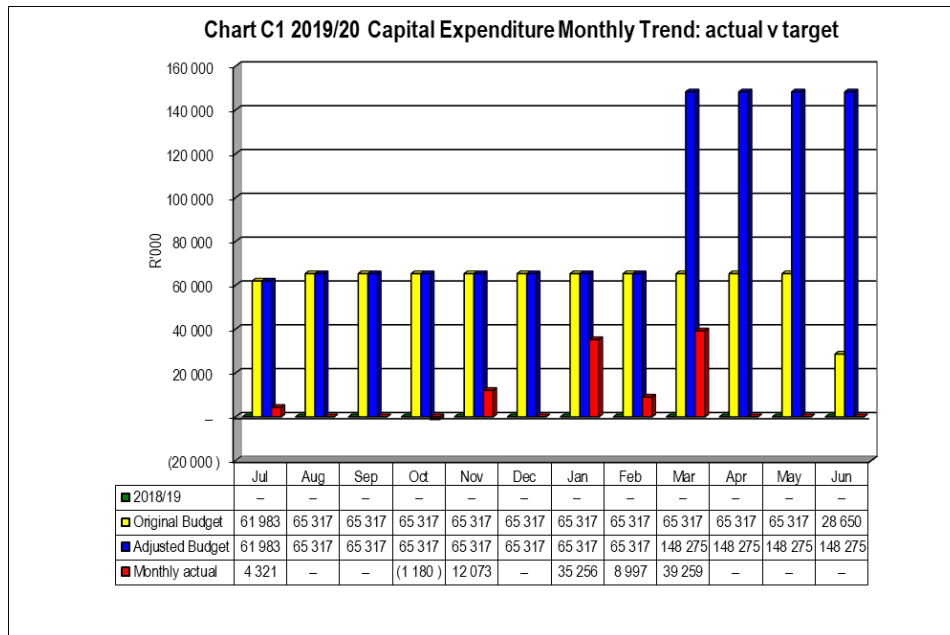


Figure 3 – Breakdown Capital Expenditure by month

2.3.3 Cash Flow:

The detail of this section can be found in Section 4 of this report Table C7 (Cashflow statement). The balance at the end of the 3rd quarter for the cash flow statement amounts to R 20.471 million.

2.4 SECTION 4 – IN-YEAR BUDGET STATEMENT TABLE:

2.4.1. Table C1: Monthly Budget Statement Summary:

The table below provides a summary of the most important information by pulling its information from the other tables to follow.

DC5 Central Karoo - Table C1 Monthly Budget Statement Summary - M09 March

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecas
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	-	630	930	84	799	698	101	15%	-
Transfers and subsidies	-	43 959	47 012	7 660	32 792	35 259	(2 467)	-7%	-
Other own revenue	-	52 648	56 667	8 666	39 715	42 500	(2 786)	-7%	-
Total Revenue (excluding capital transfers and contributions)	-	97 237	104 610	16 410	73 306	78 457	(5 151)	-7%	-
Employee costs	-	50 408	55 114	3 683	35 591	41 336	(5 744)	-14%	-
Remuneration of Councillors	-	3 796	3 841	350	3 078	2 881	197	7%	-
Depreciation & asset impairment	-	283	473	-	-	354	(354)	-100%	-
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	-	16 851	12 484	2	43	9 363	(9 320)	-100%	-
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	-	24 918	31 551	3 104	23 658	23 663	(5)	-0%	-
Total Expenditure	-	96 255	103 463	7 140	62 370	77 597	(15 227)	-20%	-
Surplus/(Deficit)	-	982	1 146	9 270	10 935	860	10 076	1172%	-
Transfers and subsidies - capital (monetary alloc	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	982	1 146	9 270	10 935	860	10 076	1172%	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	982	1 146	9 270	10 935	860	10 076	1172%	-
Capital expenditure & funds sources									
Capital expenditure	-	744	1 047	39	99	833	(735)	-88%	-
Capital transfers recognised	-	-	870	-	-	653	(653)	-100%	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	744	242	36	96	182	(86)	-47%	-
Total sources of capital funds	-	744	1 112	36	96	834	(738)	-89%	-
Financial position									
Total current assets	-	9 443	9 239	-	28 637	-	-	-	9 443
Total non current assets	-	19 261	19 630	-	17 992	-	-	-	19 261
Total current liabilities	-	8 218	8 218	-	12 467	-	-	-	8 218
Total non current liabilities	-	18 091	18 091	-	15 274	-	-	-	18 091
Community wealth/Equity	-	2 396	2 560	-	18 887	-	-	-	2 396
Cash flows									
Net cash from (used) operating	-	1 330	1 455	(16 280)	14 514	1 091	(13 423)	-1230%	-
Net cash from (used) investing	-	(784)	(1 112)	(39)	(1 142)	(834)	308	-37%	-
Net cash from (used) financing	-	(11)	(11)	-	-	(8)	(8)	100%	-
Cash/cash equivalents at the month/year end	-	4 140	3 936	-	20 471	3 854	(16 617)	-431%	7 000
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	80	12	165	28	0	1 060	-	(1)	1 335
Debtors Age Analysis									
Total Creditors	145	4	-	-	1	-	-	-	149

2.4.1.2 Table C2: Monthly Budget Statement – Financial Performance (Standard Classification):

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

DC5 Central Karoo - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M09 March

