

# CENTRAL KAROO

District Municipality  
Distriksmunisipaliteit  
Umasipala Wesithili



## Service Delivery and Budget Implementation Plan (SDBIP)

2020/21

"Working together in development and growth"

## Table of Contents

---

Executive Summary .....	4
Service Delivery Targets and Performance Indicators .....	4
Introduction .....	5
The Components of a SDBIP .....	5
The SDBIP Concept.....	6
MFMA requirement - Approval of the SDBIP .....	6
MFMA requirement – Implementation & monitoring .....	7
Operating Expenditure.....	7
Operating Income .....	7
Capital Expenditure.....	7
Service Delivery Targets and Performance Indicators.....	8
Monitoring and the adjustments budget process.....	8
Service Delivery Budget Implementation Plan 2020/21 .....	10
REVENUE BY SOURCE - 2020/21 .....	14
EXPENDITURE (OPERATING) AND REVENUE BY VOTE - 2020/21 .....	15
MONTHLY CASHFLOW - 2020/21 .....	16
CAPITAL EXPENDITURE - 2020/21.....	21
CAPITAL EXPENDITURE BY VOTE - 2020/21 .....	23



# Municipal Finance Management Act:

## Section 53(1)(c)(ii) – Approval by the Mayor

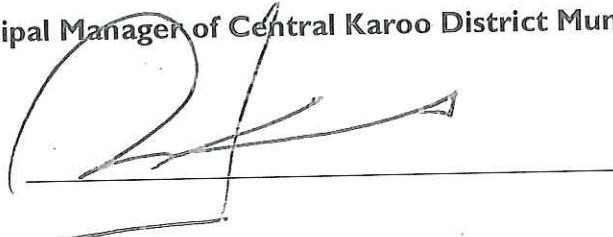
The Top Layer Service Delivery Budget and Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Sections 69(3) and 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name

Johannes Jonkers

Acting Municipal Manager of Central Karoo District Municipality

Signature



Date

09 July 20

### Approval

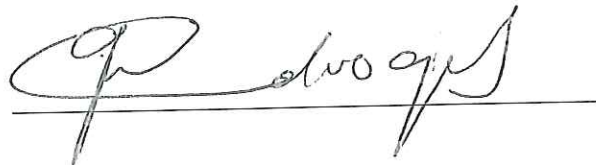
The Top Layer Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name

Isak Windvogel

Executive Mayor of Central Karoo District Municipality

Signature



Date

09 July 20

## ***Executive Summary***

---

The Municipality is required to produce a Service Delivery and Budget Implementation Plan to show the following:

- Monthly projections of revenue and expenditure for the operating and capital budgets
- Quarterly service delivery targets and performance indicators.

Each month the Municipal Manager must present the Mayor with a report showing how income and spending is progressing against these projections.

Every quarter the Mayor must report to Council on the progress of the budget.

## ***Service Delivery Targets and Performance Indicators***

---

Each Directorate has to provide quarterly targets so that performance can be monitored throughout the year. The Municipal Manager's and Director's performance contracts must contain these targets. The targets cannot be changed during the year unless Council approves the changes. The performance targets for 2020/21 are contained in the accompanying Estimates Annexure document.

## ***Introduction***

---

A Service Delivery and Budget Implementation Plan is defined in Chapter I of the Act as a detailed plan approved by the Executive Mayor for implementing the municipality's delivery of municipal services and its annual budget.

Essentially a business plan, the SDBIP is an integral part of the financial planning process. Although its approval is required after the budget preparation has occurred in tandem with the budget process. The SDBIP is the connection between the budget and management performance agreements, and it includes detailed information on how the budget will be implemented – by means of forecast cash flows – and service delivery targets and performance indicators.

## ***The Components of a SDBIP***

---

The five necessary components of a SDBIP are: -

1. Monthly projections of revenue to be collected for each source.
2. Monthly projections of expenditure (operating and capital) and revenue for each vote.
3. Quarterly projections of service delivery targets and performance indicators for each vote.
4. Ward information for expenditure and service delivery.
5. Capital works plans.

