

CENTRAL KAROO DISTRICT MUNICIPALITY

All aspects of our staffing processes shall be non-discriminatory and will afford applicants equal opportunity to compete for vacant positions:

CHIEF FIRE OFFICER

BEAUFORT WEST

Salary: T12 (R351 624 basic salary per annum) + fringe benefits

MINIMUM REQUIREMENTS:

- At least a **Certificate in Fire Services Technology and/or Disaster Management** • Preference to candidates with a Degree in Fire Technology and/or Disaster Management. • **Valid C Driver's License** • **5 years experience in all major functions of a Fire/Disaster Management Division**, of which minimum three years must have been in a supervisory capacity • Computer Literate and proficient in Ms Word/Excel/PowerPoint • Excellent written and communication skills in at least two of three regional languages with excellent fluency in spoken and written English • Attention to detail and good organizational skills • Good presentation and project management skills • Good understanding and interpretation of relevant legislation, policies, procedures and regulations • Good decision making, abilities to prevent serious impacts on lives and property • Required to be on standby, to attend to and take charge of major incidents if, and when required • Required to work overtime with little or no notice • Required to travel on official duties and to respond to emergencies and/or disasters outside municipal area as part of mutual aid agreement with national, provincial and local authorities • Required to work independently as well as in a team.

Responsibilities include:- Managing the Fire Services as well as Disaster Management functions of the CKDM:- • Medium to long term objectives and public safety priorities of productive and cost fire services. • Organizational principles and processes for the delivery of emergency and disaster management services in the area of jurisdiction by performing related functions. • Effective administrative system and process for the Fire Services in the Central Karoo. • Prepare capital and operating estimates and controls expenditure against the approved budget for Fire Services. • Coordinate fire prevention, education and awareness programs. • Coordinate communication and liaison with all role-players and stakeholders.

Fringe benefits include: retirement fund, medical scheme, group life insurance, 13th cheque and a non-pensionable accommodation allowance, relocations costs in accordance with policy. Details regarding the comprehensive list of fringe benefits are available on request.

Applications, on the official application form of the Council (on website skdm.co.za), must be forwarded to the Municipal Manager to reach this office no later than **Monday, 27 November 2023**. Applications not accompanied by valid certified copies of qualifications and driver's license will not be considered. Enquiries may be directed to Mr M Kennedy at Tel. (023) 449-1000. Kindly note that the Municipality does not notify applicants whose applications were unsuccessful. Short listed candidates will be required to produce original copies of academic qualifications on the day of the interview. The District Municipality reserves the right not to make any appointment.

M G NKUNGWANA: ACTING MUNICIPAL MANAGER, Private Bag X560, Beaufort West, 6970