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
Governance and administration			47 086	47 874	8 069	36 472	35 906	566	2%	-
Executive and council			37 969	38 074	315	13 878	28 555	(14 677)	-51%	-
Finance and administration			9 117	9 675	7 754	22 594	7 257	15 338	211%	-
Internal audit			-	125	-	-	94	(94)	-100%	-
Community and public safety			45	125	1	128	94	34	36%	-
Community and social services			-	-	-	-	-	-	-	-
Sport and recreation			-	-	-	-	-	-	-	-
Public safety			-	80	-	80	60	20	33%	-
Housing			-	-	-	-	-	-	-	-
Health			45	45	1	48	34	14	42%	-
Economic and environmental services			50 106	56 596	8 340	36 706	42 447	(5 741)	-14%	-
Planning and development			2 331	4 495	-	27	3 371	(3 344)	-99%	-
Road transport			47 775	52 101	8 340	36 679	39 076	(2 396)	-6%	-
Environmental protection			-	-	-	-	-	-	-	-
Trading services			-	-	-	-	-	-	-	-
Energy sources			-	-	-	-	-	-	-	-
Water management			-	-	-	-	-	-	-	-
Waste water management			-	-	-	-	-	-	-	-
Waste management			-	-	-	-	-	-	-	-
Other	4		-	-	-	-	-	-	-	-
Total Revenue - Functional	2		97 237	104 595	16 410	73 306	78 446	(5 140)	-7%	-
Expenditure - Functional										
Governance and administration			33 790	36 407	2 622	20 292	27 305	(7 014)	-26%	-
Executive and council			8 473	8 967	763	6 277	6 725	(449)	-7%	-
Finance and administration			24 955	25 153	1 259	13 175	18 865	(5 689)	-30%	-
Internal audit			363	2 287	600	840	1 715	(876)	-51%	-
Community and public safety			6 451	6 485	446	4 490	4 863	(373)	-8%	-
Community and social services			-	-	-	-	-	-	-	-
Sport and recreation			-	-	-	-	-	-	-	-
Public safety			1 886	1 959	111	1 168	1 469	(301)	-20%	-
Housing			-	-	-	-	-	-	-	-
Health			4 565	4 526	335	3 322	3 394	(73)	-2%	-
Economic and environmental services			56 252	60 180	4 072	37 560	45 135	(7 575)	-17%	-
Planning and development			6 861	8 135	380	3 089	6 101	(3 012)	-49%	-
Road transport			49 391	52 045	3 692	34 471	39 034	(4 563)	-12%	-
Environmental protection			-	-	-	-	-	-	-	-
Trading services			-	-	-	-	-	-	-	-
Energy sources			-	-	-	-	-	-	-	-
Water management			-	-	-	-	-	-	-	-
Waste water management			-	-	-	-	-	-	-	-
Waste management			-	-	-	-	-	-	-	-
Other			190	50	-	29	38	(9)	-23%	-
Total Expenditure - Functional	3		96 684	103 122	7 140	62 370	77 341	(14 971)	-19%	-
Surplus/ (Deficit) for the year			553	1 473	9 270	10 935	1 104	9 831	890%	-

2.4.1.3 Table C3: Monthly Budget Statement – Financial:

The budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality. On the next page, as part of Table C3, a table with the sub-votes is also prepared.

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	38 062	38 199	315	13 878	28 649	(14 771)	-51,6%	-
Vote 2 - BUDGET AND TREASURY		-	4 301	4 316	7 754	22 533	3 237	19 296	596,1%	-
Vote 3 - CORPORATE SERVICES		-	7 098	9 994	1	216	7 496	(7 280)	-97,1%	-
Vote 4 - TECHNICAL SERVICES		-	47 775	52 101	8 340	36 679	39 076	(2 396)	-6,1%	-
Total Revenue by Vote	2	-	97 237	104 610	16 410	73 306	78 457	(5 151)	-6,6%	-
Expenditure by Vote										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	9 925	11 669	1 363	7 120	8 752	(1 632)	-18,6%	-
Vote 2 - BUDGET AND TREASURY		-	12 199	13 264	583	7 678	9 948	(2 270)	-22,8%	-
Vote 3 - CORPORATE SERVICES		-	26 522	26 498	1 502	13 104	19 874	(6 770)	-34,1%	-
Vote 4 - TECHNICAL SERVICES		-	47 608	52 031	3 692	34 469	39 023	(4 555)	-11,7%	-
Total Expenditure by Vote	2	-	96 255	103 463	7 140	62 370	77 597	(15 227)	-19,6%	-
Surplus/ (Deficit) for the year	2	-	982	1 146	9 270	10 935	860	10 076	1171,8%	-

Table C3C: Monthly Budget Statement – Financial:

DC5 Central Karoo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M09 March

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - EXECUTIVE AND COUNCIL		-	38 062	38 199	315	13 878	28 649	(14 771)	-52%	-
1.1 - MUNICIPAL MANAGER			7 420	7 082	315	2 947	5 311	(2 365)	-45%	
1.2 - COUNCIL GENERAL EXPENSES			30 642	30 992	-	10 931	23 244	(12 313)	-53%	
1.3 - INTERNAL AUDIT			-	125	-	-	94	(94)	-100%	
1.4 - EDA			-	-	-	-	-	-	-	
Vote 2 - BUDGET AND TREASURY		-	4 301	4 316	7 754	22 533	3 237	19 296	596%	-
2.1 - FINANCIAL SERVICES			3 301	3 316	7 754	21 835	2 487	19 348	778%	
2.2 - DISTRICT COUNCIL LEVIES			-	-	-	-	-	-	-	
2.3 - FINANCE MANAGEMENT GRANT			1 000	1 000	-	698	750	(52)	-7%	
Vote 3 - CORPORATE SERVICES		-	7 098	9 994	1	216	7 496	(7 280)	-97%	-
3.1 - CORPORATE SERVICES			31	1 306	-	61	980	(918)	-94%	
3.2 - TOURISM			-	-	-	-	-	-	-	
3.3 - STRATEGIC PLANNING			2 331	3 331	-	27	2 498	(2 471)	-99%	
3.4 - ENVIRONMENTAL HEALTH			45	45	1	48	34	14	42%	
3.5 - CIVIL DEFENCE			-	80	-	80	60	20	33%	
3.6 - LED			-	-	-	-	-	-	-	
3.7 - WORK FOR WATER			-	-	-	-	-	-	-	
3.8 - IDP			-	-	-	-	-	-	-	
3.9 - HUMAN RESOURCES			4 692	5 232	-	-	3 924	(3 924)	-100%	
Vote 4 - TECHNICAL SERVICES		-	47 775	52 101	8 340	36 679	39 076	(2 396)	-6%	-
4.1 - ROADS			47 775	52 101	8 340	36 679	39 076	(2 396)	-6%	
4.2 - TRANSPORT FUND			-	-	-	-	-	-	-	
Total Revenue by Vote	2	-	97 237	104 610	16 410	73 306	78 457	(5 151)	-7%	-
Expenditure by Vote	1									
Vote 1 - EXECUTIVE AND COUNCIL		-	9 925	11 669	1 363	7 120	8 752	(1 632)	-19%	-
1.1 - MUNICIPAL MANAGER			4 228	3 411	292	2 146	2 558	(412)	-16%	
1.2 - COUNCIL GENERAL EXPENSES			4 892	5 685	442	3 878	4 264	(386)	-9%	
1.3 - INTERNAL AUDIT			805	2 574	629	1 097	1 930	(834)	-43%	
1.4 - EDA			-	-	-	-	-	-	-	
Vote 2 - BUDGET AND TREASURY		-	12 199	13 264	583	7 678	9 948	(2 270)	-23%	-
2.1 - FINANCIAL SERVICES			11 239	12 269	538	7 262	9 202	(1 940)	-21%	
2.2 - DISTRICT COUNCIL LEVIES			-	-	-	-	-	-	-	
2.3 - FINANCE MANAGEMENT GRANT			960	995	45	417	746	(330)	-44%	
Vote 3 - CORPORATE SERVICES		-	26 522	26 498	1 502	13 104	19 874	(6 770)	-34%	-
3.1 - CORPORATE SERVICES			7 469	8 242	677	5 495	6 182	(687)	-11%	
3.2 - TOURISM			190	50	-	29	38	(9)	-23%	
3.3 - STRATEGIC PLANNING			4 909	4 862	380	3 089	3 647	(558)	-15%	
3.4 - ENVIRONMENTAL HEALTH			4 570	4 453	335	3 323	3 340	(17)	-1%	
3.5 - CIVIL DEFENCE			1 886	1 749	111	1 168	1 311	(143)	-11%	
3.6 - LED			499	340	-	-	255	(255)	-100%	
3.7 - WORK FOR WATER			-	-	-	-	-	-	-	
3.8 - IDP			402	512	-	-	384	(384)	-100%	
3.9 - HUMAN RESOURCES			6 596	6 291	-	-	4 718	(4 718)	-100%	
Vote 4 - TECHNICAL SERVICES		-	47 608	52 031	3 692	34 469	39 023	(4 555)	-12%	-
4.1 - ROADS			47 608	52 031	3 692	34 469	39 023	(4 555)	-12%	
4.2 - TRANSPORT FUND			-	-	-	-	-	-	-	
Total Expenditure by Vote	2	-	96 255	103 463	7 140	62 370	77 597	(15 227)	(0)	-
Surplus/ (Deficit) for the year	2	-	982	1 146	9 270	10 935	860	10 076	0	-

2.4.1.4 Table C4: Monthly Budget Statement – Financial Performance (Revenue and Expenditure):

This table reflects the operating budget and actual figures of the financial performance. The revenue is specifically set out by source due to the fact that Council approves the revenue budget by source and the expenditure budget by vote.

DC5 Central Karoo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	Ref	2018/19	Budget Year 2019/20									
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast		
R thousands												
Revenue By Source												
Property rates								-				
Service charges - electricity revenue								-				
Service charges - water revenue								-				
Service charges - sanitation revenue								-				
Service charges - refuse revenue								-				
Service charges - other			-		-	-	-	-				
Rental of facilities and equipment			93	93	7	65	70	(5)	-7%			
Interest earned - external investments			630	930	84	799	698	101	15%			
Interest earned - outstanding debtors			-	-	-	-	-	-				
Dividends received			-	-	-	-	-	-				
Fines, penalties and forfeits			-	-	-	-	-	-				
Licences and permits			-	-	-	-	-	-				
Agency services			4 182	4 206	315	2 832	3 155	(322)	-10%			
Transfers and subsidies			43 959	47 012	7 660	32 792	35 259	(2 467)	-7%			
Other revenue			48 373	52 368	8 344	36 818	39 276	(2 458)	-6%			
Gains on disposal of PPE			-	-	-	-	-	-				
Total Revenue (excluding capital transfers and contributions)			-	97 237	104 610	16 410	73 306	78 457	(5 151)	-7%	-	
Expenditure By Type												
Employee related costs				50 408	55 114	3 683	35 591	41 336	(5 744)	-14%		
Remuneration of councillors				3 796	3 841	350	3 078	2 881	197	7%		
Debt impairment				-	-	-	-	-	-			
Depreciation & asset impairment				283	473	-	-	354	(354)	-100%		
Finance charges				-	-	-	-	-	-			
Bulk purchases				-	-	-	-	-	-			
Other materials				16 851	12 484	2	43	9 363	(9 320)	-100%		
Contracted services				4 306	5 709	18	834	4 282	(3 448)	-81%		
Transfers and subsidies				-	-	-	-	-	-			
Other expenditure				20 612	25 842	3 086	22 824	19 382	3 443	18%		
Loss on disposal of PPE				-	-	-	-	-	-			
Total Expenditure				-	96 255	103 463	7 140	62 370	77 597	(15 227)	-20%	-
Surplus/(Deficit)												
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)				-	982	1 146	9 270	10 935	860	10 076	0	-
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)												
Transfers and subsidies - capital (in-kind - all)												
Surplus/(Deficit) after capital transfers & contributions				-	982	1 146	9 270	10 935	860			-
Taxation												
Surplus/(Deficit) after taxation				-	982	1 146	9 270	10 935	860			-
Attributable to minorities												
Surplus/(Deficit) attributable to municipality				-	982	1 146	9 270	10 935	860			-
Share of surplus/ (deficit) of associate												
Surplus/ (Deficit) for the year				-	982	1 146	9 270	10 935	860			-