The SDBIP is the formal link between organisational performance and the Budget. It also provides a means to measure cost effective service delivery by linking the inputs – the budget – to the service outputs and outcomes.

## ***The SDBIP Concept***

---

National Treasury, in MFMA circular 13, outlined the concept of the SDBIP. It is seen as a contract between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months.

It is a management, implementation and monitoring tool that will assist the Executive Mayor, Councillors, Municipal Manager, Senior Managers and community. It is also a performance monitoring tool that enables the Municipal Manager to monitor the performance of senior managers. The MFMA requires that the performance agreements of senior managers be linked to the measurable performance objectives in the SDBIP.

As a vital monitoring tool, the SDBIP should help enable the Executive Mayor and Municipal Manager to be pro-active and take remedial steps in the event of poor performance.

The SDBIP is considered as a layered plan. Whilst only the top layer is made public at council, the budget and performance targets should be broken down into smaller targets and cascaded to middle-level and junior managers. Directorates should be producing their own SDBIP's which roll up into the municipality's SDBIP.

## ***MFMA requirement - Approval of the SDBIP***

---

Under the MFMA the process for approval of the SDBIP is covered under Chapter 7 - Responsibilities of Mayors and Chapter 8 - Responsibilities of municipal officials.

Under chapter 8 the Accounting Officer must submit a draft of the SDBIP to the Executive Mayor within 14 days of the budget being approved as well as drafts of the annual performance agreements required in the Municipal Systems Act.

Chapter 7 of the MFMA requires the Executive Mayor to "take all reasonable steps" to ensure that the SDBIP is approved by the mayor within 28 days after the approval of the budget and that the SDBIP is made public no later than 14 days after that.



## ***MFMA requirement – Implementation & monitoring***

---

Section 54 sets out the responsibilities of the Executive Mayor with regard to budgetary control and the early identification of financial problems.

When a budget monitoring report is received under section 71 or 72 of the MFMA, the Executive Mayor must check whether the budget is being implemented in accordance with the SDBIP.

If it is decided to amend the SDBIP, any revisions to the service delivery targets and performance indicators must be made with the approval of council following an adjustments budget. The Executive Mayor must issue instructions to the accounting officer to ensure that the budget is implemented in terms of the SDBIP. The revised SDBIP must be promptly made available to the public.

## ***Operating Expenditure***

---

The annual operating budget has been broken down into monthly projections by applying the trends of previous years' spending to each line item in the budget. The Operating expenditure budget, excluding recharges, for 2020/21 is R 100 231 946,04.

## ***Operating Income***

---

Again, previous year trends have been used to provide the estimates for 2020/21. The estimates are based on budgeted income rather than cash collected.

The Operating income budget for 2020/21 is R 101 014 853,00

## ***Capital Expenditure***

---

The Capital budget for 2020/21 is R 428 100,00.

## ***Service Delivery Targets and Performance Indicators***

---

A number of meetings were held with directorates and the performance indicators and targets were developed. These targets have been included in the 2020/21 SDBIP.

The targets and indicators attempt to measure a range of activities in the municipality. It will be the responsibility of directorates to provide information on progress towards achieving these targets on a quarterly basis.

Any revision to the SDBIP resulting from a change in Performance Indicators will be reported to Council for approval in terms of Section 54 (c) of the MFMA.

## ***Monitoring and the adjustments budget process***

---

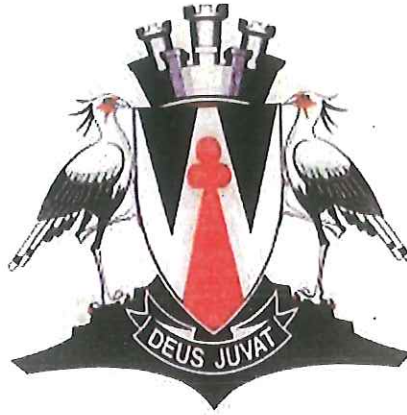
The section 71 and 72 budget monitoring reports required under the MFMA should provide a consolidated analysis of the Municipality's financial position including year-end projections.

