

CENTRAL KAROO DISTRICT MUNICIPALITY

All aspects of our staffing processes shall be non-discriminatory and will afford applicants equal opportunity to compete for vacant positions:

HUMAN RESOURCES INTERNS (5)
2 X CENTRAL KAROO DISTRICT MUNICIPALITY (BEAUFORT WEST)
1 X BEAUFORT WEST MUNICIPALITY
1 X PRINCE ALBERT MUNICIPALITY
1 X LAINGSBURG MUNICIPALITY
STIPEND : R100 000 per annum (total cost to company)
1-YEAR FIXED TERM CONTRACT

MINIMUM REQUIREMENTS • Degree/National Diploma in Human Resources related field. • Certified copy of academic records with results sheet must accompany the application. • Proficient communication and written skills in at least 2 of the 3 official languages of the Western Cape. • Computer literacy • Physically Fit. • A valid driver's license will be an added advantage. • The candidate must be between the ages of 21 and 35. • Must be a resident of the Central Karoo region.

Internship overview: To provide young graduates with local government experience in all aspects of the functions of the Human Resources Division.

Applications on the official application form of the Municipality must be forwarded to the HR Division to reach this office no later than **Monday, 4 March 2024**.

Please submit your application to the address of the Municipality to which you are applying for:

| MUNICIPALITY | CONTACT | ADDRESS | TEL. |
|--|-----------------------------------|---|----------------------------------|
| Central Karoo District Municipality | Michael Kennedy | 63 Donkin Street, Beaufort West, 6970 | (023) 449-1023 |
| Beaufort West Municipality | Angilo Jacobs Adriaan Duimpies | 112 Donkin Street, Beaufort West, 6970 | (023) 414-7550 (023) 414-7549 |
| Prince Albert Municipality | Abridon Sass Mario Stall | 33 Church Street, Prince Albert, 6930 | (023) 541-1014 (023) 541-1036 |
| Laingsburg Municipality | Noeline Gouws | 2 Van Riebeeck Street, Laingsburg, 6900 | (023) 551-1019 |

Applications not accompanied by valid certified copies of qualifications will not be considered. Kindly note that the Municipality does not notify applicants whose applications were unsuccessful. Shortlisted candidates will be required to produce original copies of academic qualifications on the day of the interview. The District Municipality reserves the right not to make any appointment. Should no feedback be received within 3 months from closing date, candidates may assume that their applications were unsuccessful.

MR M G NKUNGWANA : MUNICIPAL MANAGER, Private Bag X560, Beaufort West, 6970