2.4.1.5 Table C5: Monthly Budget Statement – Capital Expenditure (Municipal Vote, Standard Classification and Funding):

DC5 Central Karoo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M09 March

Vote Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	-	-	-	-	-	-	-
Vote 2 - BUDGET AND TREASURY		-	-	-	-	-	-	-	-	-
Vote 3 - CORPORATE SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	-	-	-	-	-	-	-	-	-
Single Year expenditure appropriation	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	31	98	11	26	668	(643)	-96%	-
Vote 2 - BUDGET AND TREASURY		-	60	140	20	33	40	(7)	-18%	-
Vote 3 - CORPORATE SERVICES		-	653	709	8	40	125	(85)	-68%	-
Vote 4 - TECHNICAL SERVICES		-	-	100	-	-	-	-	-	-
Total Capital single-year expenditure	4	-	744	1 047	39	99	833	(735)	-88%	-
Total Capital Expenditure		-	744	1 047	39	99	833	(735)	-88%	-
Capital Expenditure - Functional Classification										
Governance and administration		-	245	1 053	34	67	790	(723)	-91%	-
Executive and council			6	881	11	26	661	(635)	-96%	-
Finance and administration			214	162	23	42	122	(80)	-66%	-
Internal audit			25	10	-	-	8	(8)	-100%	-
Community and public safety		-	449	29	5	8	22	(14)	-64%	-
Community and social services			-	-	-	-	-	-	-	-
Sport and recreation			-	-	-	-	-	-	-	-
Public safety			406	1	-	-	1	(1)	-100%	-
Housing			-	-	-	-	-	-	-	-
Health			43	28	5	8	21	(13)	-64%	-
Economic and environmental services		-	51	31	-	24	23	1	4%	-
Planning and development			51	31	-	24	23	1	4%	-
Road transport			-	-	-	-	-	-	-	-
Environmental protection			-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources			-	-	-	-	-	-	-	-
Water management			-	-	-	-	-	-	-	-
Waste water management			-	-	-	-	-	-	-	-
Waste management			-	-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	-	744	1 112	39	99	834	(735)	-88%	-
Funded by:										
National Government			-	870	-	-	653	(653)	-100%	-
Provincial Government			-	-	-	-	-	-	-	-
District Municipality			-	-	-	-	-	-	-	-
Other transfers and grants			-	-	-	-	-	-	-	-
Transfers recognised - capital		-	-	870	-	-	653	(653)	-100%	-
Public contributions & donations	5		-	-	-	-	-	-	-	-
Borrowing	6		-	-	-	-	-	-	-	-
Internally generated funds			744	242	36	96	182	(86)	-47%	-
Total Capital Funding		-	744	1 112	39	99	834	(735)	-88%	-

2.4.1.6 Table C6: Monthly Budget Statement – Financial Position:

DC5 Central Karoo - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	Ref	2018/19	Budget Year 2019/20				
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast	
R thousands	1						
ASSETS							
Current assets							
Cash			4 140	3 936	2 837	4 140	
Call investment deposits			–	–	17 634	–	
Consumer debtors			3 275	3 275	–	3 275	
Other debtors			1 315	1 315	7 175	1 315	
Current portion of long-term receivables			–	–	–	–	
Inventory			713	713	991	713	
Total current assets			–	9 443	9 239	28 637	9 443
Non current assets							
Long-term receivables				10 020	10 020	9 401	10 020
Investments				–	–	–	–
Investment property				–	–	–	–
Investments in Associate				–	–	–	–
Property, plant and equipment				9 149	9 517	8 479	9 149
Agricultural				–	–	–	–
Biological				–	–	–	–
Intangible				93	93	112	93
Other non-current assets				–	–	–	–
Total non current assets			–	19 261	19 630	17 992	19 261
TOTAL ASSETS			–	28 704	28 869	46 629	28 704
LIABILITIES							
Current liabilities							
Bank overdraft				–	–	–	–
Borrowing				39	39	70	39
Consumer deposits				–	–	–	–
Trade and other payables				8 179	8 179	7 822	8 179
Provisions				–	–	4 576	–
Total current liabilities			–	8 218	8 218	12 467	8 218
Non current liabilities							
Borrowing				90	90	21	90
Provisions				18 001	18 001	15 254	18 001
Total non current liabilities			–	18 091	18 091	15 274	18 091
TOTAL LIABILITIES			–	26 309	26 309	27 742	26 309
NET ASSETS	2		–	2 396	2 560	18 887	2 396
COMMUNITY WEALTH/EQUITY							
Accumulated Surplus/(Deficit)				2 396	2 560	18 887	2 396
Reserves				–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2		–	2 396	2 560	18 887	2 396

2.4.1.7 Table C7: Monthly Budget Statement – Cash Flow:

DC5 Central Karoo - Table C7 Monthly Budget Statement - Cash Flow - M09 March

Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		-	-	-	-	-	-	-	-	-
Service charges		-	-	-	-	-	-	-	-	-
Other revenue		52 790	56 809	330	39 715	42 607	(2 892)	-7%		
Government - operating		43 717	46 771	(9 595)	32 792	35 078	(2 286)	-7%		
Government - capital		-	-	-	-	-	-	-	-	-
Interest		600	900	73	821	675	146	22%		
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		(95 776)	(103 025)	(7 088)	(58 814)	(77 269)	(18 455)	24%		
Finance charges		-	-	-	-	-	-	-	-	-
Transfers and Grants		-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES		-	1 330	1 455	(16 280)	14 514	1 091	(13 423)	-1230%	-
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	(1 044)	-	(1 044)	#DIV/0!		
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(784)	(1 112)	(39)	(99)	(834)	(735)	88%		
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	(784)	(1 112)	(39)	(1 142)	(834)	308	-37%	-
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
Payments										
Repayment of borrowing		(11)	(11)	-	-	(8)	(8)	100%		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	(11)	(11)	-	-	(8)	(8)	100%	-
NET INCREASE/ (DECREASE) IN CASH HELD		-	535	331	(16 320)	13 372	248			-
Cash/cash equivalents at beginning:			3 605	3 605		7 099	3 605			7 099
Cash/cash equivalents at month/year end:			4 140	3 936		20 471	3 854			7 099