As detailed earlier, the Executive Mayor must consider these reports under s54 of the MFMA and then make a decision as to whether the SDBIP should be amended.

The Adjustments Budget concept is governed by various provisions in the MFMA and is aimed at instilling and establishing an increased level of discipline, responsibility and accountability in the municipality's finances.

In simple terms, funds can be transferred within a vote but any movements between votes can only be agreed by an adjustments budget.





## ***Service Delivery and Budget Implementation Plan 2020/21***

# Service Delivery Budget Implementation Plan 2020/21

Ref	Directorate	National KPA	IDP Objective	KPI Name	Unit of Measurement	Ward	KPI Owner	Baseline	Annual Target	Q1	Q2	Q3	Q4
TL1	Municipal Manager	Municipal Financial Viability and Management	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Spend 90% of the municipal capital budget by 30 June 2021 [(Actual amount spent / Total amount budgeted) X100]	% of capital budget spent	All	Municipal Manager	90.00%	90.00%	25.00%	40.00%	65.00%	90.00%
TL2	Municipal Manager	Good Governance and Public Participation	Facilitate good governance principles and effective stakeholder participation	Review the Risk Based Audit Plan (RBAP) and submit to the Audit Committee for approval by 30 June 2021	RBAP revised and submitted to the Audit Committee	All	Municipal Manager	1	1	0	0	0	1
TL3	Municipal Manager	Good Governance and Public Participation	Facilitate good governance principles and effective stakeholder participation	Complete 70% of audits as per the RBAP by 30 June 2021 [(Audits completed for the year/audits planned for the year according to the RBAP) x100]	% audits completed	All	Municipal Manager	70.00%	70.00%	0.00%	0.00%	0.00%	70.00%
TL4	Municipal Manager	Good Governance and Public Participation	Facilitate good governance principles and effective stakeholder participation	Review the delegation register and submit to Council for approval by 30 June 2021	Delegation registered reviewed and submitted to Council	All	Municipal Manager	1	1	0	0	0	1
TL5	Municipal Manager	Municipal Transformation and Institutional Development	Build a well capacitated workforce, skilled youth and communities	Review the organisational structure (Macro) and submit to Council for approval by 31 May 2021	Organisational structure reviewed and submitted to Council	All	Municipal Manager	1	1	0	0	0	1
TL6	Corporate Services	Good Governance and Public Participation	Facilitate good governance principles and effective stakeholder participation	Review Corporate and HR policies and submit to Council for approval by 30 June 2021	Number of policies reviewed and submitted	All	Director: Corporate Services	5	2	0	0	0	2
TL7	Corporate Services	Municipal Transformation and Institutional Development	Build a well capacitated workforce, skilled youth and communities	Spend 0.5% of the municipality's personnel budget on training by 30 June 2021 [(Total Actual Training Expenditure/ Total personnel Budget) x100]	% of the personnel budget spent on training	All	Director: Corporate Services	0.50%	0.50%	0.00%	0.00%	0.00%	0.50%
TL8	Corporate Services	Municipal Transformation and Institutional Development	Build a well capacitated workforce, skilled youth and communities	Review the Workplace Skills Plan and submit to LGSETA by 30 April 2021	Workplace Skills Plan reviewed and submitted	All	Director: Corporate Services	1	1	0	0	0	1
TL9	Corporate	Municipal	Build a well	The number of people from	Number of people	All	Director:	1	0	0	0	0	0



