

CENTRAL KAROO DISTRICT MUNICIPALITY

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunities in our dynamic organisation:

**SENIOR TOWN PLANNER
BEAUFORT WEST
Salary: T14 (R344 220 – R446 820 per annum)**

MINIMUM REQUIREMENTS:

- **National Diploma in Town and Regional Planning.**
- At least 5 years' relevant experience.
- Registered as a Professional Town and Regional Planner with SACPLAN.
- Facilitation skills.
- Sound computer literacy.
- B Drivers Licence.
- Experience in the fields of town planning, local economic development, municipal services infrastructure provision, development and project management.

Responsibilities include:-

- Assist municipalities in the district with town and regional planning issues.
- Make recommendations on town planning matters to Council.
- Assess development plans.
- Facilitate, development and implementation of the Spatial Development Framework.
- Establish and maintain a demand-orientated and user friendly service relationship within the jurisdiction area of the District.
- Establish and maintain close links with the provincial and national sectors, departments and other relevant public and private stakeholders.
- Provide support services, information, facilitation, training and documentation to Municipalities on demand.
- Implement an information system, including access to an IT-based planning system.

**CHIEF FIRE OFFICER
BEAUFORT WEST
Salary: T12/13 (R271 548 – R396 852 per annum)**

MINIMUM REQUIREMENTS:

- **Diploma in Fire Services Technology and/or Disaster Management or an equivalent service related NQF 6 qualification.**
- Grade 12
- Valid C Driver's License
- 5 years' relevant experience.
- Computer Literate and proficient in Ms Word/Excel/PowerPoint
- Excellent written and communication skills in at least two of three regional languages with excellent fluency in spoken and written English
- Attention to detail and good organizational skills
- Good presentation and project management skills
- Good understanding and interpretation of relevant legislation, policies, procedures and regulations
- Good decision making, abilities to prevent serious impacts on lives and property
- Required to be on standby, to attend to and take charge of major incidents if, and when required
- Required to work overtime with little or no notice
- Required to travel on official duties and to respond to emergencies and/or disasters outside municipal area as part of mutual aid agreement with national, provincial and local authorities
- Required to work independently as well as in a team.

Responsibilities include:- Assist the Manager with the following functions:-

- Medium to long term objectives and public safety priorities of productive and cost fire services.
- Organizational principles and processes for the delivery of emergency and disaster management services in the area of jurisdiction by performing related functions.
- Effective administrative system and process for the Fire Services in the Central Karoo.
- Prepare capital and operating estimates and controls expenditure against the approved budget for Fire Services.
- Coordinate fire prevention, education and awareness programs.
- Coordinate communication and liaison with all role-players and stakeholders.

**ENVIRONMENTAL HEALTH PRACTITIONER
PRINCE ALBERT (1 POST) / BEAUFORT WEST (1 POST)
SALARY: T11/T12 (R230 028 – R352 476 per annum)**

MINIMUM REQUIREMENTS:

● **National Diploma/Degree in Environmental Health.** ● Proof of current registration with the Health Professions Council of South Africa (HPCSA) as an Independent Practitioner ● Managerial, organisational and analytical skills. ● Ability to function independently and effectively in stressful situations. ● Sound interpersonal and communication skills. ● Good facilitation and presentation skills. ● Computer literacy. ● Valid Code B Driver's license with own reliable vehicle ● Language proficiency in at least two of the three official languages of the Western Cape.

Responsibilities include:- Delivery of municipal health services in accordance with organisational policies and statutory requirements.

Fringe benefits include: pension / retirement fund, medical scheme, group life insurance, 13th cheque and a non-pensionable accommodation allowance. Details regarding the comprehensive list of fringe benefits are available on request. The Municipality will reimburse, subject to prior approval by the Municipal Manager, new appointees for the lowest of the three quotations for removal of furniture and household items.

Applications, on the official application form of the Council (on website skdm.co.za), must be forwarded to the Municipal Manager to reach this office no later than **Friday 11 January 2019.** Applications not accompanied by valid certified copies of qualifications and driver's license will not be considered. Enquiries may be directed to Gerda van Zyl on Tel. (023) 449-1000. Kindly note that the Municipality does not notify applicants whose applications were unsuccessful. Short listed candidates will be required to produce original copies of academic qualifications on the day of the interview. The municipality reserves the right not to make any appointment.



S JOOSTE: MUNICIPAL MANAGER, Private Bag X560, Beaufort West, 6970