3. PART 2 – SUPPORTING DOCUMENTATION

3.1 SECTION 5 – DEBTORS ANALYSIS:

3.1.1 Supporting Table SC3:

DC5 Central Karoo - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

Description	NT Code	Budget Year 2019/20								Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr				
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-		
Receivables from Non-exchange Transactions - Property Rates	1400									-	-		
Receivables from Exchange Transactions - Waste Water Management	1500									-	-		
Receivables from Exchange Transactions - Waste Management	1600									-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700									-	-		
Interest on Arrear Debtor Accounts	1810									-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		
Other	1900	80	12	165	28	0	1 060	-	(1)	1 344	1 087		
Total By Income Source	2000	80	12	165	28	0	1 060	-	(1)	1 344	1 087	-	-
2018/19 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200									-	-		
Commercial	2300									-	-		
Households	2400									-	-		
Other	2500	80	12	165	28	0	1 060	-	(1)	1 344	1 087		
Total By Customer Group	2600	80	12	165	28	0	1 060	-	(1)	1 344	1 087	-	-

Table SC3 is the only debtors report required by the MBRR.

3.1.2 Supporting Table SC4:

DC5 Central Karoo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

Description	NT Code	Budget Year 2019/20								Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year		
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	145	4	-	-	1	-	-	-	150	
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	145	4	-	-	1	-	-	-	150	-

3.2 SECTION 6 – GRANT RECEIPTS:

3.2.1 Supporting Table SC6 – Grant Receipts:

DC5 Central Karoo - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M09 March

Description	Ref	2018/19	Budget Year		Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget						
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		-	34 908	34 908	7 660	34 908	26 181	8 169	31,2%	-
Local Government Equitable Share			30 642	30 642	7 660	30 642	22 982	7 661	33,3%	
FMG - Internship Training			1 000	1 000	-	1 000	750			
EPWP Incentive			1 231	1 231	-	1 231	923			
Rural Asset Management Grant			2 035	2 035	-	2 035	1 526	509	33,3%	
Provincial Government:		-	1 759	4 803	779	2 284	3 602	(579)	-16,1%	-
WK FMG KAPASITEIT AFS					-	-	-			
Disaster Management					-	-	-			
WP Financial Management Support Grant			280	1 569	400	680	1 177			
WC - FMG CAPACITY			379	646	379	379	484			
WK FMG ERM SYSTEM			-	-	-	-	-			
WK FMG PDO COMPLIANCE			-	-	-	-	-			
WK FMG ERM SYSTEM ROLL-FORWARD			-	-	-	-	-			
WK FMG CAPACITY AUDIT ASSISTANCE			-	-	-	125	-			
DROUGHT ACTION PLAN			-	350	-	-	263			
WOSA			1 100	2 100	-	1 100	1 575	(475)	-30,2%	
LG GRADUEERDE INTERNSKAP	4		-	138	-	-	104	(104)	-100,0%	
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	7 190	7 200	-	439	5 400	(4 961)	-91,9%	-
CHIETA			1 300	1 300	-	439	975	(536)	-54,9%	
LGSETA			2 850	2 850	-	-	2 138			
LGSETA MANDATORY GRANT			40	50	-	-	38			
Audit fee			3 000	3 000	-	-	2 250			
Total Operating Transfers and Grants	5	-	43 857	46 911	8 439	37 631	35 183	2 630	7,5%	-
Capital Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers <i>[insert description]</i>										
Provincial Government:		-	-	-	-	-	-	-		-
Fire department capacity building										
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Total Capital Transfers and Grants	5	-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	43 857	46 911	8 439	37 631	35 183	2 630	7,5%	-

3.2.2 Supporting Table SC7(1) – Grant Expenditure:

DC5 Central Karoo - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M09 March

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		–	34 908	34 908	2 740	24 672	26 181	(1 509)	-5,8%	–
Local Government Equitable Share			30 642	30 642	2 554	22 982	22 982	–		
FMG - Internship Training			1 000	1 000	45	763	750	13	1,7%	
EPWP Incentive			1 231	1 231	142	925	923	2	0,2%	
Rural Asset Management Grant			2 035	2 035	–	2	1 526	(1 524)	-99,9%	
Provincial Government:		–	1 759	4 803	0	407	3 602	(104)	-2,9%	–
WK FMG KAPASITEIT AFS					–	–	–	–		
Disaster Management					–	–	–	–		
WP Financial Management Support Grant			280	1 569	–	244	1 177	–		
WC - FMG CAPACITY			379	646	–	130	484	–		
WK FMG ERM SYSTEM					–	–	–	–		
WK FMG PDO COMPLIANCE					–	–	–	–		
WK FMG ERM SYSTEM ROLL-FORWARD					–	–	–	–		
WK FMG CAPACITY AUDIT ASSISTANCE					–	–	–	–		
DROUGHT ACTION PLAN				350	–	–	263	–		
WOSA			1 100	2 100	0	33	1 575	–		
LG GEGRADUEERDE INTERNSKAP				138	–	–	104	(104)	-100,0%	
District Municipality:		–	–	–	–	–	–	–		–
[insert description]										
Other grant providers:		–	7 190	7 200	146	395	5 400	(5 005)	-92,7%	–
CHIETA			1 300	1 300	115	267	975	(708)	-72,6%	
LGSETA			2 850	2 850	–	–	2 138	–		
LGSETA MANDATORY GRANT			40	50	31	128	38	–		
Audit fee			3 000	3 000	–	–	2 250	(2 250)	-100,0%	
Total operating expenditure of Transfers and Grants:		–	43 857	46 911	2 886	25 475	35 183	(6 617)	-18,8%	–
Capital expenditure of Transfers and Grants										
National Government:		–	–	–	–	–	–	–		–
Other capital transfers [insert description]										
Provincial Government:		–	–	–	–	–	–	–		–
Fire department capacity building					–	–	–	–		
District Municipality:		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants		–	–	–	–	–	–	–		–
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		–	43 857	46 911	2 886	25 475	35 183	(6 617)	-18,8%	–

3.3 SECTION 7 – CAPITAL PROGRAMME PERFORMANCE:

3.3.1 Supporting Table C12:

Supporting Table C12 reconciled with Table C5.