Ref	Directorate	National KPA	IDP Objective	KPI Name	Unit of Measurement	Ward	KPI Owner	Baseline	Annual Target	Q1	Q2	Q3	Q4
	Services	Transformation and Institutional Development	Capacitated workforce, skilled youth and communities	the employment equity target groups employed (appointed) in the three highest levels of management in compliance with the municipality's approved Equity Plan as at 30 June 2021	employed		Corporate Services						
TLI 0	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Water Quality Evaluation Reports to Water Service Authorities by 30 June 2021	Number of Water Quality Evaluation Reports submitted to Water Service Authorities by 30 June	All	Director: Corporate Services	6	6	0	3	0	3
TLI 1	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit annual Waste Management Evaluation Report to Local Authorities by 30 June 2021	Number of Waste Management Evaluation Reports submitted to Local Authorities by 30 June	All	Director: Corporate Services	3	3	0	0	0	3
TLI 2	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and distribute a Municipal Health Information Document to Local Authorities by 31 January 2021	Number of Information Documents submitted to Local Authorities by 31 January	All	Director: Corporate Services	1	1	0	0	0	1
TLI 3	Corporate Services	Local Economic Development	Promote regional, economic development, tourism and growth opportunities	Create full time equivalent (FTEs) through expenditure with the EPWP job creation initiatives by 30 June 2021	Number of full time equivalent (FTEs) created	All	Municipal Manager	15	20	0	0	0	20
TLI 4	Corporate Services	Good Governance and Public Participation	Facilitate good governance principles and effective stakeholder participation	Submit the draft Annual Report in Council by 31 January 2021	Draft Annual Report submitted in Council	All	Municipal Manager	1	1	0	0	1	0
TLI 5	Corporate Services	Good Governance and Public Participation	Facilitate good governance principles and effective stakeholder participation	Review and submit the IDP and Budget Process Plan and District Framework to Council by 31 August 2020	IDP and Budget Process Plan and Framework submitted to Council	All	Municipal Manager	1	1	1	0	0	0
TLI 6	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Compile and submit bi-annual Informal Settlement Evaluation Reports with recommendations to Local Authorities by 30 June 2021	Number of Informal Settlement Evaluation Reports submitted	All	Municipal Manager	8	10	0	5	0	5



Ref	Directorate	National KPA	IDP Objective	KPI Name	Unit of Measurement	Ward	KPI Owner	Baseline	Annual Target	Q1	Q2	Q3	Q4
TL1 7	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Review the Disaster Management Plan and submit to Council by 31 May 2021	Disaster Management Plan submitted	All	Municipal Manager	1	1	0	0	0	1
TL1 8	Financial Services	Good Governance and Public Participation	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review 15 budget related policies and submit to Council for approval by 31 May 2021	Number of policies reviewed and submitted	All	Director: Financial Services (CFO)	10	15	0	0	0	15
TL1 9	Financial Services	Good Governance and Public Participation	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Review and submit the MFMA delegation register to Council for approval by 31 May 2021	MFMA delegation registered reviewed and submitted	All	Director: Financial Services (CFO)	1	1	0	0	0	1
TL2 0	Financial Services	Municipal Financial Viability and Management	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Compile and submit the financial statements to the Auditor-General by 31 August 2020	Financial statements compiled and submitted	All	Director: Financial Services (CFO)	1	1	1	0	0	0
TL2 1	Financial Services	Municipal Financial Viability and Management	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2021 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	All	Director: Financial Services (CFO)	10.00%	10.00%	0.00%	0.00%	0.00%	10.00%
TL2 2	Financial Services	Municipal Financial Viability and Management	Deliver a sound and effective administrative and financial service to achieve sustainability and viability in the region	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2021 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	All	Director: Financial Services (CFO)	25	25	0	0	0	25

Ref	Directorate	National KPA	IDP Objective	KPI Name	Unit of Measurement	Ward	KPI Owner	Baseline	Annual Target	Q1	Q2	Q3	Q4
TL2 3	Roads and Infrastructure Services	Basic Service Delivery	Improve and maintain district roads and promote safe roads transport	Employ workers in temporary positions in terms of skills and labour needs within identified road projects by June 2021	Number of temporary workers employed	All	Senior Manager: Roads	20	24	0	0	0	24
TL2 4	Roads and Infrastructure Services	Basic Service Delivery	Improve and maintain district roads and promote safe roads transport	Spend 95% of the total approved Roads budget by 30 June 2021 [(Actual expenditure divided by approved allocation received) x100]	% of total approved Roads budget spent	All	Senior Manager: Roads	95.00%	95.00%	0.00%	10.00%	50.00%	95.00%
TL2 5	Roads and Infrastructure Services	Basic Service Delivery	Improve and maintain district roads and promote safe roads transport	Regravel 40 kilometres of road by 30 June 2021	Number of kilometres regravelled	All	Senior Manager: Roads	37	40	0	0	0	40
TL2 6	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Conduct monthly Covid 19 DJOC meetings with relevant stakeholders	Number of meetings conducted	All	Director: Corporate Services	New KPI for 2020/21	12	3	3	3	3
TL2 7	Corporate Services	Basic Service Delivery	Promote safe, healthy and socially stable communities through the provision of a sustainable environmental health service	Spend 90% of approved WOSA Safety Grant by 30 June 2021	% of budget spent	All	Director: Corporate Services	New KPI for 2020/21	90.00%	10.00%	35.00%	65.00%	90.00%



