



Central Karoo District Municipality

Covid-19 Risk Register

	Risk Category	Risk	Responsible Section	Action Plan	Status
1	Economic	Continued financial sustainability	All Sections	Access various Support Programmes at National and Provincial level	Ongoing
2	Economic	Inability of tourism industry to recover	Strategic Services	Access various Support Programmes at National and Provincial level	Ongoing
3	Service Delivery	Inability to deliver on objectives and key operational functions	All Sections	Review of key objectives, projects and operations	Ongoing
4	Service Delivery	Public participation constrained	All Sections	Use of available media including Radio, Print and the Municipal website	Ongoing
5	Service Delivery	Lack of / Insufficient mandatory personal protective equipment and inventory required for service delivery	All Sections	Ensure that the SCM systems and processes are in place to be able to respond to the demand for PPE and required inventory	Ongoing

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6	Legal & Governance	Non-adherence to rule of law	All Sections	Ensure adherence to all relevant and applicable legislation in all Municipality processes and activities by referring matters to Head: Legal Services if and when required	Ongoing
7	Legal & Governance	Binding contracts - obligations not met - Capital Roll-overs	All Sections	Ensure review of current contracts by Head: Legal Services and ensure that all Capital Roll-overs are applied for within the necessary time frames	Ongoing
8	Legal & Governance	Increase in Deviations / Non-compliance to SCM regulations – Irregular expenditure	All Sections	Ensure that all SCM regulations and policies are adhered to and ensure that all requirements are met when utilizing deviations	Ongoing
9	Legal & Governance	Changes in regulatory requirements	All Sections	Ensure that all Sections within the Municipality are kept abreast of all amendments to regulations	Ongoing
10	Public Health	Failure of containment measures	All Sections	Establishment of Covid-19 LJOC's and DJOC to address all Covid-19 related matters and interventions	Done
11	Public Health	Increased infection rates	All Sections	Establishment of Covid-19 LJOC's and DJOC to address all Covid-19 related matters and interventions	Done
12	Public Health	Non-adherence to social distancing, sanitisation and non-contact requirements	All Sections	Establishment of Covid-19 LJOC's and DJOC to address all Covid-19 related matters and interventions	Done
13	Business Continuity	Lack of Business Continuity Management	All Sections	Ensure that Covid-19 Management Plan is in place to implement measures for the Municipality to be able to continue its operations	Done

	Risk Category	Risk	Responsible Section	Action Plan	Status
14	Business Continuity	Insufficient preparations of buildings, offices and equipment to ensure that it is safe, clean and hygienic for employees 'to return to work	All Sections	Ensure that Covid-19 Management Plan is in place to implement measures for the Municipality to be able to continue its operations	Done
15	Business Continuity	Inadequate access control to buildings, offices and workplaces	All Sections	Ensure that Covid-19 Management Plan is in place to implement measures for the Municipality to be able to continue its operations	Done
16	Business Continuity	Inability to utilise technology and digital resources to resume work remotely	All Sections	Acquisition of Video Conferencing facilities and software to ensure that work can be resumed remotely	Done
17	Communication	Public's lack of access to municipal information	All Sections	Use of available media including Radio, Print and the Municipal website to ensure that key stakeholders remain aware and have access to Municipal information	Ongoing
18	Communication	Lack of readiness plans for the return of employees	All Sections	Ensure that Covid-19 Management Plan is in place to implement measures for the Municipality to be able to continue its operations	Done
19	Communication	Lack of training and awareness provided to employees on risks of infection, transmission and prevention	All Sections	Regular information and awareness sessions with all staff as well as pamphlets and posters with regard to Covid-19 related information	Done
20	Communication	Staff not informing relevant officials when showing symptoms	All Sections	Screening and temperature check every morning for all staff	Ongoing
21	Social & Reputational	Increase in state dependency / Demand for food parcels	All Sections	Access various Support Programmes at National and Provincial level	Ongoing