DC5 Central Karoo - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M09 March

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July		62	62	4	4	62	58	93,0%	1%
August		65	65	-		127	-		
September		65	65	-		193	-		
October		65	65	(1)		258	-		
November		65	65	12	#VALUE!	323	#VALUE!	#VALUE!	#VALUE!
December		65	65	-		389	-		
January		65	65	35	#VALUE!	454	#VALUE!	#VALUE!	#VALUE!
February		65	65	9	#VALUE!	519	#VALUE!	#VALUE!	#VALUE!
March		65	148	39	#VALUE!	667	#VALUE!	#VALUE!	#VALUE!
April		65	148			816	-		
May		65	148			964	-		
June		29	148			1 112	-		
Total Capital expenditure	-	744	1 112	99					

NON-FINANCIAL PERFORMANCE REPORTING – QUARTER 3 (01 Jan – 31 March 2020)

Disclaimer

This Quarterly Performance Assessment Report, w.r.t. the non-financial information, is based on reported information only, and is un-audited. This report is subject to change on finalisation of the Internal Performance Audit Report for the third (3rd) Quarter (01 January - 31 March 2020) of the 2019/2020 financial year.

1. PURPOSE

- (a) The purpose of this report is to inform Council regarding the progress made with the implementation of the Key Performance Indicators (KPIs) in the realisation of the development priorities and objectives as determined in the Municipality’s Integrated Development Plan (IDP) as well as in the Service Delivery and Budget Implementation Plan (SDBIP) for the third (3rd) Quarter (01 January - 31 March 2020) of the 2019/20 financial year.

2. LEGISLATIVE REQUIREMENTS

- (a) The SDBIP is defined in terms of Section 1 of the Local Government: Municipal Finance Management Act, 56 (Act 56 of 2003) (MFMA), and the format of the SDBIP is prescribed by the MFMA Circular 13.
- (b) Section 41(1) (e) of the Local Government: Municipal Systems Act, 32 (Act 32 of 2000) (MSA), prescribes that a process must be established of regular reporting to Council.
- (c) This report is a requirement in terms of Section 52 of the MFMA which provide for:
- The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality;
 - The Accounting Officer, while conducting the above, must take into account:
 - Section 71 Reports;
 - Performance in line with the Service Delivery and Budget Implementation Plans.

3. BACKGROUND TO THE FORMAT AND MONITORING OF THE SDBIP

3.1 Format

- (a) The Municipality’s SDBIP consists of a Top Layer (TL) as well as a Departmental Plan for each individual Department.
- (b) For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality.
- (c) The TL SDBIP measures the achievement of performance indicators with regards to the provision of basic services as prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Central Karoo District Municipality. The Top Layer SDBIP 2019/2020 was approved by the Executive Mayor on 19 June 2019.
- (d) The Departmental SDBIP measures the achievement of performance indicators that have been determined with regard to operational service delivery within each department and have been aligned with the Top Layer SDBIP.
The Departmental Plans have been approved by the Municipal Manager.
- (e) The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Colour	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

Table 1: Description of colour codes

- (f) The Performance Management System is an internet-based system and it uses, as its basis, the approved SDBIP. The SDBIP is a layered plan comprising of Top Layer SDBIP and Departmental SDBIPs.

- (g) Performance reports on the Top Layer SDBIP is submitted to the Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis.
- (i) This non-financial part of the report is based on the Top Layer SDBIP 2019/2020 and comprises of the following:
 - Summary of the overall performance of the Municipality in terms of the National Key Performance Areas of Local Government;
 - Summary of the overall performance of the Municipality in terms of the seven Municipal Key Performance Areas; and
 - A detailed performance review per Municipal Key Performance Area (MKPA).

3.2 Monitoring

- (a) The Municipality utilises an electronic web-based system that is monthly updated with actual performance.
- (b) The system closes every month between the 10th and the 15th day for updates of the previous month’s actual performance as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month’s performance indicators after closure of the system. This is to ensure that the level of performance is consistent for a particular period in the various levels at which reporting takes place. Departments must motivate to the Municipal Manager should they require the system to be re-opened once the system is closed.
- (c) The system provides management information in graphs and indicates actual performance against targets. The graphs provide a good indication of performance progress and where corrective action is required.
- (d) The system requires key performance indicator owners to update performance comments for each actual result captured, which provides a clear indication of how the actual was calculated/ reached and serves as part of the portfolio of evidence (POE) for auditing purposes.
- (e) In terms of Section 46(1) (a) (iii) of the MSA the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

4. ACTUAL PERFORMANCE FOR THE THIRD (3RD) QUARTER - 01 JANUARY- 31 MARCH 2020

- (a) The Top Layer SDBIP contains performance indicators per Municipal Key Performance Area and comments with corrective measures with regard to targets not achieved.
- (b) Overall performance (dashboard) per National and Municipal Key Performance Areas will be provided for in section 5 of this report.
- (c) A detailed analysis of actual performance for the third (3rd) Quarter (01 January - 31 March 2020) of the financial year 2019/2020 is provided for in section 6 of this report.