## REVENUE BY SOURCE - 2020/21

Description	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
Property rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - electricity revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - water revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - sanitation revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - refuse revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental of facilities and equipment	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	8,333.33	100,000.00
Interest earned - external investments	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	91,666.67	1,100,000.00
Interest earned - outstanding debtors	0	0	0	0	0	0	0	0	0	0	0	0	0
Dividends received	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines, penalties and forfeits	0	0	0	0	0	0	0	0	0	0	0	0	0
Licences and permits	0	0	0	0	0	0	0	0	0	0	0	0	0
Agency services	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	415,620.25	4,987,443.00
Transfers and Subsidies - Operational	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	3,605,416.67	43,265,000.00
Other revenue	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	4,296,867.50	51,562,410.00
<b>TOTAL</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>8,417,904.42</b>	<b>101,014,853.00</b>



# EXPENDITURE (OPERATING) AND REVENUE BY VOTE - 2020/21

Description R thousand	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
<b>Revenue by Vote</b>																
Vote 1 - Executive and Council	369	369	369	369	369	369	369	369	369	369	369	369	215	485	811	
Vote 2 - Municipal Manager	335,00	335,00	335,00	335,00	335,00	335,00	335,00	335,00	335,00	335,00	335,00	335,00	8600	7283	7660	
Vote 3 - Finance	380	380	380	380	380	380	380	380	380	380	380	380	5441	5441	4941	
Vote 4 - Corporate Services	348	348	348	348	348	348	348	348	348	348	348	348	3314	2440	2552	
Vote 5 - Technical Services	558	558	558	558	558	558	558	558	558	558	558	558	444	016	717	
<b>Total Revenue by Vote</b>	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	853,00	666	681	
<b>Expenditure by Vote to be appropriated</b>																
Vote 1 - Executive and Council	494	494	494	494	494	494	494	494	494	494	494	494	6207	379,52	6127	
Vote 2 - Municipal Manager	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	7267	5855	6286	
Vote 3 - Finance	124	124	124	124	124	124	124	124	124	124	124	124	647	353	866	
Vote 4 - Corporate Services	428	428	428	428	428	428	428	428	428	428	428	428	714	286	387	
Vote 5 - Technical Services	565	565	565	565	565	565	565	565	565	565	565	565	395	219	342	
<b>Total Expenditure by Vote</b>	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	167,00	853,00	666	681	
<b>Surplus/(Deficit) before assoc.</b>	44	44	44	44	44	44	44	44	44	44	44	44	782	-913	-2327	
<b>Taxation</b>	395,00	395,00	395,00	395,00	395,00	395,00	395,00	395,00	395,00	395,00	395,00	395,00	906,96	610,60	408,76	



Description	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
	Ref	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Atributable to minorities																
Share of surplus/(deficit) of associate																
Surplus/(Deficit)	1	44 395,00	44 395,00	44 395,00	44 395,00	44 395,00	44 649,00	44 395,00	44 395,00	44 395,00	44 395,00	294 307,96	782 906,96	-913 610,60	-2 327 408,76	