5. OVERALL PERFORMANCE OF THE MUNICIPALITY

- (a) Dashboard summary per National Key Performance Area (NKPA) for the period – 01 January - 31 March 2020.

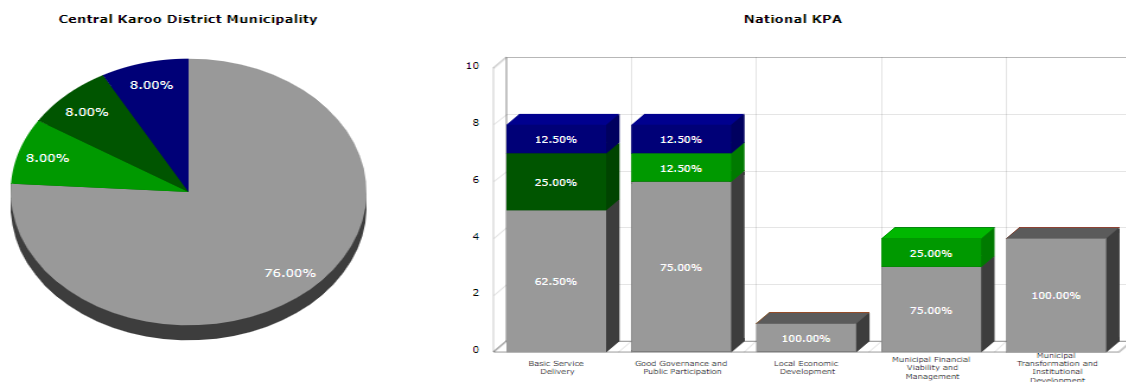


Figure 1: Graphs: Overall Performance on National KPA's

	Central Karoo District Municipality	National KPA				
		Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
Not Yet Applicable	19 (76.00%)	5 (62.50%)	6 (75.00%)	1 (100.00%)	3 (75.00%)	4 (100.00%)
Not Met	-	-	-	-	-	-
Almost Met	-	-	-	-	-	-
Met	2 (8.00%)	-	1 (12.50%)	-	1 (25.00%)	-
Well Met	2 (8.00%)	2 (25.00%)	-	-	-	-
Extremely Well Met	2 (8.00%)	1 (12.50%)	1 (12.50%)	-	-	-
Total:	25	8	8	1	4	4
	100%	32.00%	32.00%	4.00%	16.00%	16.00%

Table 2: Overall Performance on National KPA's

(b) Dashboard summary per Municipal Key Performance Area (MKPA) for the period - 01 January - 31 March 2020.

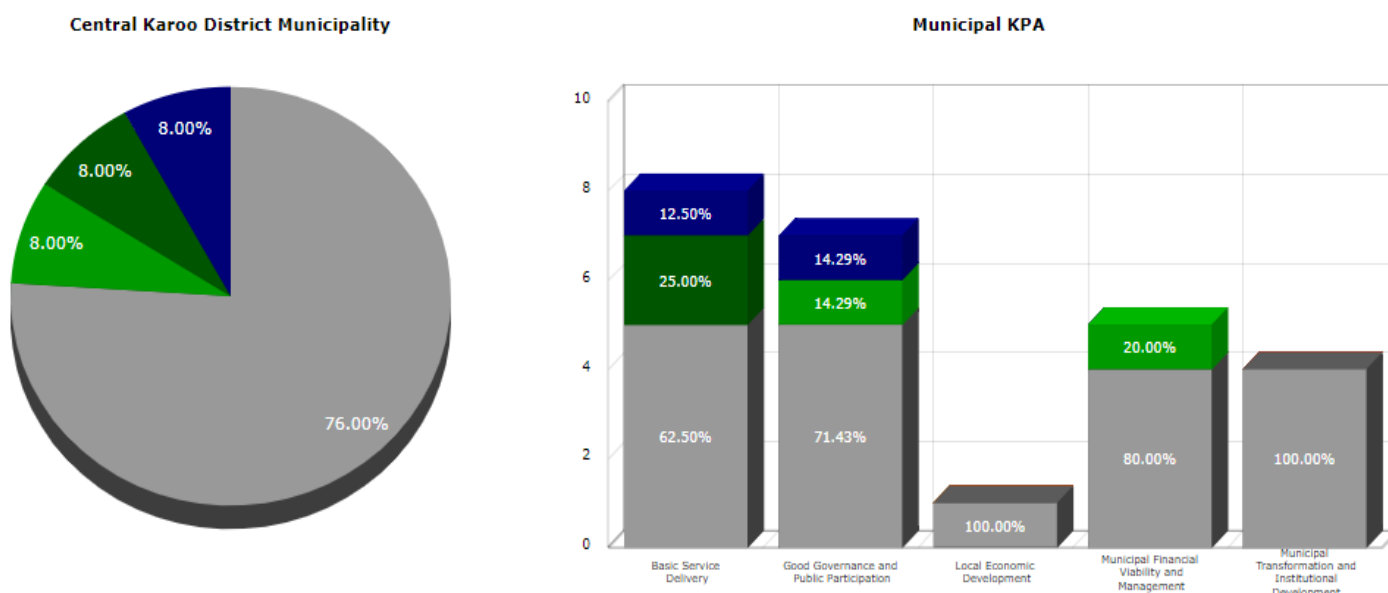


Figure 2: Graphs: Overall performance on Municipal KPA's

	Central Karoo District Municipality	Municipal KPA				
		Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
Not Yet Applicable	19 (76.00%)	5 (62.50%)	5 (71.43%)	1 (100.00%)	4 (80.00%)	4 (100.00%)
Not Met	-	-	-	-	-	-
Almost Met	-	-	-	-	-	-
Met	2 (8.00%)	-	1 (14.29%)	-	1 (20.00%)	-
Well Met	2 (8.00%)	2 (25.00%)	-	-	-	-
Extremely Well Met	2 (8.00%)	1 (12.50%)	1 (14.29%)	-	-	-
Total:	25	8	7	1	5	4
	100%	32.00%	28.00%	4.00%	20.00%	16.00%