### MONTHLY CASHFLOW - 2020/21

Sub-Directorate [R]	Function [R]	2020/21												2021/22		
		July						August						September		
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	3,369.00	991.00	0	3,369.00	991.00	17,837.50	3,369.00	991.00	17,837.50	3,369.00	991.00	3,369.00	991.00	0	0
Senior Manager: Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	551.00	2,002.00	0	551.00	2,002.00	17,837.50	551.00	2,002.00	17,837.50	551.00	2,002.00	551.00	2,002.00	0	0
Senior Manager: Financial Services (CFO)	Finance and Administration [Core function] - Finance	0	68.00	0	0	68.00	0	0	68.00	0	0	68.00	0	68.00	0	0
Emergency Services	Community and Social Services [Core function] - Community Halls and Facilities	0	154.00	0	0	154.00	0	0	154.00	0	0	154.00	0	154.00	0	0
Emergency Services	Sport and Recreation [Core function] - Recreational Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Emergency Services	Public Safety [Core function] - Fire Fighting and Protection	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operations	Housing [Core function] - Housing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Municipal Health Services	Health [Core function] - Health Services	4.00	407.00	0	4.00	407.00	0	4.00	407.00	0	4.00	407.00	4.00	407.00	0	0
Strategic Support Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	175.00	423.00	0	175.00	423.00	0	175.00	423.00	0	175.00	423.00	175.00	423.00	0	0
Senior Manager: Roads and Infrastructure	Road Transport [Core function] - Roads	4,559.00	4,566.00	0	4,559.00	4,566.00	0	4,559.00	4,566.00	0	4,559.00	4,566.00	4,559.00	4,566.00	0	0
Municipal Health Services	Environmental Protection [Core function] - Pollution Control	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operations	Electricity [Core function] - Electricity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operations	Water Management [Core function] - Water	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Sub-Directorate [R]	Function [R]	July		August		September	
Operations	Distribution						
Operations	Waste Water Management [Core function] - Sewerage	0	0	0	0	0	0
Operations	Waste Management [Core function] - Solid Waste Removal	0	0	0	0	0	0
Tourism	Other [Core function] - Tourism	0	3.00	0	3.00	0	3.00
	<b>TOTAL</b>	<b>8,658.00</b>	<b>8,614.00</b>	<b>0</b>	<b>8,614.00</b>	<b>8,658.00</b>	<b>8,614.00</b>

Sub-Directorate [R]	Function [R]	October			November			December		
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	3,369.00	991.00	0	3,369.00	991.00	0	3,369.00	991.00	0
Senior Manager: Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	551.00	2,002.00	71,350.00	551.00	2,002.00	0	551.00	2,002.00	35,000.00
Senior Manager: Financial Services (CFO)	Finance and Administration [Core function] - Finance	0	68.00	0	0	68.00	0	0	68.00	0
Emergency Services	Community and Social Services [Core function] - Community Halls and Facilities	0	154.00	0	0	154.00	0	0	154.00	0
Emergency Services	Sport and Recreation [Core function] - Recreational Facilities	0	0	0	0	0	0	0	0	0
Emergency Services	Public Safety [Core function] - Fire Fighting and Protection	0	0	0	0	0	0	0	0	0
Operations	Housing [Core function] - Housing	0	0	0	0	0	0	0	0	0
Municipal Health Services	Health [Core function] - Health Services	4.00	407.00	0	4.00	407.00	0	4.00	407.00	0
Strategic Support Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	175.00	423.00	0	175.00	423.00	0	175.00	423.00	0
Senior Manager: Roads and Infrastructure	Road Transport [Core function] - Roads	4,559.00	4,566.00	0	4,559.00	4,566.00	0	4,559.00	4,566.00	0
Municipal Health Services	Environmental Protection [Core function] - Pollution Control	0	0	0	0	0	0	0	0	0
Operations	Electricity [Core function] - Electricity	0	0	0	0	0	0	0	0	0
Operations	Water Management [Core function] - Water Distribution	0	0	0	0	0	0	0	0	0
Operations	Waste Water Management [Core function] - Sewerage	0	0	0	0	0	0	0	0	0