Table 3: Overall performance on Municipal KPA's



6. ACTUAL STRATEGIC PERFORMANCE AND CORRECTIVE MEASURES THAT WILL BE IMPLEMENTED

6.1 Build a well capacitated workforce, skilled youth and communities

KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Review the organisational structure (Macro) and submit to Council for approval by 31 May	Organisational structure reviewed and submitted to Council	Build a well capacitated workforce, skilled youth and communities	1	0		0
Spend 0.5% of the municipality's personnel budget on training by 30 June [(Total Actual Training Expenditure/ Total personnel Budget) x100]	% of the personnel budget spent on training	Build a well capacitated workforce, skilled youth and communities	0.50%	0.00%		0.00%
Review the Workplace Skills Plan and submit to LGSETA by 30 April	Workplace Skills Plan reviewed and submitted	Build a well capacitated workforce, skilled youth and communities	1	0		0
The number of people from the employment equity target groups employed (appointed) in the three highest levels of management in compliance with the municipality's approved Equity Plan as at 30 June	Number of people employed	Build a well capacitated workforce, skilled youth and communities	0	0		0



Summary of Results: Build a well capacitated workforce, skilled youth and communities			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			4

6.2 Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region

KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Spend 90% of the municipal capital budget by 30 June {(Actual amount spent /Total amount budgeted) X100}	% of capital budget spent	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	90.00%	65.00%		65.00%
Review 15 budget related policies and submit to Council for approval by 31 May	Number of policies reviewed and submitted	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	15	0		0
Review and submit the MFMA delegation register to Council for approval by 31 May	MFMA delegation registered reviewed and submitted	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	1	0		0
Compile and submit the financial statements to the Auditor-General by 31 August	Financial statements compiled and submitted	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	1	0		0



KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Op	% of debt coverage	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	10.00%	0.00%		0.00%
Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	25	0		0

Summary of Results: Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	5
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		6



6.3 Facilitate good governance principles and effective stakeholder participation

KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Submit the draft Annual Report in Council by 31 January	Draft Annual Report submitted in Council	Facilitate good governance principles and effective stakeholder participation	1	1		1
Review and submit the IDP and Budget Process Plan and District Framework to Council by 31 August	IDP and Budget Process Plan and Framework submitted to Council	Facilitate good governance principles and effective stakeholder participation	1	0		0
Review the Risk Based Audit Plan (RBAP) and submit to the Audit Committee for approval by 30 June	RBAP revised and submitted to the Audit Committee	Facilitate good governance principles and effective stakeholder participation	1	0	[D32] Internal Auditor: Meeting already took place. (January 2020)	1
Complete 70% of audits as per the RBAP by 30 June [(Audits completed for the year/audits planned for the year according to the RBAP) x100]	% audits completed	Facilitate good governance principles and effective stakeholder participation	70.00%	0.00%		0.00%
Review the delegation register and submit to Council for approval by 30 June	Delegation registered reviewed and submitted to Council	Facilitate good governance principles and effective stakeholder participation	1	0		0
Review Corporate and HR policies and submit to Council for approval by 30 June	Number of policies reviewed and submitted	Facilitate good governance principles and effective stakeholder participation	5	0		0

Summary of Results: Facilitate good governance principles and effective stakeholder participation			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs:			6



6.4 Improve and maintain district roads and promote safe roads transport

KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Create temporary job opportunities in terms of identified road projects by 31 March (Calculations of the number of jobs created will be over the 12 months coincided the financial year of the Provincial Department of Transport)	Number of temporary jobs created	Improve and maintain district roads and promote safe roads transport	22	22		49
Spend 95% of the total allocated approved Roads budget by 31 March [(Actual expenditure divided by approved allocation received) x100] (Spending calculated over 12 months which coincide with the Financial year of the Provincial Department of Transport)	% of total allocated approved Roads budget spent	Improve and maintain district roads and promote safe roads transport	95.00%	95.00%		98.56 %
Regravel 40 kilometres of road by 31 March	Number of kilometres regavelled	Improve and maintain district roads and promote safe roads transport	40	40		44.03

Summary of Results: Improve and maintain district roads and promote safe roads transport			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs:			3



6.5 Promote regional, economic development, tourism and growth opportunities

KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Create full time equivalent (FTE's) through expenditure with the EPVP job creation initiatives by 30 June	Number of full time equivalent (FTE's) created	Promote regional, economic development, tourism and growth opportunities	20	0		0

Summary of Results: Promote regional, economic development, tourism and growth opportunities			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	1
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		1



6.6 Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service

KPI Name	Description of Unit of Measurement	Strategic Objective	Annual Target	Quarter 3 (January - March 2020)		
				Target	Corrective Measures	Actual
Conduct a feasibility study on regional waste management and submit to Council by 30 June	Regional Waste Management Study submitted	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	1	0		0
Submit a Water Conservation and Demand Strategy to Council by 30 June	Water Conservation and Demand Strategy submitted	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	1	0		0
Compile and submit a bi-annual Water Quality Evaluation Reports with recommendation to Water Service Authorities	Number of Water Quality Evaluation Reports submitted	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	6	0		0
Compile and submit annual Waste Management Report with recommendation to Local Authorities by 30 June	Number of Waste Management Report submitted	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	3	0		0
Compile and distribute a Municipal Health Newsletter to Local Authorities by 30 June	Number of Newsletters submitted	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	1	0		0

Summary of Results: Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	5
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		5

7. CONCLUSION

Overall Summary of Results			
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	19
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	2
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
B	KPI Extremely Well Met	150.000% <= Actual/Target	2
Total KPIs:			25

- (a) Out of the 25 Key Performance Indicators (KPIs) listed on the Top layer SDBIP 2019/2020 for the third (3rd) Quarter (01 January - 31 March 2020), 19 were not yet applicable, 0 not met, 2 met, 2 well met and 2 KPI extremely well met.