Sub-Directorate [R]	Function [R]	October		November		December	
Operations	Waste Management [Core function] - Solid Waste Removal	0	0	0	0	0	0
Tourism	Other [Core function] - Tourism	0	3.00	0	3.00	0	3.00
	<b>TOTAL</b>	<b>8,658.00</b>	<b>8,614.00</b>	<b>8,658.00</b>	<b>8,614.00</b>	<b>8,658.00</b>	<b>8,614.00</b>
							<b>35,000.00</b>

Sub-Directorate [R]	Function [R]	January			February			March		
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	3,369.00	991.00	0	3,369.00	991.00	0	3,369.00	991.00	0
Senior Manager: Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	551.00	2,002.00	0	551.00	2,002.00	12,700.00	551.00	2,002.00	13,000.00
Senior Manager: Financial Services (CFO)	Finance and Administration [Core function] - Finance	0	68.00	0	0	68.00	0	0	68.00	0
Emergency Services	Community and Social Services [Core function] - Community Halls and Facilities	0	154.00	0	0	154.00	0	0	154.00	0
Emergency Services	Sport and Recreation [Core function] - Recreational Facilities	0	0	0	0	0	0	0	0	0
Emergency Services	Public Safety [Core function] - Fire Fighting and Protection	0	0	0	0	0	10,000.00	0	0	0
Operations	Housing [Core function] - Housing	0	0	0	0	0	0	0	0	0
Municipal Health Services	Health [Core function] - Health Services	4.00	407.00	0	4.00	407.00	0	4.00	407.00	10,000.00
Strategic Support Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDDs)	175.00	423.00	0	175.00	423.00	120,000.00	175.00	423.00	0
Senior Manager: Roads and Infrastructure	Road Transport [Core function] - Roads	4,559.00	4,566.00	0	4,559.00	4,566.00	-	4,559.00	4,566.00	0
Municipal Health Services	Environmental Protection [Core function] - Pollution Control	0	0	0	0	0	0	0	0	0
Operations	Electricity [Core function] - Electricity	0	0	0	0	0	0	0	0	0
Operations	Water Management [Core function] - Water Distribution	0	0	0	0	0	0	0	0	0
Operations	Waste Water Management [Core function] - Sewerage	0	0	0	0	0	0	0	0	0
Operations	Waste Management [Core function] - Solid Waste Removal	0	0	0	0	0	0	0	0	0
Tourism	Other [Core function] - Tourism	0	3.00	0	0	3.00	0	0	3.00	0



Sub-Directorate [R]	Function [R]		January		February		March	
			8,658.00	8,614.00	8,658.00	8,614.00	8,658.00	8,614.00
<b>TOTAL</b>				0	142,700.00	142,700.00	23,000.00	23,000.00

Sub-Directorate [R]	Function [R]	April			May			June		
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	3,369.00	991.00	7,500.00	3,369.00	991.00	0	2,391.00	767.00	5,662.50
Senior Manager: Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	551.00	2,002.00	67,500.00	551.00	2,002.00	0	651.00	964.00	3,212.50
Senior Manager: Financial Services (CFO)	Finance and Administration [Core function] - Finance	0	68.00	0	0	68.00	0	0	174.00	0
Emergency Services	Community and Social Services [Core function] - Community Halls and Facilities	0	154.00	0	0	154.00	0	0	1,690.00	0
Emergency Services	Sport and Recreation [Core function] - Recreational Facilities	0	0	0	0	0	0	0	0	0
Emergency Services	Public Safety [Core function] - Fire Fighting and Protection	0	0	0	0	0	0	0	1,787.00	0
Operations	Housing [Core function] - Housing	0	0	0	0	0	0	0	0	0
Municipal Health Services	Health [Core function] - Health Services	4.00	407.00	0	4.00	407.00	0	4.00	578.00	33,000.00
Strategic Support Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDDs)	175.00	423.00	0	175.00	423.00	0	1,437.00	2,077.00	3,500.00
Senior Manager: Roads and Infrastructure	Road Transport [Core function] - Roads	4,559.00	4,566.00	0	4,559.00	4,566.00	0	1,297.00	1,173.00	R -
Municipal Health Services	Environmental Protection [Core function] - Pollution Control	0	0	0	0	0	0	0	0	0
Operations	Electricity [Core function] - Electricity	0	0	0	0	0	0	0	0	0
Operations	Water Management [Core function] - Water Distribution	0	0	0	0	0	0	0	0	0
Operations	Waste Water Management [Core function] - Sewerage	0	0	0	0	0	0	0	0	0
Operations	Waste Management [Core function] - Solid Waste Removal	0	0	0	0	0	0	0	0	0
Tourism	Other [Core function] - Tourism	0	3.00	0	0	3.00	0	0	3.00	0
<b>TOTAL</b>		8,658.00	8,614.00	75,000.00	8,658.00	8,614.00	0	0	5,485.00	45,375.00



Sub-Directorate [R]	Function [R]	TOTAL			
		R	R	R	R
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	39,450.00	11,668.00	31,000.00	
Senior Manager: Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	6,712.00	22,986.00	220,600.00	
Senior Manager: Financial Services (CFO)	Finance and Administration [Core function] - Finance		574.00		
Emergency Services	Community and Social Services [Core function] - Community Halls and Facilities		4.00		
Emergency Services	Sport and Recreation [Core function] - Recreational Facilities				
Emergency Services	Public Safety [Core function] - Fire Fighting and Protection				
Operations	Housing [Core function] - Housing				
Municipal Health Services	Health [Core function] - Health Services	48.00		43,000.00	
Strategic Support Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IPs, LEDs)				
Senior Manager: Roads and Infrastructure	Road Transport [Core function] - Roads	3,362.00	6,730.00	123,500.00	
Municipal Health Services	Environmental Protection [Core function] - Pollution Control				
Operations	Electricity [Core function] - Electricity				
Operations	Water Management [Core function] - Water Distribution				
Operations	Waste Water Management [Core function] - Sewerage				
Operations	Waste Management [Core function] - Solid Waste Removal				
Tourism	Other [Core function] - Tourism		36.00		
	TOTAL	R 101,018.00	R 100,239.00	R 428,100.00	



# CAPITAL EXPENDITURE - 2020/21

Sub-Directorate	Function	Programs	Funding Source	Planned Start Date	Planned Completion Date	Ward	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	Total	2020/2021	2021/2022	2022/2023
Municipal Health Services	Health (Core function) - Health Services	Capital Health Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	13000	13000.00	0	20000	0
Office of the Municipal Manager	Executive and Council (Core function) - Municipal Manager, Town Secretary and Chief Executive	Capital Municipal Manager Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	6000	6000.00	0	0	0
Director, Corporate Services	Finance and Administration (Core function) - Administrative and Corporate Support	Capital Corporate Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	40000	40000.00	0	60000	0
Director, Financial Services (CFO)	Finance and Administration (Core function) - Finance	Capital Finance Computer Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	40000	40000.00	0	0	0
Municipal Health Services	Health (Core function) - Health Services	Capital Health Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	15000	15000.00	0	0	0
Municipal Health Services	Health (Core function) - Health Services	Capital Health Computer Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	15000	15000.00	0	0	0
Emergency Services	Public Safety (Core function) - Fire Fighting and Protection	Capital Disaster Management Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	10000	10000.00	0	50000	0
Corporate Services - Strategic Support Services	Finance and Administration (Core function) - Administrative and Corporate Support	Capital Corporate Strategic Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	50000	50000.00	0	20000	0
Director, Corporate Services	Finance and Administration (Core function) - Administrative and Corporate Support	Capital Corporate Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	20000	20000.00	0	60000	0
Director, Corporate Services	Finance and Administration (Core function) - Administrative and Corporate Support	Capital Corporate Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	51000	51000.00	0	0	0
Corporate Services - Strategic Support Services	Finance and Administration (Core function) - Administrative and Corporate Support	Capital Corporate Strategic Computer Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	68000	68000.00	0	30000	0
Corporate Services - Strategic Support Services	Finance and Administration (Core function) - Administrative and Corporate Support	Capital Corporate Strategic Furniture and Equipment	Own Funds	2020/07/01	2021/06/30	All	0	0	0	0	0	0	0	0	0	0	0	5500	5500.00	0	0	0





